# Reserving an Event Space at Anne Arundel County's Libraries & Parks







### Looking to reserve a room at your local library?

Simply go to <u>Meeting Rooms | Anne Arundel County Public Library</u>, where you can book either by room or day for free.

### Additional information:

- Requests may be made up to 60 days in advance.
- Limitations:
  - Meeting rooms may not be used for purely social activities such as parties or entertainment, fundraising, or commercial activities involving sales or financial transactions.
  - Meeting rooms will be available only during library operating hours.
  - No money may be collected except for dues, tuition, or material fees for education courses or registration fees for conferences and/or events held in cooperation with the library.
  - No admission fees may be charged, and no products or services may be sold.
  - Alcoholic beverages are not permitted without approval from the Library Board of Trustees.
  - Groups are limited to one booking per month, per library location.
- Meeting Room Policy | Anne Arundel County Public Library
- FAQ | Anne Arundel County Public Library





## Looking for event space in an Anne Arundel County Park?

Anne Arundel County offers many park venues, including:

- the Blue Heron Center in Quiet Waters Park
- the Glass Pavilion in Mayo Beach Park
- Harvest Hall at Kinder Farm Park
- the Chesapeake Room in Downs Park, and
- park pavilions and swim center party rooms





# How do I reserve a venue?

Go to Resource Search | Anne Arundel County Recreation & Parks. You will need to log in or create an account. Choose which venue you would like to reserve, provide additional details, and receive confirmation of your booking. Each facility has different rules and rates, so it is often best to reach out to the contact listed for the specific site you are considering.



### Additional information:

- Alcohol use and smoking are not permitted on Park grounds.
- Amplified sound is permitted only within certain facilities.
- The number of days in advance a venue may be booked differs by location; however, the majority of venues require a booking at least 7 days in advance, and no more than 365 days in advance.



# To request closing a county street for your event, check here.

 Go to <u>Block Parties I Anne Arundel County Government</u>. To request permission for a block party, simply contact the Traffic Engineering Division at (410) 222-7331 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. You will be required to provide event information. A full list is available on their webpage.