

**ANNE ARUNDEL COUNTY CODE**  
**TITLE 2. COMMENCEMENT OF ACTION**

**Rule 2-101. Appeals.**

(a) All appeals from orders or decisions from which an appeal is authorized by law shall be taken within 30 days of the date of such order or decision, except where a different period is prescribed by law or rule, by the filing of a notice of appeal with the County Board of Appeals.

(b) In appeals from the decisions of the Administrative Hearing Officer, the notice of appeal shall include the following information:

- (1) the title of the proceedings;
- (2) the name of the applicant;
- (3) the application or case number;
- (4) the date of decision;
- (5) a copy of the decision;
- (6) a general statement of the basis for the appeal; and
- (7) the applicable fee.

(c) In appeals from administrative decisions of County offices involving real property, the notice of appeal shall include the following information:

- (1) location of the subject property;
- (2) number of the councilmanic district in which the subject property is located;
- (3) names and mailing addresses of owners of real property within 175 feet of the subject property;
- (4) the name of the applicant;
- (5) a copy of the decision from which the appeal is taken;
- (6) a general statement of the basis for the appeal; and
- (7) the applicable fee.

(d) In all other appeals, the notice shall include the following information:

- (1) the name of the applicant;
- (2) a copy of the order or decision from which the appeal is taken;
- (3) the name of the officer making that order or decision and the date thereof;
- (4) a general statement of the basis for the appeal; and
- (5) the applicable fee.

(Bill No. 53-86, § 1; Bill No. 12-88, § 1; Bill No. 22-90, § 1; Bill No. 99-93, § 1; Bill No. 32-97, § 1; Bill No. 28-25 § 1).