

**FY2025 OFFICE SUPPORT, ADMINISTRATIVE AIDES, AND TECHNICAL  
PAY SCHEDULES (OS)  
(Base Rates - No Longevity Applied)**

Grade	Frequency	Effective July 04, 2024	
		Minimum	Maximum
OS-01	Annual	\$32,074	\$52,270
	Hourly	\$15.42	\$25.13
OS-02	Annual	\$33,675	\$54,746
	Hourly	\$16.19	\$26.32
OS-03	Annual	\$35,360	\$57,450
	Hourly	\$17.00	\$27.62
OS-04	Annual	\$37,128	\$60,278
	Hourly	\$17.85	\$28.98
OS-05	Annual	\$39,000	\$63,253
	Hourly	\$18.75	\$30.41
OS-06	Annual	\$40,934	\$66,269
	Hourly	\$19.68	\$31.86
OS-07	Annual	\$42,994	\$69,534
	Hourly	\$20.67	\$33.43
OS-08	Annual	\$45,136	\$72,904
	Hourly	\$21.70	\$35.05
OS-09	Annual	\$47,403	\$76,502
	Hourly	\$22.79	\$36.78
OS-10	Annual	\$49,754	\$80,288
	Hourly	\$23.92	\$38.60
OS-11	Annual	\$52,250	\$84,198
	Hourly	\$25.12	\$40.48
OS-12	Annual	\$54,870	\$88,358
	Hourly	\$26.38	\$42.48

**NOTES**

This pay schedule applies to all employees covered by the AFSCME Local 2563 collective bargaining agreement.

Implements negotiated pay schedule effective with the pay period beginning July 04, 2024: added 3% to the minimum and 4.5% to the maximum of the pay scale effective July 06, 2023, 3% across the board adjustment for employees, not to exceed maximum for the grade.

Employees who achieve a satisfactory performance review shall receive a 3% merit pay advancement not to exceed the maximum for pay grade; only once every 12 months.

Longevity Pay for employees will continue to be applied to base rate exclusive of any longevity pay:

At completion of 7 years of continuous service employee is entitled to a 5% increase above current base pay.

At completion of 11 years of continuous service employee is entitled to an additional 5% for a total of 10% above current base pay.

At completion of 16 years of continuous service employee is entitled to an additional 5% for a total of 15% above current base pay.

At completion of 25 years of continuous service employee is entitled to an additional 3% for a total of 18% above current base pay.

Hourly pay rate is determined by dividing annual pay by 2080 hours, rounded to 2 decimal places.