

**BYLAWS OF  
ANNE ARUNDEL COUNTY ANIMAL WELFARE COUNCIL**

1. **MISSION STATEMENT:** The mission of the Anne Arundel County Animal Welfare Council (the "Council") is to consider matters for the promotion of the humane treatment of animals in Anne Arundel County and to provide advice to the County Executive and County Departments on such matters.

2. **PURPOSE:** The Council shall advise the County Executive and future County Executives on all matters relevant to the humane treatment of animals in Anne Arundel County.

3. **MEMBERSHIP:** There shall be no more than sixteen members of the Animal Welfare Council appointed by and serving at the pleasure of the County Executive.

4. **TERM:** Each member shall be appointed for a term of two (2) years and shall not serve more than four (4) consecutive terms.

5. **RESIGNATION/REMOVAL:** A member may resign by submitting a written resignation to the County Executive. Members failing to attend more than one-half of the meetings held during a twelve-month period shall be deemed removed from the Board. The County Executive may remove a member at any time, with or without cause, upon written notification to the member.

6. **CHAIR:** A chairperson shall be appointed by the County Executive and shall serve at the discretion of the County Executive. The Chair shall preside at and conduct all meetings of the Board; serve as the representative of the

Board in meetings and discussions with other organizations and agencies; ensure the Board's compliance with the Maryland Open Meetings Act; and perform all duties otherwise assigned by the County Executive.

7. VICE CHAIR: By majority vote, the Council shall appoint a Vice Chairperson who shall serve at the discretion of the Council and the County Executive. The Vice Chair shall assist the Chair in presiding at and conducting all meetings of the Council; serve as one of the representatives of the Council in meetings and discussions with other organizations and agencies; ensure the Council's compliance with the Maryland Open Meetings Act; and perform all duties otherwise assigned by the Chair and the County Executive.

8. SECRETARY: By majority vote, the Board shall appoint a Secretary, who shall serve at the discretion of the Board. The Secretary shall keep accurate records and minutes of all meetings of the Board that comply with the Maryland Open Meetings Act and relevant provisions of the County Code; make available minutes of the previous meeting and distribute them to the Board members and to the County's Director of Boards and Commissions in advance of each meeting; cause to be delivered all notices of meetings to the Board members and to the County Director of Boards and Commissions; maintain the minutes and a current listing, with contact information, of the members of the Board; and serve as the records custodian for the Board under the provisions of the Maryland Public Information Act.

9. Meetings: The Board shall meet at a frequency it determines necessary to perform its duties, but no less than one time per quarter. The Board

shall comply with all requirements of the Maryland Open Meetings Act. Notices of meetings shall be in writing and delivered to members and to the County's Director of Boards and Commissions at least 10 days before the day of the meeting. Written notice of meetings may be delivered by electronic transmission. Failure of notice to any member shall not invalidate the meeting or any action taken at the meeting.

10. QUORUM: A quorum shall consist of a simple majority or the membership, fifty percent (50%) plus one (1). An affirmative vote of a majority of the members present at any meeting at which there is a quorum shall be sufficient for any action of the Council.

11. TELEPHONE AND ELECTRONIC PARTICIPATION: Members may participate in meetings and vote on matters discussed therein by means of a conference telephone or similar communications equipment if all persons participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence of the Member at the meeting.

12. COMMITTEES: The Board may create committees, and the Chair may appoint Members to chair and serve on those committees.

13. ANNUAL REPORT: The Board shall provide a report to the County Executive by December 31 of each year that sets forth the status of plans and progress related to its mission statement and purpose during the prior calendar year, as well as its goals and priorities for the succeeding calendar year.

14. COMPENSATION: Members shall serve without compensation.

15. AMENDMENTS: Provisions of these bylaws that are not controlled by State or County law, State or County regulation, or County Executive Order may be amended by a simple majority vote of the Members present and entitled to vote at a meeting at which a quorum is present. Any proposed amendment must be submitted to the members in writing with written notice of the meeting to decide on the proposed amendment at least ten (10) days prior to the meeting date.

Adopted by the Board this 16 day of July 2025.

Linda Mager  
Name:  
Title: Chair

7/30/2025  
Date

I, the undersigned, being Secretary of the Corporation, hereby certify that the  
above is a true, complete and accurate copy of the Bylaws adopted by the Board.

Jandra Andrus  
Name:  
Title: Secretary

7-30-2025  
Date