



## Mayo Beach Park

### Articles of Agreement 2024

The Mayo Beach Park Venue is available to rent:

April 1st - Memorial Day

Labor Day - November 23rd

7 days a week

Between the hours of 8 a.m. and 8 p.m.

**\*Venue is only rentable to not for profit groups/individuals**

### Procedures for Renting Mayo Beach Park

1. Fill out event request form online
2. Schedule a venue tour of Mayo Beach Park
3. Complete venue tour and agreement checklist
4. Complete 2024 rental application
5. Submit deposit, secure date, and sign inclement weather policy
6. Submit alcohol permit one month prior to the event
7. Complete all payments one month prior to event
8. Submit event plan one month prior to event and meet with venue coordinator

### Venue Tours

- All venue tours must be scheduled ahead with the venue coordinator. Please call 410-222-1973 or email [rpemil23@aaacounty.org](mailto:rpemil23@aaacounty.org) to schedule a tour.
- All tours are limited to one hour and should be for planning purposes only.
- Venue Tours may be limited to certain days per week.
- A tour checklist will be completed by each renter and is considered a binding document between renter and the venue.

### Rental Deposit/Payments

- Certified checks or money orders made payable to Anne Arundel County are accepted for all payments and may be mailed or delivered in person to 1 Harry S Truman Pkwy, Annapolis MD 21401
- Cash is also accepted when delivered in person to 1 Harry S Truman Pkwy, Annapolis MD 21401
- You are welcome to make incremental payments up to one month before your event date.
- Your final payment is due one month before your event date.
- If payment is not received at the time it is due, your event will be forfeited and no refunds will be issued.
- Rental deposits along with a rental application are required for securing an event date.
- Rental deposits are non-refundable.

## Insurance and Indemnity

- Commercial Groups using the facilities at Mayo Beach Park must obtain a Certificate of General Liability in the amount of \$1,000,000 listing the respective organization as the “Insured” and reflect the following statement **“Anne Arundel County Maryland, Officers, Agents and Employees are additionally insured.”**
- Definition of Commercial groups shall include all business organizations, including Labor Unions, which are not recognized as tax-exempt organizations under the U.S. Internal Revenue Code.
- The chief executive official of all corporations and associations desiring to use Mayo Beach Park facilities shall execute, on behalf of that corporation or association and its members, an indemnity agreement whereby said officer agrees to indemnify ANNE ARUNDEL COUNTY MARYLAND to the full extent of any judgment or claim arising out of the use of Mayo Beach Park. In those instances where a family group desires to use said facilities, then the senior family spokesperson/spouse shall execute said indemnity agreement.
- All noncommercial groups (i.e., churches, family groups, civic organizations, etc.) shall sign, as a condition of use, a waiver of liability and indemnity agreement holding ANNE ARUNDEL COUNTY MARYLAND harmless from all bodily injuries, including death, arising out of the lawful use of the Mayo Beach Park facilities.

## Cancellations

- Any request for cancellation of reservation must be received at least 2 months prior to the event in order to be considered for a refund. All refunds will be reviewed on a case by case basis. The initial deposit is non-refundable. We recommend that you obtain event insurance in case of unexpected cancellations.
- All dates reserved can only be changed once. That date change cannot exceed 6 months from the original event date.
- Events that are misrepresented will be canceled up to and including the day of the event.
- NO refunds. Park staff reserves the right to close the gates, cancel the event and rental agreement or limit entrance if attendance or event is misrepresented.
- Commercial promotional activities are prohibited. No “For Profit” tickets sold or payments received onsite.
- If external factors force the venue to close and cancel your event, your deposit will be returned.

## Non-Compliance

- Any non-compliance with the articles of agreement, venue tour agreement, park rules and regs, or your contract will result in either the immediate termination of your event, additional charges for damages, and/or revoke the privilege to rent the venue in the future. No refunds will be granted for non-compliance. Terms are subject to change.
- Non-compliance will be evaluated on a case to case basis.

*By signing this document you understand and agree to the terms of The Mayo Beach Articles of agreement.*

Renter \_\_\_\_\_ Date \_\_\_\_\_