## **Voting Operations Judge**

Voting Operations Judges (VOP) are trained to carry out the duties associated with each functional area in the polling place.

## Responsibilities:

- Assist with Monday Night Set-Up;
- Assist with the opening of the polls;
- Verifying registered voters are in the correct polling location;
- Maintaining an orderly voting line
- Ensuring the Electioneers remain outside the 100ft. No Electioneering boundary.
- Monitoring the activity of the Pollsters outside the polling place;
- Directing voters to their correct polling place;
- Assisting voters in reviewing their Specimen Ballots;
- Monitoring activity around the voting equipment;
- Giving general instructions to the voter regarding how to use the voting equipment;
- Assist in closing the polls;
- Referring all problems to the Chief Judge; and
- Any other duties assigned by the Chief Judges.

## Requirements:

Complete all required training.

Able to speak clearly, listen well and to be friendly and welcoming.

Able to sit and/or stand for extended periods of time.

Able to follow procedures and written and verbal instructions.

VOP Judges are paid \$250.00 for serving Election Day and \$50.00 for attending a mandatory training class and Monday Night setup is \$25. The training class is approximately 3 hours long.

Election Day Hours: 5:45 a.m. to approximately 9:00 p.m.