

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2024, Legislative Day No. 2

Resolution No. 4-24

Introduced by Mr. Smith, Ms. Fiedler, Mr. Volke, and Ms. Leadbetter

By the County Council, January 16, 2024

1 RESOLUTION amending certain sections of Title 2 of the Rules of Procedure of the
2 County Council

3
4 WHEREAS, pursuant to Section 208(g) of the County Charter, the County Council
5 is required to adopt rules of procedure; and

6
7 WHEREAS, Section 1-103 of these Rules of Procedure of the County Council
8 provides that the County Council may amend the Rules by resolution provided that
9 the amendment is submitted in writing to the County Council at least seven days
10 before the action on the resolution; now, therefore, be it

11
12 *Resolved by the County Council of Anne Arundel County, Maryland, That § 2-101 of*
13 *the Rules of Procedure of the County Council of Anne Arundel County (July 2016) be and*
14 *is hereby repealed; and be it further*

15
16 *Resolved, That Sections of the Rules of Procedure of the County Council of Anne*
17 *Arundel County (July 2016) read as follows:*

18
19 **TITLE 2. OFFICERS AND EMPLOYEES**

20
21 **2-101. Supervision of employees.**

22
23 (A) **Generally.** THE ADMINISTRATIVE OFFICER TO THE COUNTY COUNCIL, THE DEPUTY
24 ADMINISTRATIVE OFFICER TO THE COUNTY COUNCIL, AND THE LEGISLATIVE COUNSEL
25 SHALL BE SUBJECT TO THE SUPERVISORY AUTHORITY OF ALL MEMBERS OF THE COUNTY
26 COUNCIL.

27
28 (B) **Annual review.**

29
30 (1) (I) THE ADMINISTRATIVE OFFICER TO THE COUNTY COUNCIL AND THE
31 LEGISLATIVE COUNSEL SHALL BE SUBJECT TO AN ANNUAL EVALUATION PREPARED BY
32 THE CHAIR OF THE COUNTY COUNCIL AND ONE MEMBER OF THE COUNTY COUNCIL FROM
33 A DIFFERENT POLITICAL PARTY.

34
35 (II) AN ANNUAL REVIEW SHALL BE BASED ON INPUT FROM EACH MEMBER OF
36 THE COUNTY COUNCIL, AND EACH MEMBER OF THE COUNTY COUNCIL MAY REVIEW AND
37 COMMENT ON THE EVALUATION BEFORE IT IS FINALIZED.

1 (2) THE ADMINISTRATIVE OFFICER TO THE COUNTY COUNCIL SHALL BE
2 RESPONSIBLE FOR EVALUATING THE DEPUTY ADMINISTRATIVE OFFICER TO THE COUNTY
3 COUNCIL AND COUNTY COUNCIL STAFF THAT REPORT TO THE ADMINISTRATIVE OFFICER
4 OF THE COUNTY COUNCIL, BUT NOT THE LEGISLATIVE COUNSEL OR LEGISLATIVE AIDES.
5

6 (C) **Removal.** THE ADMINISTRATIVE OFFICER TO THE COUNTY COUNCIL, DEPUTY
7 ADMINISTRATIVE OFFICER TO THE COUNTY COUNCIL, AND LEGISLATIVE COUNSEL MAY
8 BE REMOVED BASED ON A VOTE BY A MAJORITY OF THE COUNTY COUNCIL.
9

10 **2-102. Administrative Officer; Deputy Administrative Officer.**
11

12 (a) **Generally.** There ~~[[are]]~~ IS an Administrative Officer to the County Council and
13 ~~[[an Assistant]]~~ A DEPUTY Administrative Officer to the County Council.
14

15 (b) **Duties.** The duties of the Administrative Officer and the ~~[[Assistant]]~~ DEPUTY
16 Administrative Officer are to:
17

18 (1) keep minutes of legislative sessions and public hearings of the County
19 Council;

20 (2) maintain the journal of the County Council; ~~[[and]]~~

21 (3) provide any administrative service required to assist the legislative process;
22
23 AND

24 (4) RESPOND AND PROVIDE ASSISTANCE TO MEMBERS OF THE COUNTY
25 COUNCIL AS REQUESTED.
26
27

28 **2-103. Other assistance.**
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30 (A) **Clerical assistance.** Subject to the budget, additional clerical assistance shall be
31 provided to the County Council as needed.
32

33 (B) **Contractual employees.**
34

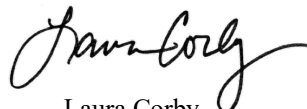
35 (1) ANY CONTRACTS FOR EMPLOYEES OF OR CONSULTANTS TO THE COUNTY
36 COUNCIL SHALL BE SUBJECT TO THE APPROVAL OF THE CHAIR OF THE COUNTY COUNCIL
37 IN CONSULTATION WITH ONE MEMBER OF THE COUNTY COUNCIL FROM A DIFFERENT
38 POLITICAL PARTY.
39

40 (2) FUNDING FOR A CONTRACT FOR AN EMPLOYEE OF OR CONSULTANT TO THE
41 COUNTY COUNCIL SHALL BE APPROVED BY RESOLUTION OF THE COUNTY COUNCIL.
42

43 (3) CONTRACTUAL EMPLOYEES AND CONSULTANTS SHALL BE SUBJECT TO THE
44 SUPERVISORY AUTHORITY OF ALL MEMBERS OF THE COUNTY COUNCIL.

READ AND PASSED this 5th day of February, 2024.

By Order:



Laura Corby
Administrative Officer

Resolution No. 4-24

Page No. 3

I HEREBY CERTIFY THAT RESOLUTION NO. 4-24 IS TRUE AND CORRECT AND DULY ADOPTED BY THE COUNTY COUNCIL OF ANNE ARUNDEL COUNTY.

A handwritten signature in black ink, appearing to read "Allison Pickard". The signature is written in a cursive, flowing style.

Allison Pickard
Chair