

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2024, Legislative Day No. 18

Bill No. 79-24

Introduced by Ms. Pickard, Chair  
(by request of the County Executive)

By the County Council, October 7, 2024

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Introduced and first read on October 7, 2024  
Public Hearing set for and held on November 4, 2024  
Public Hearing on AMENDED bill set for and held on November 18, 2024  
Bill Expires January 10, 2024

By Order: Kaley Schultze, Administrative Officer

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A BILL ENTITLED

1 AN ORDINANCE concerning: Personnel – Modification of Classification  
2 Plan – Classified Service and Pay Plan – Exempt Service – Positions in the Classified  
3 Service – Police Department  
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5 FOR the purpose of approving a modification to the Classification Plan for the classified  
6 service and the Pay Plan for the exempt service formulated and maintained by the  
7 Personnel Officer; decreasing a position in the classified service in the Police  
8 Department and increasing a position in the classified service in the Police Department;  
9 and generally relating to personnel.  
10

11 WHEREAS, § 6-1-201(a) and (b) of the County Code (as amended by  
12 Bill No. 4-24) provide that the Personnel Officer shall formulate and maintain a  
13 classification plan for all positions in the classified service, which shall include the  
14 minimum qualifications, pay grade, and work week for each classification; and  
15

16 WHEREAS, § 6-1-201(c)(1) (as amended by Bill No. 4-24) provides that the  
17 classification plan shall be annually approved by ordinance of the County Council;  
18 and  
19

20 WHEREAS, § 6-1-201(c)(2) (as amended by Bill No. 4-24) provides that, with the  
21 approval of the Chief Administrative Officer, the Personnel Officer may modify  
22 the classification plan during a year, except that a change in a pay grade assigned  
23 to an existing job classification for which the base of the new pay grade exceeds

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EXPLANATION: Underlining indicates matter added to bill by amendment.  
Strikeover indicates matter removed from bill by amendment.

1 the base of the current pay grade by more than 10% shall be approved by the County  
2 Council; and

3  
4 WHEREAS, by Bill No. 51-24, the County Council approved the Personnel  
5 Officer's Classification Plan for the Classified Service dated July 1, 2024; and

6  
7 WHEREAS, the Personnel Officer has proposed a change to the pay grade assigned  
8 to a certain job classification, and the base pay of the new pay grade exceeds the  
9 base pay of the current pay grade by more than 10%; and

10  
11 WHEREAS, § 6-1-110(a) requires changes to the number and classification of  
12 positions approved in the annual budget and appropriation ordinance to be approved  
13 by ordinance of the County Council; and

14  
15 WHEREAS, § 6-1-110(b)(6) (as amended by Bill No. 4-24) allows the number and  
16 classification of positions approved in the annual budget and appropriation  
17 ordinance to be changed without approval of the County Council to meet a  
18 department's recruitment, cost saving, or organizational needs, so long as the base  
19 of the pay grade for the new position does not exceed the base of the pay grade for  
20 the existing positions by more than 10%, the position remains in the same County  
21 department, and the Controller certifies that funds are available for the change; and

22  
23 WHEREAS, the Personnel Officer is proposing a certain change to the number and  
24 classification of positions approved in the annual budget and appropriation  
25 ordinance for the current fiscal year to meet a department's recruitment, cost  
26 saving, or organizational needs, and the base of the pay grade for the new position  
27 exceeds the base of the pay grade for the existing position by more than 10%; and

28  
29 WHEREAS, the positions for which the number or classification are proposed will  
30 remain in the same County department, and the Controller has certified that funds  
31 are available for the changes; now, therefore,

32  
33 SECTION 1. *Be it enacted by the County Council of Anne Arundel County, Maryland,*  
34 *That it approves a change in the pay grade assigned to the job classification "Evidence*  
35 *Coordinator Leader" from NR16 to NR18.*

36  
37 SECTION 2. *And be it further enacted, That it approves a change in the pay grade*  
38 *assigned to the job classification "Assistant Chief of Police" from E7 to E8.*

39  
40 ~~SECTION 2. 3.~~ *And be it further enacted, That, in accordance with § 6-1-110 of the*  
41 *Anne Arundel County Code (2005, as amended) (as amended by Bill No. 4-24), this*  
42 *Ordinance shall approve a decrease of one Administrative Assistant II position from the*  
43 *number of positions approved in this classification in the Police Department as part of the*  
44 *Annual Budget and Appropriation Ordinance for the current fiscal year, and an increase of*  
45 *one Management Aide position to the positions approved in this classification in the Police*  
46 *Department as part of the Annual Budget and Appropriation Ordinance for the current*  
47 *fiscal year.*

1       SECTION ~~3.~~ 4. *And be it further enacted*, That this Ordinance shall take effect 45 days  
2       from the date it becomes law.

AMENDMENTS ADOPTED: November 4, 2024

READ AND PASSED this 18<sup>th</sup> day of November, 2024

By Order:

A handwritten signature in black ink, appearing to be 'K. Schultze', with a long horizontal stroke extending to the right.

Kaley Schultze  
Administrative Officer

PRESENTED to the County Executive for his approval this 20<sup>th</sup> day of November, 2024

A handwritten signature in black ink, appearing to be 'K. Schultze', with a long horizontal stroke extending to the right.

Kaley Schultze  
Administrative Officer

APPROVED AND ENACTED this 27<sup>th</sup> day of November, 2024

A handwritten signature in blue ink, appearing to be 'Stuart Pittman', with a long horizontal stroke extending to the right.

Steuart Pittman  
County Executive

EFFECTIVE DATE: January 11, 2025

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**I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF  
BILL NO. 79-24 THE ORIGINAL OF WHICH IS RETAINED IN THE FILES  
OF THE COUNTY COUNCIL.**

A handwritten signature in dark ink, appearing to read 'K Schultze', with a long horizontal flourish extending to the right.

**Kaley Schultze  
Administrative Officer**