

ANNE ARUNDEL COUNTY CODE
TITLE 2. COMMENCEMENT OF ACTION

Rule 2-101. Appeals.

(a) All appeals from orders or decisions from which an appeal is authorized by law shall be taken within 30 days of the date of such order or decision, except where a different period is prescribed by law or rule, by the filing of a notice of appeal with the County Board of Appeals.

(b) In appeals from the decisions of the Administrative Hearing Officer, the notice of appeal shall include the following information:

- (1) the title of the proceedings;
- (2) the name of the applicant;
- (3) the application or case number;
- (4) the date of the public hearing before the Administrative Hearing Officer;
- (5) the date of the decision; and
- (6) a general statement of the basis for the appeal.

(c) In appeals from administrative decisions of County offices involving real property, the notice of appeal shall include the following information:

- (1) location of the subject property;
- (2) number of the councilmanic district in which the subject property is located;
- (3) names and mailing addresses of owners of real property within 175 feet of the subject property;
- (4) the name of the applicant;
- (5) a copy of the decision from which the appeal is taken; and
- (6) a general statement of the basis for the appeal.

(d) In all other appeals, the notice shall include the following information:

- (1) the name of the applicant;
- (2) a copy of the order or decision from which the appeal is taken;
- (3) the name of the officer making that order or decision and the date thereof; and
- (4) a general statement of the basis for the appeal.

(e) The information shall be provided in writing to the Board's office within 30 days of the date an appeal is filed. In cases where the information is not so submitted, the Board may dismiss the appeal after notice is sent to the applicant.

(Bill No. 53-86, § 1; Bill No. 12-88, § 1; Bill No. 22-90, § 1; Bill No. 99-93, § 1; Bill No. 32-97, § 1).