

**Office of the County Executive
STEUART PITTMAN**

May 9, 2023

Mr. Peter Smith
Chair, Anne Arundel County Council
44 Calvert Street
Annapolis, Maryland 21401

Dear Chair Smith:

Since the Proposed Budget was finalized for its May 1, 2023 introduction, the Administration has received new information on several state grants and other funding sources. Therefore, in accordance with Section 709 of the Anne Arundel County Charter, I am submitting to the County Council the attached proposed amendments to the FY 2024 Proposed Budget submitted to the County Council on May 1, 2023. The Budget Office has also requested this opportunity to correct several other technical errors and omissions. These amendments address the following general areas:

Current Expense Budget

A. Errors and Omissions

Other Technical Corrections

Chief Administrative Officer and Office of the County Executive – moves one Director of Equity, Diversity, and Inclusion position from the Office of the County Executive to the Office of the Chief Administrative Officer, and reclassifies one Assistant to the County Executive position from the Office of the County Executive to an Assistant to the Chief Administrative Officer position in the Office of the Chief Administrative Officer. Funding associated with these actions is already included in the proposed budget.

Office of Finance - changes the pay grade of four Cashier II positions in the Office of Finance from grade NR-8 to grade OS-7.

Capital Budget and Program

The Best Place - For All

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countyexecutive@aacounty.org

A. Errors and Omissions

Other State Grants

C106700 – Advance Land Acquisition / C537800 – County Facilities & Sys Upgrad - decreases FY24 Other State Grants by \$250,000 for Advance Land Acquisition and increases FY24 Other State Grants by \$250,000 for County Facilities and Systems Upgrade in order to realign the appropriation of the state grant for the Lothian grain elevator.

B. Supplemental Requests

Grants and Miscellaneous Funds

C582800 – EV Charging ST & Oth Grn Tech - increases FY24 Other Federal Grants by \$488,200 for to appropriate grant funds from the Energy Efficiency and Conservation Block Grant Program.

C577900 – Ralph Bunche Community Center / C589300 – Ralph J Bunche Ctr Reno - removes project C589300 – Ralph J Bunche Center Renovation and consolidates all funding into project C577900 – Ralph Bunche Community Center, increases FY24 Other State Grants by \$1,000,000 for project C577900 – Ralph Bunche Community Center, and revises the description for project C577900 – Ralph Bunche Community Center.

E539100 – Upgrade Various Schools - increases FY24 Other State Grants by \$50,000 to appropriate grant funds for the Brooklyn Park Elementary School Marke.

P570200 – Eisenhower Golf Course - increases FY24 POS - Development by \$2,996,200 for to appropriate additional Program Open Space Development funds.

P400200 – Greenways, Parkland&OpenSpace - increases FY24 POS - Acquisition by \$1,055,300 to appropriate additional Program Open Space Acquisition funds.

B588900 – PCB Monitoring & Remediation - increases FY24 Miscellaneous funds by \$1,200,000 for project B588900 – PCB Monitoring and Remediation to appropriate additional settlement revenue.

With these amendments, the County remains within our affordability in the Capital Budget and Program.

Finally, attached to this letter are the specific amendments, as explained above, to the proposed Annual Budget and Appropriation Ordinance, the Current Expense Budget, and the Capital Budget and Program, for FY2024.

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I look forward to working with you all toward the completion of the FY2024 annual budget adoption process.

Sincerely,



Steuart Pittman
County Executive

cc: Members of the County Council
Christine Anderson, Chief Administrative Officer
Chris Trumbauer, Budget Officer
Laura Corby, County Council Administrator
Michelle Bohlayer, County Auditor

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AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Operating)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 27, in line 1, after “Budget” insert “including Chief Administrative Officer – addition of one (1) Dir, Equity,Diversity&Inclusion and addition of one (1) Assistant To Chief Administrative Officer (as shown in Attachment 1); and Office of the County Executive – deletion of one (1) Dir,Equity,Diversity&Inclusion and deletion of one (1) Asst To The County Executive (as shown in Attachment 2)”.

(This amendment moves one Director of Equity, Diversity, and Inclusion position from the Office of the County Executive to the Office of the Chief Administrative Officer, and reclassifies one Assistant to the County Executive position from the Office of the County Executive to an Assistant to the Chief Administrative Officer position in the Office of the Chief Administrative Officer.)

Attachment 1

Chief Administrative Officer General Fund

FY2024 Proposed Budget

Personnel Summary - Positions Exempt from the County Classified Service

Job Code - Title	Plan	Grade	FY2022 Approved	FY2023 Request	FY2023 Approved	FY2023 Adjusted	FY2024 Budget	Variance
0101 Dir Of Programming	E	8	0	0	0	0	1	1
0104 Deputy Chief Admin officer	E	7	2	2	2	2	2	0
0105 Chief Administrative Officer	E	10	0	1	1	1	1	0
0105 Chief Administrative Officer	E	9	1	0	0	0	0	0
0108 Resilience Authority Director	E	7	0	1	1	1	1	0
0109 Dir,Equity,Diversity&Inclusion	E	7	0	0	0	0	1	1
0111 ExeDir,PoliceAccountability BD	E	7	0	1	1	1	1	0
0151 Exec Administrative Secretary	EX	13	1	1	1	1	2	1
0153 Exec Management Assistant I	EX	16	0	0	0	0	2	2
0154 Exec Management Assist II	EX	18	1	1	1	1	1	0
0157 Executive Program Manager	EX	18	1	1	1	1	1	0
0159 Exec Budget and Mgmt Analyst	EX	17	1	1	1	1	1	0
0164 Assistant To Chief Administrative Officer	E	5	0	1	1	1	4	3
0200 Admin Secty To Dpt/Agency Head	E	1	0	1	1	1	1	0
Fund Summary			7	11	11	11	19	8
Department Summary			7	11	11	11	19	8

AMENDMENTS TO BILL NO. 26-23
(County Executive's Supplemental Budget - Operating)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 27, in line 1, after "Budget" insert "including Office of Finance – addition of four (4) Cashier II and deletion of four (4) Cashier II (as shown in Attachment 3)".

(This amendment changes the pay grade of four Cashier II positions in the Office of Finance from grade NR-8 to grade OS-7.)

Attachment 3

Office of Finance General Fund

FY2024 Proposed Budget

Personnel Summary - Positions in the County Classified Service

Job Code - Title	Plan	Grade	FY2022 Approved	FY2023 Request	FY2023 Approved	FY2023 Adjusted	FY2024 Budget	Variance
0212 Office Support Assistant II	OS	4	3	3	3	2	0	-2
0224 Management Aide	NR	12	2	2	2	2	2	0
0252 Budget Mgmt Analyst III	NR	20	0	0	0	0	1	1
0253 Assistant Controller	NR	23	2	2	2	2	2	0
0264 Program Manager	NR	19	2	2	2	2	2	0
0430 Cashier II	NR	8	4	4	4	4	0	-4
0430 Cashier II	OS	7	0	0	0	0	4	4
0431 Cashier I	OS	3	3	3	3	3	2	-1
0432 Customer Service Representativ	OS	7	13	13	13	13	13	0
0434 Senior Customer Service Rep	OS	9	0	0	0	1	1	0
0450 Investment Analyst	NR	19	1	1	1	1	1	0
0462 Financial Clerk I	OS	7	15	14	14	13	13	0
0463 Financial Clerk II	NR	11	6	7	7	7	10	3
0471 Accountant I	NR	15	8	8	8	8	10	2
0472 Accountant II	NR	17	2	1	1	1	1	0
0473 Accountant III	NR	19	7	8	8	8	8	0
0482 Financial Reporting Manager	NR	21	2	2	2	3	3	0
0484 Financial Operations Supervisr	NR	16	5	5	5	5	5	0
0501 Paralegal	NR	12	1	1	1	1	1	0
Fund Summary			76	76	76	76	79	3
Department Summary			76	76	76	76	79	3

AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Capital)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 15, in line 20, (Advance Land Acquisition), strike “\$5,000,000” and substitute “\$4,750,000”; and in line 32, (County Facilities & Sys Upgrad), strike \$11,000,000” and substitute “\$11,250,000”.

(Capital Budget – This amendment decreases FY24 Other State Grants by \$250,000 for project C106700 – Advance Land Acquisition and increases FY24 Other State Grants by \$250,000 for project C537800 – County Facilities and Systems Upgrade in order to realign the appropriation of the state grant for the Lothian grain elevator.)

AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Capital)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 15, in line 38, (EV Charging St & Oth Grn Tech), strike “\$660,000” and substitute “\$1,148,200”.

(Capital Budget – This amendment increases FY24 Other Federal Grants by \$488,200 for project C582800 – Electric Vehicle Charging Station and Other Green Technology to appropriate grant funds from the Energy Efficiency and Conservation Block Grant Program.)

AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Capital)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 16, strike line 11, (Ralph J Bunche Ctr Reno), in its entirety and substitute:

“Ralph Bunche Comm. Ctr. \$1,963,000”.

(Capital Budget – This amendment removes project C589300 – Ralph J Bunche Center Renovation, shifts \$213,000 in FY24 General Fund Paygo and \$750,000 in FY24 Other Federal Grants from project C589300 – Ralph J Bunche Center Renovation to project C577900 – Ralph Bunche Community Center, increases FY24 Other State Grants by \$1,000,000 for project C577900 – Ralph Bunche Community Center, and revises the description for project C577900 – Ralph Bunche Community Center as shown in Attachment A.)

Attachment A

Capital Budget and Program

FY2024 Proposed

Anne Arundel County, Maryland

C577900 Ralph Bunche Comm. Ctr.

Project Class:

General County

Description

Dept:

County Exec

This project will provide County assistance to the Ralph J. Bunche Community Center. This funding will be used for facility upgrades, stabilization, and various compliance issues. The center received a state bond bill for a portion of these repairs.

Benefit

Project Status

1. Current Status Of This Project: Active
2. Action Taken in Current FY:
3. Action Required To Complete This Project: Performance

Changes from Prior Year

1. Change in Name or Description: Replace with "Renovation & rehabilitation of the Ralph J Bunche Community Center, update all building & property infrastructure, create a Family Support Center as well as facilities for the local community to honor the legacy of Ralph J Bunche."

2. Change in Total Project Cost: None

3. Change in Scope: None

4. Change in Timing: None

Financial Information

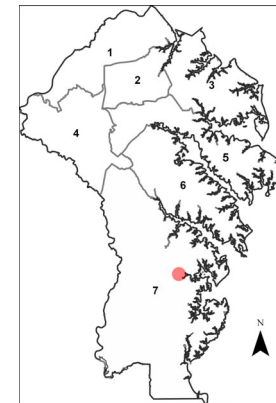
Initial Total Cost Est: \$63,000
 Year First Apprvd: 2020
 Est. Operating Budget Impact: Indeterminate

As of:	Expended	Encumbered	Total
04/01/22	\$63,000		
04/01/23	\$63,000		

Amendment History

Phase	Total	Prior	FY2024	FY2025*	FY2026*	FY2027*	FY2028*	FY2029*	6 Yr Total*	6 Yr Plus*
Other	\$313,000	\$313,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Request	\$313,000	\$313,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Funding	Total	Prior	FY2024	FY2025*	FY2026*	FY2027*	FY2028*	FY2029*	6 Yr Total*	6 Yr Plus*
General Fund PayGo	\$63,000	\$63,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Grants	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Request	\$313,000	\$313,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>More (Less) Than Appr</i>			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

* = 000's



AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Capital)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 17, in line 25, (Upgrade Various Schools), strike “\$800,000” and substitute “\$850,000”.

(Capital Budget – This amendment increases FY24 Other State Grants by \$50,000 for project E539100 – Upgrade Various Schools to appropriate grant funds for the Brooklyn Park Elementary School Marke.)

AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Capital)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 21, in line 33, (Eisenhower Golf Course), strike “\$2,000,000” and substitute “\$4,996,200”.

(Capital Budget – This amendment increases FY24 POS - Development by \$2,996,200 for project P570200 – Eisenhower Golf Course to appropriate additional Program Open Space Development funds.)

AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Capital)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 21, in line 41, (Greenways, Parkland&OpenSpace), strike “\$6,000,000” and substitute “\$7,055,300”.

(Capital Budget – This amendment increases FY24 POS - Acquisition by \$1,055,300 for project P400200 – Greenways, Parkland, and Open Space to appropriate additional Program Open Space Acquisition funds.)

AMENDMENTS TO BILL NO. 26-23
(County Executive’s Supplemental Budget - Capital)

June 14, 2023

Introduced by Mr. Smith, Chair
(by request of the County Executive)

Amendment No.

On page 23, in line 34, (PCB Monitoring & Remediation), strike “\$5,000,000” and substitute “\$6,200,000”.

(Capital Budget – This amendment increases FY24 Miscellaneous funds by \$1,200,000 for project B588900 – PCB Monitoring and Remediation to appropriate additional settlement revenue.)