



ANNE ARUNDEL COUNTY ANIMAL SERVICES

411 MAXWELL FRYE RD
MILLERSVILLE | MARYLAND | 21108
(410) 222-8900 | www.aacounty.org



Animal Rescue License Information and Application

Anne Arundel County Code Article 12 Title 4 Section 709: Animal Rescue License

(b) **When required.** In addition to meeting the licensing requirements imposed by § 12-4-703, the operator of an animal rescue shall obtain an animal rescue license. The requirement in this subsection does not apply to a person who keeps livestock or fowl on a property used as a farm, as defined in § 18-1-101 of this Code.

(c) **Non-profit status required.** The operator of an animal rescue shall be a non-profit organization exempt from taxation under § 501(c)(3) or (d) of the Internal Revenue Code. (Planning and Zoning / Certificate of Use)

(d) **Application.** The application for an animal rescue license or renewal shall include:

- (1) the name and physical address of the animal rescue;
- (2) the name and address of the operator of the animal rescue;
- (3) proof of the operator's tax-exempt status (Included in Certificate of Use process)
- (4) the name and home address of the responsible person or person in charge;

(5) the maximum number of animals to be housed in the animal rescue, which may not exceed the limits in § 18-10-106 of this Code; and

(6) a signed statement indicating whether the responsible person or person in charge has been convicted of or entered a plea of guilty or nolo contendere to any violation of a law involving animal cruelty.

(e) **Inspection.** Before a license may be issued, the animal rescue facility shall be inspected by an animal services officer to determine whether the indoor and outdoor areas are clean, sanitary, secure, and of adequate size for the number of animals to be kept at the animal rescue.

(f) **Grounds for denial.** An animal rescue license shall be denied if an application is incomplete, the operator fails to provide proof of tax-exempt status, the responsible person or person in charge has been convicted or entered a plea of guilty or nolo contendere to any violation of a law involving animal cruelty, the animal rescue facility does not pass the inspection required under subsection (e), or the operator, person in charge, or animal rescue facility does not otherwise comply with this Article.



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(g) **Fees.** The annual animal rescue license fee is \$25. The license shall be valid for one year and be renewed before expiration for as long as the animal rescue facility is in operation. An application for renewal shall be accompanied by the annual license fee.

Anne Arundel County Code Article 12 Title 4 Section 703: Dog License: § 12-4-703. Dog licenses.

(a) **Licenses generally.** A County resident, including a commercial kennel owner, shall have and maintain a license under this subsection for each dog for which the resident is the owner.

(1) A dog owner shall apply for a license within 10 days after the dog reaches the age of six months or within 30 days after bringing the dog into the County, whichever is later.

(2) A dog owner shall maintain at all times a current rabies vaccination certificate for each licensed dog and shall submit the current certificate when applying for and renewing a license.

(3) (i) A license for a dog shall be renewed annually on a schedule determined by the Department.

(ii) An owner who is not a commercial kennel owner may obtain a three-year license if there is a current three-year rabies vaccination certificate for the dog.

(iii) An application for renewal shall be accompanied by the required license fee.

(iv) Failure to make an application for renewal within one month of the license renewal due date shall result in a late fee of \$10 per month.

(4) The fee for each license and the renewal of each required by this subsection is as follows.

Dog License Fees – Other Than a Commercial Kennel - 1-Year License		
	County residents under the age of 60 years	County residents at least 60 years old, or receiving disability benefits as a result of a finding of permanent and total disability
For each unspayed or unneutered dog	\$15	\$8



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For each spayed or neutered dog or for a dog for which spaying or neutering would pose a threat to the animal's health	\$2	\$0
For a service animal as defined in the Americans with Disabilities Act (ADA), Title III, CFR § 36.104 or a dog trained and registered in the K-9 corps	\$0	\$0

Dog License Fees – Other Than a Commercial Kennel - 3-Year License		
	County residents under the age of 60 years	County residents at least 60 years old, or receiving disability benefits as a result of a finding of permanent and total disability
For each unspayed or unneutered dog	\$40	\$20
For each spayed or neutered dog or for a dog for which spaying or neutering would pose a threat to the animal's health	\$5	\$0
For a service animal as defined in the Americans with Disabilities Act (ADA), Title III, CFR § 36.104 or a dog trained and registered in the K-9 corps	\$0	\$0

§ 12-4-706. Denial, nonrenewal, revocation, or suspension of license.

(a) **Notice.** Before denying issuance or renewal of, suspending, or revoking any license, the Director shall give notice to the licensee which:

- (1) specifies the violation or other basis for the action;



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(2) states a time within which the licensee shall take corrective action to abate the violation or cure other defects, if the violation or defect is something that can be cured; and

(3) informs the licensee of the right to appear before the Department to show cause why the license should be issued or renewed or should not be suspended or revoked.

(b) **Finality.** A decision by the Department to not issue or renew, to suspend, or to revoke a license shall be final except as provided in subsection (c).

Anne Arundel County Code Article 18 Title 10 Section 106: Animal Rescue (Zoning):

§ 18-10-106. Animal rescue. An animal rescue facility shall comply with all of the following requirements

(1) Buildings and enclosures for the housing or shelter of animals at a facility with dogs exclusively or dogs in addition to other animals shall be at least 100 feet from any existing residence on any surrounding property and animals may not be housed within the 100 foot setback. Buildings and enclosures for the housing of animals at a facility with no dogs shall be at least 75 feet from any existing residence on any surrounding property and animals may not be housed within the 75 foot setback.

(2) Animals shall be spayed or neutered prior to the adoption from the facility, unless a veterinarian determines the animal is medically unable to undergo the procedure. The animal rescue owner shall keep a register to show that all animals at the facility have complied with this requirement.

(3) Notwithstanding § 18-4-104(1), there may be up to 50 cats at the facility at any one time. Cats may not be kept outdoors.

(4) For an animal rescue in a residential district, the facility shall also comply with the following requirements:

(i) Except for a facility solely for cats, the facility shall be located on a lot of at least three acres.

(ii) Dogs, livestock or fowl kept on the property may not exceed the limits set forth in § 18-4-104.

(iii) The use may not be noxious, offensive, or otherwise objectionable to surrounding residential uses.

(5) For an animal rescue in a commercial or industrial district, the facility shall also comply with the following requirements:

(i) An animal rescue located in a structure that contains uses other than an animal rescue shall incorporate sound attenuation construction or measures designed to minimize the impact of noise from the animal rescue on



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the other uses or occupants in the structures.

(ii) An animal rescue may not unreasonably interfere with other uses or occupants within the same structure as the animal rescue and the use may not be noxious, offensive, or otherwise objectionable to surrounding uses or occupants.

(6) For an animal rescue in a C3 district, the facility may house or shelter only cats or small animals other than cats not exceeding 20 pounds in weight.



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Animal Rescue License Application

Rescue Information:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Number of Animals desired on property: _____

Hours of Operation: _____

Rescue Owner Information:

First Name: _____ Last Name: _____ M.I.: _____

Street Address _____

City: _____ State: _____ Zip Code: _____

Phone Number - Home: _____ Cell: _____ Business: _____

Email Address: _____ DOB (MM/DD/YYYY): _____

Rescue Operator Information:

First Name: _____ Last Name: _____ M.I.: _____

Street Address _____

City: _____ State: _____ Zip Code: _____

Phone Number: Home: _____ Cell: _____ Business: _____

Email Address: _____

DOB (MM/DD/YYYY): _____



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Animal Rescue License Acknowledgement

Please read carefully all items listed below and initial next to each that you have read and understand:

1. _____ Applicants must obtain a Certificate of Use (if applicable) from Zoning and provide a copy to Animal Services prior to receiving the license.
2. _____ License will be issued once application is processed and an Animal Services Officer has completed an inspection at the property.
3. _____ Anne Arundel County Animal Services, a Health Officer or designee may revoke an Animal Rescue license for any violation of Anne Arundel County Code Article 12 Section 4 (Animal Services) or any state or federal laws regarding the keeping of animals.
4. _____ The burden of proof of the fact that an animal or establishment has been licensed or is otherwise not required to be licensed shall be on the owner or custodian of the animal or the owner of the establishment.
5. _____ Applicant must provide a signed statement indicating whether the responsible person or person in charge has been convicted of or entered a plea of guilty or nolo contendere to any violation of a law involving animal cruelty.

Name: _____ Signature: _____ Date: _____

OFFICE USE ONLY DO NOT WRITE BELOW THIS LINE

Date Received: _____ Received By: _____

NTC: ___ Yes ___ No Animal Service Officer. _____

Certificate of Use Required: ___ Yes ___ No Certificate of Use Obtained: ___ Yes ___ No

Payment Date: _____ Type: Cash Credit Check # _____

Accepted / Returned / Reason for Return: _____

License sent to Field: _____