

2.4 Essential Emergency Personnel

2.4.1 Intent

The purpose of this directive is to provide for the minimum staffing of the Courthouse complex, and any other personnel that may be necessary to complete miscellaneous Office duties during emergency situations or inclement weather conditions. Essential Emergency Personnel are critical to ensuring the continuous operation of time-sensitive functions of the Sheriff's Office and continuity of Anne Arundel County services.

2.4.2 Enumeration of Positions

The employees assigned to the following positions or units have been designated as Essential Emergency Personnel (the Sheriff or Chief Deputy may similarly designate others as necessary):

- All Bureau Commanders, all Lieutenants, all scheduled Sheriff's Communications Operators, and,
- All Sergeants and Deputies assigned to the regularly scheduled Warrant Team, Domestic Violence Unit, Civil Process Unit, and all deputies of the K9 Unit.

Essential Emergency Personnel are exempt from blanket emergency, flexible leave options and similar opportunities (e.g., "snow day"). The Sheriff's Office may provide transportation to essential personnel who are unable to travel safely to work due to hazardous road conditions.

Affected employees should refer to Section H-8 of the Anne Arundel County Employee Relations Manual for more specific information regarding the Emergency and Essential Employee policy.