Oakwood
School Age Child Care (SACC)
August 2025 Newsletter

CHILD CARE DIVISON

1 Harry S. Truman Parkway, Suite 105, Annapolis, MD 21401
(phone) 410-222-7856
https://www.aacounty.org/recreation-parks/child-care
Email address:
sacc@aacounty.org

RECREATION AND PARKS
ENJOY ● EXPLORE ● RESTORE

Welcome Back!

WELCOME!

We would like to extend a warm welcome to you and your family. Our Oakwood Child Care staff looks forward to getting to know your child(ren)!

Sincerely,

Ms. Erika Parker, Director
RPPARK06@aacounty.org

PROGRAM HOURS

Operates from the end of school day-6pm, every day schools are open for students. ☺

IMPORTANT DATES

August 25th – First day of School and Child Care for Grades 1-5 and Grade 6 only

August 26th – School and Child Care open for Grades 1-8

Aug 25th- Sept 2nd – Conferences/ Staggered openings for Pre-K & Kindergarten

September 1st – Labor Day; Schools, **Child Care and Child Care Administrative Office CLOSED**

September 10th – Child Care payment due for October *(Your payment will be due on the 10th of each month for the coming month)*

September 23rd – Rosh Hashanah; Schools and **Child Care CLOSED.** Child Care Admin Office OPEN.

If you have any questions, please direct them to the Child Care Administrative Office before August 25th.
If you need to reach the center on/after August 25th, please call:
OAKWOOD
Child Care Line: 410-222-0978

READY, SET, …REGISTERED?

Registration is not considered complete until we have received your *Required Forms for Admission*. *Your child will be unable to attend without the required forms!* This is a State licensing requirement.

NEW CHILD? Your child's required forms can be found on our website at: https://www.aacounty.org/recreation-parks/child-care/forms-admission. For a paper copy of the forms, please call 410-222-7856 ext. 0 or speak to your Director.

RETURNING CHILD? If your child attended our licensed child care program during the 2024-2025 school year, you should be good to go with Dr's forms! Please just provide an updated *Emergency Form*. *You may be asked to update or replace any other outdated documents by the center staff.*

How to submit: Please provide your child's forms via our new online Forms Portal*:*
- Log in to your child's Registration Account & follow the prompts to Upload each form.

Please allow extra time the first day for staff to review important forms with you.
Thank you!

WHERE TO FIND US:

The **Child Care space** is located in the Multi-Purpose Room on the left side of the school building.

The **parent door** is located on the left side of the building when facing the school.

Please **ring the bell** and a staff member will greet you.

Safety First!

ARRIVAL/DISMISSAL PROCEDURES

Parents must sign their child in for the morning program and out at the time of pick up each evening.

- For your child's safety, children are NOT permitted to sign themselves in and out of the program for any reason.
- Children will only be released to the individuals (13 years and older) authorized on your **Emergency Form** to pick up your child. Please be advised that any person unknown to the staff will be asked to provide a photo ID before your child is released to their care.
- Please make sure that the information on your child's **Emergency Form** is kept current throughout the year. This is crucial for your child's safety at pick-up time and when we need to contact you in case of illness or emergency.

Health Screening instructions:
- *Health Screenings* - Parents must screen their child(ren) prior to entry into the child care programs for symptoms of infectious illness such as COVID-19, influenza, respiratory syncytial virus (RSV), and gastrointestinal infections. Children experiencing these symptoms must not attend a child care program or school and should be tested for COVID-19/influenza, if appropriate. *(See the Parent's Manual for a full description of our Illness procedures.)*

PM Dismissal instructions:
- *Entry* - Bring your Photo ID to the door. Ring the bell.
- *Safety Screening* - A child care staff member will greet you at the door, ask for your child(ren)'s name(s), and compare your Photo ID to the Emergency Form you provided to us in the morning and/or via email. *(As the staff members get to know you, they may not need to check your Photo ID but please come prepared regardless in case there is a Substitute greeting parents.)*

FOOD UPDATE!

For the 2025-2026 School Year, the Rec & Parks Child Care programs will provide snacks as follows *(See the Parent's Manual for a full description of our Nutrition and Wellness policies)*:

- A PM Snack **WILL** be provided in partnership with the Food & Nutrition Services Division of the AACPS Board of Education. A menu from the AACPS Kitchen Manager will be posted in our Parent Information Center by the sign-in/out table.

- *Parents are welcome to provide a non-refrigerated snack if your child prefers not to eat the items offered; however, your child must follow the center's scheduled time to eat.*