

**Anne Arundel County's  
Watershed Protection and Restoration Program  
STORMWATER REMEDIATION FEE  
CREDIT POLICY AND GUIDANCE**

***(Multi-Family, Non-Residential and/or Residential Properties  
with an Inspection and Maintenance Agreement or  
Stormwater Remediation Fee Credit Agreement)***



**December 2023**

## Table of Contents

<b>Section 1 – Introduction.....</b>	<b>3</b>
1.1 Authority .....	4
<b>Section 2 – Stormwater Remediation Fee Credit Program.....</b>	<b>5</b>
2.1 General .....	5
2.2 Eligibility and Procedures .....	6
2.3 Application Submittal & Deadline .....	7
2.3 Allowable Credits.....	8
2.3.1 Credit Calculations .....	10
2.4 Renewal .....	11
<b>Section 3 – Inspection, Maintenance, and Enforcement for Credits.....</b>	<b>12</b>
3.1 Inspection .....	12
3.2 Maintenance .....	12
3.3 Enforcement.....	13
<b>Section 4 – Changes to Properties with Approved Credits .....</b>	<b>13</b>
4.1 Ownership .....	13
4.2 Permit and/or Certification Status .....	14
4.3 Impervious Surfaces.....	15
4.4 Installation of Additional Practices .....	15
<b>References and Additional Publications .....</b>	<b>16</b>
<b>Appendix A. Credit Application for Multi-Family, Non-Residential, Residential ..</b>	<b>17</b>
<b>Appendix B. Credit Application for Non-Residential Property w/ NPDES Permit and/or DNR Clean Marina Certification.....</b>	<b>21</b>

Approved and Adopted by the Anne Arundel County Department of Public Works Director:



Karen Henry, Director

12/14/2023

Date

## Section 1 – Introduction

Anne Arundel County has established policies and procedures that provide property owners with eligible stormwater management practices the opportunity to reduce their Watershed Protection and Restoration Fee (WPRF), also known as the Stormwater Remediation Fee, and their real property tax.

Two programs are offered:

- Stormwater Remediation Fee Credit (Multi-Family, Non-Residential, and Residential Property with an Inspection and Maintenance Agreement for Private Stormwater Management or a Stormwater Remediation Fee Credit Agreement). This is administered by the Bureau of Watershed Protection and Restoration (BWPR).
- Stormwater Management and Erosion Control Property Tax Credit (Residential & Non-Residential/Multi-Family Properties) is an existing program established through County Code § 4-2-316. This program is administered by the Bureau of Watershed Protection and Restoration and the Office of Finance.

This credit policy manual document sets forth the process for **Multi-Family, Non-Residential, and Residential Property Owners applying for a Stormwater Remediation Fee Credit with an executed "Inspection and Maintenance Agreement" for Private Stormwater Management or an executed "Stormwater Remediation Fee Credit Agreement"**. For additional information on the entire Watershed Protection and Restoration Program please see the following web link: [www.aarivers.org](http://www.aarivers.org).

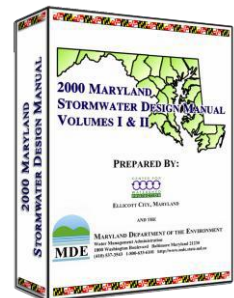


## 1.1 Authority

The Watershed Protection and Restoration Special Revenue Fund was established as a special, nonlapsing fund through Anne Arundel County Code Article 4, Title 11, Section 4-11-119 (Bill No. 2-13; Bill No. 42-13). The revenue paid into the Watershed Protection and Restoration Special Revenue Fund shall be dedicated to and appropriated only for those purposes set forth in the Environment Article, § 4-202.1(h)(4), of the State Code.

The Watershed Protection and Restoration Program was established through Article 13, Title 7 of the Anne Arundel County Code. The purposes of the Watershed Protection and Restoration Program are to support compliance with the requirements of the County's National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System (NPDES MS4) permit, Chesapeake Bay Total Maximum Daily Load and local watershed Total Maximum Daily Load, and stormwater Watershed Implementation Plans through stormwater management practices and stream and wetland restoration activities, and to maintain and Administer the Watershed Protection and Restoration Special Revenue Fund.

This “Stormwater Remediation Fee Credit Policy and Guidance” document was developed in accordance with the Maryland Annotated Code, Environment Article, § 4-202.1(f)(1) and §13-7-107 of the County Code to ensure the necessary framework and procedures in administering a credit system for the Watershed Protection and Restoration Program. The Policy and Guidance outlines the administrative and technical basis for determining the extent of the credits, as well as the conditions required to remain eligible for a stormwater fee credit. The primary objective for the incentive program is to encourage property owners to proactively manage stormwater on their property by incorporating sustainable stormwater management practices that are used to meet and exceed the requirements found in the **“2000 Maryland Stormwater Design Manual, Volume I and II” and Supplements.**



The Bureau of Watershed Protection and Restoration (BWPR), within the Anne Arundel County Department of Public Works (DPW), is the responsible party for the day-to-day operation and administration of the County's Watershed Protection and Restoration Program.



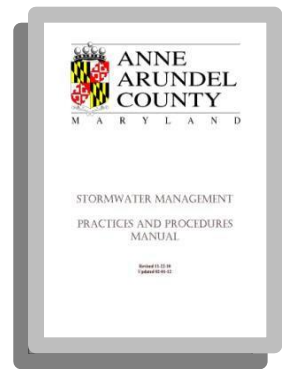
Bioretention Area

## Section 2 – Stormwater Remediation Fee Credit Program

### 2.1 General

The primary goal of Anne Arundel County's stormwater management program is to maintain after development, as near as possible, the predevelopment runoff characteristics. Stormwater management strategies manage runoff to mitigate adverse water quality and/or quantity impacts associated with development. A comprehensive design strategy for maintaining predevelopment runoff characteristics and protecting natural resources is known as Environmental Site Design or "ESD." ESD is defined as using small-scale stormwater management practices, nonstructural techniques, and better site planning to mimic natural hydrologic runoff characteristics and minimize the impact of land development on water resources. The integration of these practices is critical to effectively manage stormwater runoff.

Stormwater best management practices (BMP's) include alternative surfaces such as permeable pavement and/or green roofs; filtering practices such as rain gardens, bioretention facilities, and bio-swales; disconnection practices such as cisterns, rain barrels, sheet flow to buffer, and dry wells; as well as other structural practices such as infiltration systems, filtration systems, wetland systems, wet ponds, and/or a combination of these practices to provide appropriate stormwater runoff treatment from the developed areas of a site. For additional information on specific stormwater management practices please see Anne Arundel County's ["Stormwater Management Practice and Procedures Manual"](#) or the ["2000 Maryland Stormwater Design Manual, Volume I and II" and Supplements.](#)



Credits are available to multi-family, non-residential, and/or residential property customers who successfully apply for them and implement and maintain approved Best Management Practices. By law, the maximum credit for any property is 50% of the Stormwater Remediation Fee (§13-7-107 of the County Code).

The stormwater remediation fee credit provided for in the credit agreement shall cease to exist in the event that the credit is no longer authorized by State or County law.

## 2.2 Eligibility and Procedures

This guide pertains only to multi-family, non-residential, and residential properties (as defined in §13-7-101 of the County Code). For a multi-family, non-residential, or residential property to be eligible for a credit, the property must be subject to an “Inspection and Maintenance Agreement” for Private Stormwater Management or an executed “Stormwater Remediation Fee Credit Agreement”. A multi-family, non-residential or residential property applicant with either of these agreements are eligible to receive a stormwater fee credit, upon approval from the County, if the applicant received a property tax bill from the County that included a stormwater remediation fee. The credit is applied to tax accounts containing impervious owned by the individual or entity that owns and/or maintains (if not the same as owner must be approved by owner) the stormwater management practice that qualifies for the credit.



To receive the stormwater fee credit the applicant must submit a Stormwater Remediation Fee Credit Application (see forms in Appendix A and Appendix B or can be found at [www.aarivers.org](http://www.aarivers.org)). This application includes the necessary information demonstrating that the stormwater management facilities and/or activities, as detailed in this policy and guidance document, are in place and in compliance with afore referenced documents. The application must be completed and signed by the property owner and either a signed and executed “Inspection and Maintenance Agreement for Private Stormwater Management” must be attached or the owner must acknowledge as part of the application that they are willing to enter into a “Stormwater Remediation Fee Credit Agreement” during the application process.

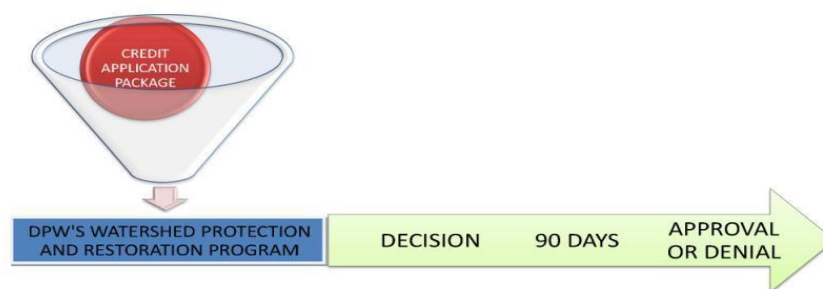


The Inspection and Maintenance Agreement for Private Stormwater Management can be retrieved either from the Land Records located in the Circuit Court for Anne Arundel County or at <https://mdlandrec.net/main/index.cfm>. Properties that have on-site stormwater management practices but do not have an executed “Inspection and Maintenance Agreement for Private Stormwater Management” may execute a “Stormwater Remediation Fee Credit Agreement” during the credit application process.

## 2.3 Application Submittal & Deadline

All application packages should either be submitted via the online application form at <http://www.aarivers.org> or by mail using the PDF application form in Appendix A or Appendix B. Applications being submitted by mail should be sent to Attn: WPRF Credit Program, Anne Arundel County Department of Public Works, 2662 Riva Road (MS-7310), Annapolis, Maryland 21401.

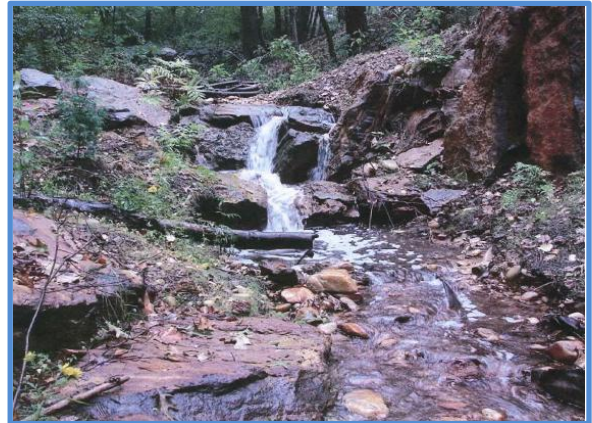
Anne Arundel County will determine that an application package is complete and render a decision of an approval or denial within 90 calendar days of receipt.



An application for a stormwater credit must be submitted by **October 1** of the taxable year the applicant wishes to receive credit towards the stormwater remediation fee. A credit application does not stay the requirement to pay the stormwater remediation fee. Payment must be made by the due date on the bill to avoid interest and penalties. If payment has been made and a credit is thereafter granted, a refund will be issued for the current taxable year and the credit will be applied going forward. If payment has not been made before a credit is granted, the bill for the current taxable year will be adjusted and reissued. If an application is submitted after **October 1**, any credits that are granted will be applied toward the stormwater fee beginning in the following taxable year. A successful credit application is valid in perpetuity (issued initially for a 3-yr period and in 3-yr intervals thereafter) provided the stormwater practice(s) is/are in good working condition and functioning as designed. If a stormwater practice is found to require maintenance or repair, the owner will be notified and given an opportunity to take corrective actions to ensure continuation of the stormwater fee credit.

## 2.3 Allowable Credits

By law, the maximum available stormwater fee credit is 50% of the stormwater remediation fee for a property. This may be achieved through the use of one or more eligible practices or activities under the stormwater credit policy. To receive the full 50% credit towards the assessed stormwater remediation fee the entire impervious surface area of the property (or an equivalent area beyond the property boundaries) must be treated using private on-site stormwater management practices that control at least one inch of rainfall and are designed, approved, constructed, and maintained in accordance with the County Standards, Stormwater Management Practices and Procedures Manual, and/or 2000 Maryland Stormwater Design Manual, Volumes I and II, and Supplements. The credit can be pro-rated if only a portion of the property's impervious surfaces are treated or if the practices control less than one inch of rainfall.



Stormwater credits are issued initially for a 3-yr period and in 3-yr intervals thereafter in perpetuity provided the practices are in good working condition and performing as designed, and the applicant is abiding by either the agreement set forth in the “Inspection and Maintenance Agreement for Private Stormwater Management” or the “Stormwater Remediation Fee Credit Agreement”. Practices must be operated and maintained in accordance with the most recent credit application.

The options eligible for receipt of a stormwater fee credit are as follow:

- **Residential:** Documentation that eligible stormwater management practices on the subject property site have been installed to provide treatment of impervious surfaces within the identified parcel/property. These stormwater management practices follow County Standards, Stormwater Management Practices and Procedures Manual, and/or the “2000 Maryland Stormwater Design Manual, Volume I and II” and Supplements and/or promote environmental site design (ESD) to the maximum extent practicable (MEP).
- **Multi-Family and/or Non-Residential Properties:** Documentation that eligible stormwater management practices on the subject property site have been designed and/or retrofitted, approved, constructed, inspected, and maintained in accordance with County Standards, Stormwater Management Practices and Procedures Manual, and/or the “2000 Maryland Stormwater Design Manual, Volume I and II” and Supplements. In accordance with the stormwater management regulation (COMAR 26.17.02) and §16-4-201 of the County Code all new development must implement environmental site design (ESD) to the

maximum extent practicable (MEP).

- **Agricultural Properties:** Agricultural properties are viewed as either residential or non-residential parcels under the Watershed Protection and Restoration Special Revenue Fund Program. To be considered a residential parcel, the property must be in a residential zone and a permanent dwelling must be given an occupancy permit by the County; otherwise, the agricultural parcel is viewed as a non-residential parcel.
- **NPDES Permitted Properties:** Anne Arundel County understands that certain properties are regulated through other stormwater permits such as National Pollutant Discharge Elimination System (NPDES) Permit. These NPDES permits must include stormwater management controls or account for existing site systems, facilities, services, or activities that reduce the quantity or improve the quality of stormwater discharged from the property. These properties are also eligible for Stormwater Remediation Fee Credit not to exceed 50% of the assessed stormwater remediation fee. All eligible properties that have been issued an NPDES permit (e.g., Surface Water Individual Permits, General Permit for Stormwater Discharges Associated with Industrial Activities, General Permit for Stormwater Associated with Construction Activity, Industrial General Permits for Marinas) must include stormwater management controls.
- **Marina Properties:** A marina property covered under an NPDES permit with stormwater management controls is eligible for a 25% credit (partial credit will be awarded if this designation only applies to a portion of the property). A credit application must be submitted to Anne Arundel County along with a copy of the letter from the Maryland Department of the Environment that includes registration number and acceptance of their application for permit coverage. In addition, a Marina property in good standing with the Maryland Department of Natural Resources Clean Marina Initiative is eligible for a 25% credit (partial credit will be awarded if this designation only applies to a portion of the property). A credit application must be submitted to Anne Arundel County that includes documentation that the Marina is a certified Clean Marina. A marina that fits just one of these criteria (NPDES or Clean Marina) is eligible for up to a 25% credit, whereas a marina that fits both of these criteria (NPDES and Clean Marina) is eligible for up to a 50% credit.

The applicant should provide documentation of the site's impervious area being treated through the use of stormwater best management practices designed, constructed, inspected, and maintained in accordance with County Standards, Stormwater Management Practices and Procedures Manual, and/or the "2000 Maryland Stormwater Design Manual, Volume I and II" and Supplements.



Application packages must include appropriate documentation to verify a credit request such as an Application Form, As-built Construction Plans, County Approved Stormwater Management Report, Inspection and Maintenance Records, Identified BMP Type, Location of BMPs, Drainage Area Maps, Photographs of BMPs, and an executed "Inspection and Maintenance Agreement for Private Stormwater Management" or "Stormwater Remediation Fee Credit Agreement" (can be entered into during application process). Note that not all of these types of documentation will be applicable to all properties.

If the applicant does not have access to or knowledge of all of the relevant documentation, the application can still be submitted and County staff will attempt to obtain the needed information about the stormwater management practices and the water quality treatment they provide from available records and resources. However, as the applicant is ultimately responsible for providing documentation, if County staff is unable to locate the necessary information then the lack of documentation from the applicant would be grounds for denial of the credit.

### 2.3.1 Credit Calculations

Partial credit can be awarded if only a portion of a property's impervious area is treated or if the practices treat less than one inch of rainfall. The credit is determined by computing the fractional value of the treated impervious area to the total impervious area and the fractional value of the rainfall treated to 1".

#### Credit Formula:

$$\text{Credit \%} = \frac{\text{Treated Impervious}}{\text{Site's Total Impervious}} \times \text{Treatment Value} \times \text{Maximum Allowable Credit}$$

*Where the Maximum Allowable Credit is 50% and the Treatment Value equals 100% if at least 1" of rainfall is treated by the eligible practices. If less than 1", use the percentage of 1" treated for the Treatment Value.*

**Examples:**

Total Impervious (sq ft)	Treated Impervious (sq ft)	Rainfall Treated (inches)	Credit Calculation	WPRF will be reduced by
5,000	5,000	1	$(5,000/5,000) \times 100\% \times 50\% = 50\%$	50%
5,000	2,000	1	$(2,000/5,000) \times 100\% \times 50\% = 20\%$	20%
5,000	2,000	0.5	$(2,000/5,000) \times 50\% \times 50\% = 10\%$	10%

**2.4 Renewal**

Approved Credits are valid up to a period of three years. To continue to receive credit, functional verification of the BMP(s) is required prior to the end of the three-year period. This verification will be performed by the County and no action is needed to initiate it on the part of the applicant.

A renewal application is **NOT** required to be submitted to the County.

The applicant will continue to receive credit provided the applicant is abiding by either the agreement set forth in the “Inspection and Maintenance Agreement for Private Stormwater Management” or the “Stormwater Remediation Fee Credit Agreement”. Practices must be operated and maintained in accordance with the most recent credit application. The applicant is responsible for the continued maintenance and repair of the stormwater practice, maintaining inspection and maintenance records, and providing access to Anne Arundel County for inspections and verification.

## **Section 3 – Inspection, Maintenance, and Enforcement for Credits**

### **3.1 Inspection**

Each applicant that has received a credit for a stormwater management practice has the responsibility to maintain and repair their practice to ensure that it is functioning as designed. In addition, the County reserves the right to inspect at any time stormwater management practices receiving a credit. Those inspections will be in accordance with an executed Inspection and Maintenance Agreement for Private Stormwater Management or Stormwater Remediation Fee Credit Agreement. If the field inspection indicates that any of the documentation submitted for continuation of the credit or reduction of fee is not accurate, the practice is not maintained, or if the practice is not operating as designed, the property owner will be notified and given the opportunity for corrective action. If corrective action is not taken in the specified time frame, the credit will be revoked. Inspections will be performed at the discretion of the County to assure that a practice is operating and functioning as designed. Applicants that receive credit and have a NPDES permit must maintain regular inspection and maintenance documentation per conditions of the applicant's NPDES permit.

### **3.2 Maintenance**

All stormwater management practices shall be maintained in accordance with approved design plans and maintenance agreements. Plans and maintenance agreements must follow County Standards, Stormwater Management Practices and Procedures Manual, and/or the “2000 Maryland Stormwater Design Manual, Volume I and II” and Supplements.

As a condition of receiving a stormwater fee credit, an applicant agrees to allow the County unrestricted access to inspect the practice(s) associated with the stormwater fee credit. The intent of the inspections will be to verify that the practice is being maintained according to the operation and maintenance agreement and that the practice is operating as designed.



### 3.3 Enforcement

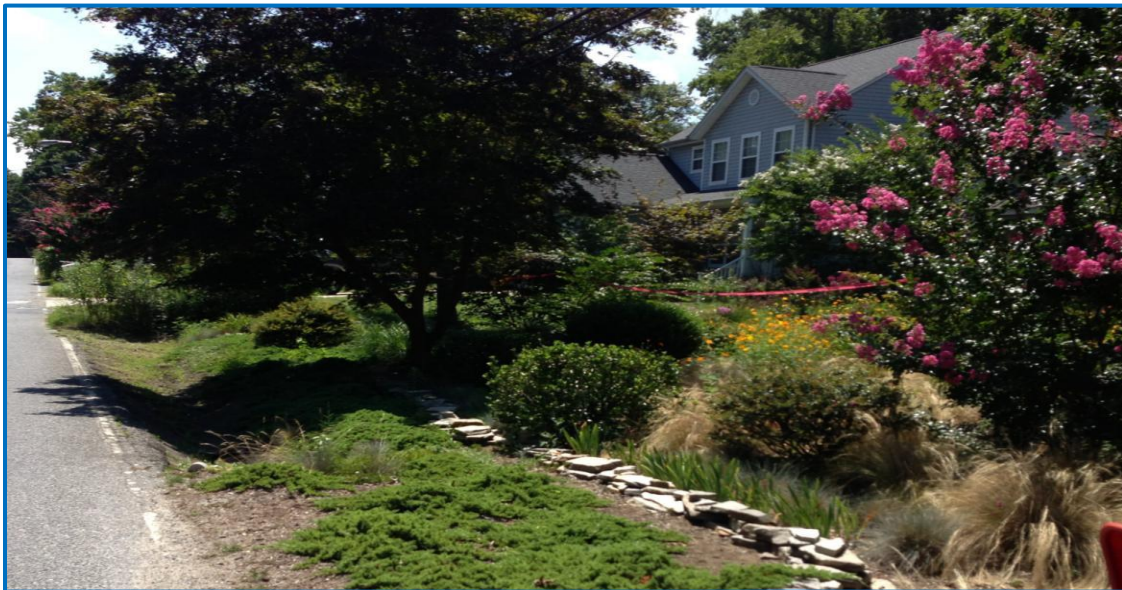
Inspections and documentation are the primary methods employed to monitor approved credits. Failure to maintain and operate the stormwater management practice in strict compliance with County Approved Plans, Maintenance Agreements, County Standards, Stormwater Management Practices and Procedures Manual, and/or the “2000 Maryland Stormwater Design Manual, Volume I and II” and Supplements will result in the loss of the credit. If it is determined that a practice is no longer in compliance, the property owner will be notified and provided the opportunity for corrective action. If corrective action is not taken in the specified time frame, the credit will then be revoked. Loss of the credit in this manner does not prevent the property owner from re-applying in the future if the practice(s) is later brought into compliance.

## Section 4 – Changes to Properties with Approved Credits

Over time changes may occur that impact a property’s approved credit. These include changes to ownership, permit status, a property’s impervious surfaces, and/or the installation of additional BMPs. This section explains how these changes will be addressed.

### 4.1 Ownership

When a property with an approved Fee Credit is transferred, the new owner will be notified of the property’s credit by mail. This notification will ensure that the new owner is aware of the credit, the existence of BMP(s) on their property, and their maintenance



obligations related to those BMPs. The new owner will not be required to submit a credit application in order for the property's credit to remain in place.

If the practice is under an Inspection and Maintenance Agreement, no action is needed on the part of the new owner. An Inspection and Maintenance Agreement stays with the land and therefore remains in place and enforceable, thus all documentation requirements are still being met.

If the practice is under a Stormwater Remediation Fee Credit Agreement, the new owner will be required to enter into a new Stormwater Remediation Fee Credit Agreement for the practice(s) in order for the credit to continue as this type of Agreement does not transfer. The new owner will be informed of this in the notification letter. If the new owner does not enter into a Stormwater Remediation Fee Credit Agreement within the time frame specified in the notification, the credit will be revoked as this Agreement is a condition of approval. The property owner will be notified if this occurs. If the credit is revoked for this reason, it does not prevent the new owner from re-applying for a Fee Credit on the property in the future.

#### **4.2 Permit and/or Certification Status**

For credits that were approved based on the property being under an NPDES permit and/or being certified as a DNR Clean Marina, the County will periodically review the status of these to determine if they remain in effect. If the property is found to be under a more recent version of the NPDES permit than the property originally applied with, the property will still be considered in compliance with the credit's NPDES permit criteria.

If it is determined that the property is no longer under an NPDES permit and/or DNR Clean Marina Certification based on the resources readily available to County staff, the owner will be sent a status update letter. This letter will notify them that they are no longer meeting the required conditions of the Credit and the Credit will be rescinded unless they are able to provide documentation proving otherwise within the time frame specified in the letter. If documentation is provided, it will be reviewed by the County to determine eligibility for continuation of the Credit. At the conclusion of the letter time frame, regardless of if documentation is provided during this time, a second letter will be sent providing the owner with the final outcome (credit continued or rescinded). If the credit is rescinded, the letter will also include the updated fee amount and information on reapplying if the property's status changes in the future. The credit will not be rescinded for years that it has already been applied, only going forward.

For marinas that were granted a credit based on both their NPDES permit and DNR Clean Marina Certification and for which only one is no longer applicable, the same process will be followed as above with the exception that the status update letter will indicate that the credit for the property will be reduced to account for this change, not rescinded.

### **4.3 Impervious Surfaces**

If a property undergoes changes to the amount of impervious surface onsite, this has the potential to impact the Fee Credit percentage as the amount of impervious surface treated is used in the Fee Credit calculations. In addition, it can also result in changes to a property's fee amount prior to credit application for billing categories that use a site's impervious surface amount in the fee calculations (e.g., not billed a flat rate).

For this reason, properties with credits will undergo a periodic review to determine if their fee and/or their credit percentage need to be adjusted as a result of changes made to the property's impervious surface amount. If a property's previously approved credit percentage is adjusted as a result of this review, the property owner will be notified.

### **4.4 Installation of Additional Practices**

If additional stormwater management practices are installed on the property after the original credit application, a new credit application from the property owner will be needed in order for those practices to be factored into a property's credit. This newer credit application, if approved, will override the previous credit application for the property.

## **References and Additional Publications**

Anne Arundel County Code §13-7-107: “DPW – Watershed Protection and Restoration Program”

<https://codelibrary.amlegal.com/codes/annearundel/latest/overview>

Anne Arundel County Department of Public Works, “Design Manual and Standards Specifications”

<https://www.aacounty.org/public-works/engineering/design-manual>

Anne Arundel County “Stormwater Management Practices and Procedures Manual”

[https://www.aacounty.org/sites/default/files/2023-03/Practices\\_Procedures\\_Manual.pdf](https://www.aacounty.org/sites/default/files/2023-03/Practices_Procedures_Manual.pdf)

Anne Arundel County “Inspection and Maintenance Agreement for Private Stormwater Management”

<https://www.aacounty.org/sites/default/files/2023-03/inspectionandmaintenanceagreement.pdf>

Stormwater Remediation Fee Credit Agreement

<https://www.aacounty.org/public-works/bwpr/watershed-protection-restoration-fee/wprf-credit-program/wprf-stormwater>

Environment Article 4-202.1 Stormwater Management – Watershed Protection and Restoration Program

<https://mgaleg.maryland.gov/mgaweb/site/laws/StatuteText?article=gen&section=4-202.1&enactments=false>

“2000 Maryland Stormwater Design Manual, Volume I and II,” plus Supplements

[https://mde.maryland.gov/programs/water/StormwaterManagementProgram/Pages/stormwater\\_design.aspx](https://mde.maryland.gov/programs/water/StormwaterManagementProgram/Pages/stormwater_design.aspx)

“Chesapeake Bay Rainscaping”

<http://www.livewellandgreen.org/rainscaping-org/rainscaping/>

“Alliance for the Chesapeake Bay - Rain Gardens”

<https://www.allianceforthebay.org/2016/08/rain-gardens-a-greener-approach-to-landscaping/>

“Department of Natural Resources Environmental Design - Rain Barrels”

<https://dnr.maryland.gov/wildlife/Pages/habitat/warainbarrels.aspx>

## Appendix A. Credit Application for Multi-Family, Non-Residential, Residential



### CREDIT APPLICATION WATERSHED PROTECTION AND RESTORATION FEE (WPRF) *MULTI-FAMILY, NON-RESIDENTIAL, RESIDENTIAL*

By Law, the maximum credit for any property is 50% of the Watershed Protection and Restoration Fee (WPRF). To receive the full 50% credit, the entire impervious surface area of the property must be treated using private on-site stormwater management practices that control at least one inch of rainfall and are designed, approved, constructed, and maintained in accordance with the [County Standards, Stormwater Management Practices and Procedures Manual](#), and/or the [2000 Maryland Stormwater Design Manual, Volumes I and II and Supplements](#). If only a portion of the site's impervious area is treated or if the practices control less than one inch of rainfall, partial credit can be awarded.

Applications must be received or postmarked by October 1 of the taxable year. After October 1, applications will still be processed but the credit, if approved, will not start until the following taxable year.

For additional information or to complete an electronic application, see the County website at [www.aarivers.org](http://www.aarivers.org).

Please print.

#### **PROPERTY OWNER INFORMATION:**

NAME: \_\_\_\_\_

COMPANY/ORGANIZATION (if applicable): \_\_\_\_\_

#### **APPLICANT INFORMATION (only if different from owner):**

NAME: \_\_\_\_\_

COMPANY/ORGANIZATION (if applicable): \_\_\_\_\_

#### **CONTACT INFORMATION:**

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

#### **PROPERTY INFORMATION:**

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TAX ACCOUNT NUMBER(S): \_\_\_\_\_

*Example: 1234-4567-8912*

**STORMWATER MANAGEMENT PRACTICE(S):**

INSTALLATION DATE (if known): \_\_\_\_\_

INSTALLER (if known): \_\_\_\_\_

INSTALLER CONTACT INFORMATION (if known): \_\_\_\_\_

BRIEFLY DESCRIBE THE PRACTICES ON THE PROPERTY (TYPE, QUANTITY, AND LOCATION):

---

---

---

---

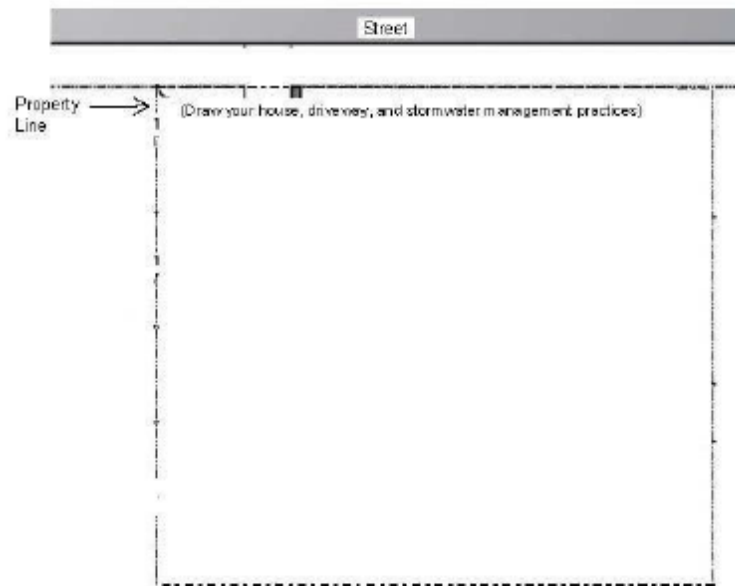
---

---

---

PHOTOGRAPHS: Include photographs of the practices and their drainage areas.

SITE PLAN: *Include a site plan/sketch that shows the approximate layout of the property (buildings, driveways, etc.) and the location of the stormwater management practices. You may either use the diagram below or provide this information separately with your application.*



WERE THE PRACTICES INSTALLED UNDER A COUNTY GRADING PERMIT?

☐ Yes      ☐ No      ☐ Unsure

Grading Permit Number (if applicable/known): \_\_\_\_\_

IS THE PROPERTY UNDER AN INSPECTION AND MAINTENANCE AGREEMENT FOR PRIVATE STORMWATER MANAGEMENT?      ☐ Yes      ☐ No      ☐ Unsure

If the property does not have an Inspection and Maintenance Agreement, the owner will need to enter into a Stormwater Remediation Fee Credit Agreement with the County prior to approval of the credit. County staff will provide the applicant with this agreement during the application process. A hard copy of this document will need to be signed by the owner and returned to the County by mail.

If No or Unsure, how would you like the County to send the Stormwater Remediation Fee Credit Agreement specific to your property to you for your signature? (check one)

☐ Postal Mail      ☐ Email

SUPPORTING DOCUMENTATION (in addition to site plan and photographs):

For practices installed under a County Grading Permit:

- ☐ Copy of the grading permit plans
- ☐ Copy of the stormwater management report associated with the grading permit
- ☐ Copy of the Inspection & Maintenance Agreement for Private Stormwater Management

For practices not installed under a County Grading Permit:

- ☐ Copy of the plans/documentation from the Installer

*Disclaimer: If you are not able to provide the requested documentation, County staff will attempt to obtain the needed information about the stormwater management practices and the water quality treatment they provide from available records and resources. However, as the applicant is ultimately responsible for providing documentation, if County staff is unable to locate the necessary information then the lack of documentation from the applicant would be grounds for denial of the credit.*

If plans are not available, to the best of your knowledge describe the water quality treatment provided by the practices (e.g., design factors, size, drainage area, etc.):

---

---

---

---

---

---

---

**Authorization of Credit Application:** By signing this form, you certify that (1) you have read and understand the Stormwater Remediation Credit Policy and Guidance requirements; (2) the information provided on this form is complete and factual; (3) the stormwater management system(s) on your property have been maintained and are in proper working order; and (4) you grant the County permission to conduct site inspections of the stormwater management practices included as part of this application package.

\_\_\_\_\_  
Owner's Printed Name

\_\_\_\_\_  
Owner's Title / Company (if applicable)

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

**Mail completed applications to:**

Attn: WPRF Credit Program  
Anne Arundel County DPW  
2662 Riva Road, MS 7310  
Annapolis, Maryland 21401

## Appendix B. Credit Application for Non-Residential Property w/ NPDES Permit and/or DNR Clean Marina Certification



### CREDIT APPLICATION WATERSHED PROTECTION AND RESTORATION FEE (WPRF) *NON-RESIDENTIAL PROPERTY WITH NPDES PERMIT AND/OR DNR CLEAN MARINA CERTIFICATION*

By Law, the maximum credit for any property is 50% of the Watershed Protection and Restoration Fee (WPRF). Properties that are regulated through a National Pollutant Discharge Elimination System (NPDES) permit with stormwater management controls are eligible for a stormwater fee credit not to exceed 50% of the assessed stormwater fee. Marina properties are eligible for up to a 25% credit if they are regulated under an NPDES permit with stormwater management controls and up to a 50% credit if they are also in good standing with the Maryland Department of Natural Resources Clean Marina Initiative. Marina properties that are not regulated under an NPDES permit with stormwater management controls that are in good standing with the Maryland Department of Natural Resources Clean Marina Initiative are eligible for up to a 25% credit.

Applications must be received or postmarked by **October 1** of the taxable year. After October 1, applications will still be processed but the credit, if approved, will not start until the following taxable year.

For additional information or to complete an electronic application, see the County website at [www.aarivers.org](http://www.aarivers.org).

Please print.

#### **PROPERTY OWNER INFORMATION:**

NAME: \_\_\_\_\_

COMPANY/ORGANIZATION (if applicable): \_\_\_\_\_

#### **APPLICANT INFORMATION (only if different from owner):**

NAME: \_\_\_\_\_

COMPANY/ORGANIZATION (if applicable): \_\_\_\_\_

#### **CONTACT INFORMATION:**

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

#### **PROPERTY INFORMATION:**

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TAX ACCOUNT NUMBER(S): \_\_\_\_\_

*Example: 1234-4567-8912*

**PERMIT INFORMATION (IF APPLICABLE):**

NPDES PERMIT NUMBER: \_\_\_\_\_

STATE NUMBER: \_\_\_\_\_

**MARINA INFORMATION:** IS THE PROPERTY A MARINA THAT HAS BEEN CERTIFIED BY MARYLAND DNR AS A CLEAN MARINA? ☐ Yes ☐ No

**SUPPORTING DOCUMENTATION:**

CHECK ALL THAT APPLY

- ☐ MDE's NPDES Permit Acceptance Letter with Registration Number
- ☐ Stormwater Pollution Prevention Plan
- ☐ Site Plan Showing Location of BMPs
- ☐ Inspection and Maintenance Reports
- ☐ DNR Certification of Clean Marina Initiative

COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Authorization of Credit Application:** By signing this form, you certify that (1) you have read and understand the Stormwater Remediation Credit Policy and Guidance requirements; (2) the information provided on this form is complete and factual; (3) the stormwater management system(s) on your property have been maintained and are in proper working order; and (4) you grant the County permission to conduct site inspections of the stormwater management practices included as part of this application package.

\_\_\_\_\_  
Owner's Printed Name

\_\_\_\_\_  
Owner's Title / Company (if applicable)

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

**Mail Completed Applications to:** Attn: WPRF Credit Program  
Anne Arundel County DPW  
2662 Riva Road, MS 7310  
Annapolis, Maryland 21401