ANNE ARUNDEL COUNTY DEPARTMENT OF INSPECTIONS & PERMITS

STORMWATER WARRANTY AGREEMENT (SWA)[1] - SUBMITTAL REQUIREMENTS

Instructions: *All submittals are to be delivered to the Permit Center. Any submissions brought to the Permit Center with missing or incomplete information may be rejected or set aside until all necessary information has been provided. All incomplete submissions will not be logged in until the date that all necessary information has been supplied to the Permit Center.*

1. **Letter of Explanation** – provide one (1) copy of a Letter of Explanation for the project. (Note: The letter must include an e-mail address for the applicant, project name, applicable County grading permit number(s).

2. **Developer** – Identify the Developer and the person authorized to sign on behalf of the Developer that will sign the Agreement. Include the Developer name, address, phone number and email address. Indicate the State of origin and the name and title of the person authorized to sign the Agreement for the Developer. Provide verification that the Developer is in 'Good Standing' with the Maryland Department of Assessments & Taxation.

(Note – if the Developer is a Limited Liability Company (LLC), a copy of the Operating Agreement (and the operating agreement(s) for all subsequent LLC's) must be provided. If the Developer is a Partnership, LP or LLP, a copy of the Partnership Agreement must be submitted.)

3. **Approved Itemized Construction Costs** – provide one (1) copy of the itemized construction cost prepared within six (6) months of submittal. The cost must be signed and sealed by an engineer AND APPROVED by Anne Arundel County

4. **Approved Exhibit A** – Approved Exhibit A showing BMPs that will be owned or maintained by the Homeowner's Association

5. **Certificate of Insurance** – provide one (1) copy of the Certificate of Insurance. The Certificate must be in the Developers name and identify Anne Arundel County as an additional insured with a minimum limit of $1,000,000.00 coverage of general liability per occurrence. (Note – the certificate of insurance is only required when cost exceeds $20,000.00.)

6. **Approved Exhibit B**– Approved Exhibit B -estimate of BMP maintenance costs, that will be owned or maintained by the Homeowner's Association

7. **Stormwater Warranty Agreement** – one original must be signed and returned to the Department.

8. **Exhibit C- Security** – the required security (which is equal to item #4 - construction costs) must be returned with the Stromwater Warranty Agreement. (Note – all checks must be certified or a cashiers check. Personal and/or Company checks cannot be accepted.)

[1] Refer to Blue Notice (IP-22-01) -https://www.aacounty.org/sites/default/files/2023-04/IP-22-01.pdf