ANNE ARUNDEL COUNTY
MARYLAND

Office of Finance
(410) 222-1748
Hearing/Speech Impaired 711

CHILD CARE OR DAY CARE PROPERTY IMPROVEMENTS TAX CREDIT APPLICATION

COMMERCIAL PROPERTY APPLICATION FOR FY 2028

To be completed by applicant

Please type or print using blue or black ink only

IMPORTANT! This application must be received on or before April 1, 2027 to be considered for the taxable year beginning July 1, 2027 and ending June 30, 2028. Please read County Code, § 4-2-309, which is the basis in determining whether the qualifications are fulfilled in order to receive the tax credit.

YOU MUST SUBMIT AN APPLICATION EACH YEAR TO RECEIVE THIS PROPERTY TAX CREDIT. All information MUST be completed to process the application.

Name(s) of Applicant(s) for Tax Credit: ______________________ ______________________________

Name(s) of Property Owner(s): ___________________________ ______________________________

Property Address: ____

City: ______________________________ State: ___________ Zip Code: __________

Parcel ID# (District/Subdivision/Account Number): _______________________________________

Primary Telephone #: _____________________ Secondary Telephone #: ____________________

Email Address (Note N/A if none): ____

Mailing Address (Note N/A if same as property address): ____________________________________

City: ______________________________ State: ___________ Zip Code: __________

Name of Qualified Child Care/Day Care Center:____

Owner of Qualified Child Care/Day Care Center:____

State of Maryland License/Registration Number: ____

Number of individuals receiving care: ______________

Number of employees: ______________

Affirm your eligibility for the County property tax credit (select only one, definitions can be found on the following pages):

Type of Business:

- ○ Child Care Center per §9.5-401(c) of the Education Article of the Maryland State Code and licensed as required under Title 9.5, Subtitle 14 of the Education Article of the Maryland State Code.
- ○ Day Care Center for Adults per §14-301 (b) of the Health - General Article of the Maryland State Code and licensed as required under Title 14, Subtitle 3 of the Health – General Article of the Maryland State Code.
- ○ Day Care Center for the Elderly per §14-201 (b) of the Health - General Article of the Maryland State Code and licensed as required under Title 14, Subtitle 2 of the Health – General Article of the Maryland State Code.
- ○ Family Child Care Home or Large Family Child Care Home per §9.5-301 of the Education Article of the Maryland State Code and registered as required under Title 9.5, Subtitle 3 of the Education Article of the Maryland State Code.

Please complete the following:

The applicant is the owner of the real property and also owns and operates the Child Care/Day Care Center located at the property.
○ Yes ○ No

Do you agree to accept clients whose care is subsidized by the County, State or Federal Government if space is available:
○ Yes ○ No

The Real Property qualifies for a credit enacted pursuant to §9-214 of the Tax - Property Article of the Maryland State Code:
○ Yes ○ No

_______ % of the property is set aside and dedicated exclusively for a Child Care Center, Day Care Center for Adults, Day Care Center for the Elderly, Family Child Care Home or Large Family Child Care Home.

Square Footage of the entire property ___________________________

Square footage of the property that is set aside and dedicated exclusively for a Child Care Center, Day Care Center for Adults, Day Care Center for the Elderly, Family Child Care Home or Large Family Child Care Home. _____________

Describe in detail the portion of the property that is set aside and dedicated exclusively for a Child Care Center, Day Care Center for Adults, Day Care Center for the Elderly, Family Child Care Home or Large Family Child Care Home.
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____

REQUIRED DOCUMENTATION (APPLICATIONS WILL NOT BE PROCESSED UNLESS ALL REQUIRED DOCUMENTS ARE INCLUDED)

____ Copy of State of Maryland License and/or Registration.

____ Copy of Business License

____ Copy of State of Maryland Business Personal Property Tax Return / Annual Report (filed with the Maryland State Department of Assessments and Taxation)

Additional documentation may be requested as necessary to establish eligibility for the property tax credit. The additional documentation must be provided within thirty days from the time the Office of Finance requests the information in order for the tax credit application to be processed.

Please submit copies rather than original documents. Paperwork will be retained with the application and will not be returned.

Certification

I, the applicant, hereby certify that I have read County Code § 4-2-309 and that I believe I am entitled to the tax credit for the residential property described above. I understand that this is a tax credit from **Anne Arundel County real property taxes only.**

I understand that this tax credit is applied after any mandatory property tax credits, supplements and deferrals. I understand the tax credit does not apply to State real property taxes or any other taxes, assessments, fees, or charges on my property tax bill other than the County real property tax.

I understand that I must re-apply and be approved each year for the tax credit to be applicable and I understand this tax credit cannot be received for more than ten tax years.

I understand that this application must be filed on or before April 1 immediately before the taxable year for which the credit is sought. I further understand that if the application is filed after April 1, the application shall be treated as an application for a tax credit for the next succeeding taxable year. If the application is treated as an application for the next succeeding taxable year, I understand that additional documentation will be required, such as providing a copy of the appropriate federal income tax return for the application year.

I understand that the tax credit shall terminate if no portion of the real property is set aside and dedicated exclusively for use as a child care center, day care center for adults, day care center for the elderly, family child care home or large family child care home. I also understand that it is my responsibility to notify the Anne Arundel County Office of Finance if I no longer meet the eligibility requirement for the tax credit or no longer own the dwelling for which the tax credit was granted.

I declare under oath that the real property does not qualify for a credit enacted pursuant to §9-214 of the Tax - Property Article of the Maryland State Code.

I declare under oath that I agree to accept clients whose care is subsidized by the County, State or Federal Government if space is available.

I declare under penalties of perjury provided for by §1-201 of the Tax – Property Article of the Maryland Annotated Code that all information above is true, correct, and complete to the best of my knowledge and belief. I give Anne Arundel County Government and the State Department of Assessments and Taxation permission to take whatever action is necessary to verify my eligibility for the tax credit.

Applicant(s): ____ ______________________
Signature(s) Date

Return this application to:
Anne Arundel County Office of Finance
Attn: Tax Credits
44 Calvert Street, Room 110
Annapolis, MD 21401

For questions call:
(410) 222-1748
Hearing/Speech Impaired 711

Questions and applications may also be submitted by email: taxcredits@aacounty.org

This application is for FY 2028 only and is subject to change for future tax years. The information provided by the applicant is subject to audit. Anne Arundel County reserves the right to adjust any tax credit granted based upon the audit findings.

If you provide an email address on this application, the Office of Finance will send a receipt confirmation to the provided email address within 10 business days of receiving the tax credit application. Contact our office if you do not receive a confirmation. If you are mailing your application, it is suggested that you use a traceable form of delivery. Anne Arundel County is not responsible for delays in mail delivery.

Written notification will be sent upon approval or denial of the application.

§ 4-2-309. Credit for child care or day care property improvements.

(a) **Definitions.** In this section, the following words have the meanings indicated:

(1) "Child care center" has the meaning stated in § 9.5-401(c) of the Education Article of the State Code and is licensed as required under Title 9.5, Subtitle 14 of the Education Article of the State Code.

(2) "Day care center for adults" has the meaning stated in § 14-301(b) of the Health- General Article of the State Code and is licensed as required under Title 14, Subtitle 3 of the Health- General Article of the State Code.

(3) "Day care center for the elderly" has the meaning stated in § 14-201(b) of the Health-General Article of the State Code and is licensed as required under Title 14, Subtitle 2 of the Health-General Article of the State Code.

(4) "Family child care home" or "large family child care home" has the meaning stated in § 9.5-301 of the Education Article of the State Code and are registered as required under Title 9.5, Subtitle 3 of the Education Article of the State Code.

(b) **Creation; exclusion.**

(1) There is a tax credit against County real property taxes imposed on that portion of real property, including any improvement, that is owned and operated by the real property owner, and contains an area set aside and dedicated exclusively for a child care center, day care center for adults, day care center for the elderly, family child care home, or large family child care home.

(2) A credit under this section may not be granted if the real property qualifies for a credit enacted pursuant to § 9-214 of the Tax-Property Article of the State Code.

(c) **Calculation.** The amount of the annual tax credit may not exceed the lesser of:

(1) $4,000; or

(2) the amount of the County real property tax attributable to that portion of the property for which the credit is granted.

(d) **Form of application.** An application for a tax credit under this section shall be submitted to the Controller on forms required by the Office of Finance by April 1 immediately before the taxable year for which the credit is sought, and be accompanied by:

(1) evidence of licensure or registration required by the State;

(2) a statement under oath that clients whose care is subsidized by the County, State, or federal government, will be accepted if space is available; and

(3) a statement under oath that the real property does not qualify for a credit enacted pursuant to § 9-214 of the Tax-Property Article of the State Code.

(e) **Duration of credit.** The credit shall terminate on the sooner of the property owner receiving the credit for ten tax years or no portion of the real property being set aside and dedicated exclusively for use as a child care center, day care center for adults, day care center for the elderly, family child care home, or large family child care home.

(Bill No. 19-26)

Article - Education §9.5–401.

(a) In this subtitle the following words have the meanings indicated.

(b) “Child” means an individual under the age of 16 years.

(c) (1) “Child care center” means an agency, institution, or establishment that, for part or all of a day, or on a 24–hour basis on a regular schedule, and at least twice a week, offers or provides child care to children who do not have the same parentage except as otherwise provided for in law or regulation.

(2) “Child care center” shall include a nonpublic nursery school in which an instructional program is offered or provided for children who are under the age of 5 years.

(3) “Child care center” does not include:

(i) A nonpublic kindergarten in which an instructional program is offered or provided for children who are at least 5 years old;

(ii) A nonpublic elementary school in which an instructional program is offered or provided for children who are in grades 1 through 8;

(iii) A child care home, a child care institution, or other child care facility that offers or provides a residential placement for a child and is established, licensed, or registered under this title, Title 9 of the Human Services Article, or Title 10 of the Health – General Article; or

(iv) A family child care home or large family child care home that is required to be registered or is registered under this title.

(d) “Letter of compliance” means a letter issued by the Department to a religious organization that meets the requirements under § 9.5–404 of this subtitle.

Article - Health – General §14–301.

(a) In this subtitle the following words have the meanings indicated.

(b) “Day care center for adults” means a place that:

(1) Is operated to provide, with or without charge, care for medically handicapped adults; and

(2) Either is:

(i) Designated for group day care for 4 or more medically handicapped adults; or

(ii) A family home that provides day care for 2 or 3 medically handicapped adults.

(c) “Medically handicapped adult” means an individual who:

(1) Is 16 years old or older;

(2) Lives alone or with a spouse, relative, or friend; and

(3) Has a disability that is:

(i) A reasonably static physical impairment that prevents gainful employment or the accomplishment of the routine of normal daily activities outside of an institutional or sheltered environment; or

(ii) A permanent or recurrent mental impairment that requires domiciliary or institutional care in a sheltered environment.

Article - Health – General §14–201.

(a) In this subtitle the following words have the meanings indicated.

(b) “Day care center for the elderly” means a place that:

(1) Is operated to provide, with or without charge, care for elderly individuals; and

(2) Either is:

(i) Designated for group care for at least 4 elderly individuals; or

(ii) A family home that provides care for 2 or 3 elderly individuals.

(c) “Elderly individual” means an individual who:

(1) Is 55 years old or older;

(2) Lives alone or with a spouse, family relative, or friend;

(3) Needs temporary supervision and care during a part of a day in a protective group setting; and

(4) Has a disability that is:

(i) A reasonably static physical impairment that prevents:

1. Gainful employment; or

2. The accomplishment of the routine of normal daily activities without assistance; or

(ii) A permanent or recurrent mental impairment.

Article – Education §9.5–301.

(a) In this subtitle the following words have the meanings indicated.

(b) "Child care provider" means the adult who has primary responsibility for the operation of a family child care home or a large family child care home.

(c) "Direct Grant Fund" means the Family Child Care Provider Direct Grant Fund.

(d) "Family child care" means the care given to a child under the age of 13 years or to any developmentally disabled person under the age of 21 years, in place of parental care for less than 24 hours a day, in a residence other than the child's residence, for which the child care provider is paid.

(e) "Family child care home" means a residence in which family child care is provided for up to eight children.

(f) "Family child care provider" means an individual who cares for children in a registered family child care home or a registered large family child care home.

(g) "Large family child care home" means a residence in which family child care is provided for at least nine children, but not more than 12 children.

(h) "Unregistered family child care home" means a residence in which family child care is provided and in which the child care provider:

(1) Has not obtained a certificate of registration from the Department;

(2) Is not related by blood or marriage to each child in the provider's care;

(3) Is not a friend of each child's parents or legal guardian and is providing care on a regular basis; and

(4) Has not received the care of the child from a child placement agency licensed by the Department of Human Services or by a local department of social services.

Article - Tax – Property §9–214.

(a) The Mayor and City Council of Baltimore City or the governing body of a county or of a municipal corporation may grant, by law, a property tax credit against the county or municipal corporation property tax imposed on that portion of the real property on which an improvement is substantially completed if:

(1) the property is owned by a business having at least 25 employees; and

(2) the improvement contains an area set aside and dedicated exclusively for a child care center that is:

(i) registered as a family child care home or large family child care home under Title 9.5, Subtitle 3 of the Education Article; or

(ii) licensed as a child care center under Title 9.5, Subtitle 4 of the Education Article.

(b) The amount of the annual credit may not exceed $10,000 or the amount of county or municipal corporation property tax attributable to that portion of property for which the credit was granted, whichever is less.

(c) Subject to subsection (b) of this section, the Mayor and City Council of Baltimore City or the governing body of a county or of a municipal corporation may provide, by law, for:

(1) the amount and duration of the property tax credit under this section; and

(2) any other provision necessary to carry out the property tax credit under this section.