



Licensing Division, MS-6006
2664 Riva Road
Annapolis, MD 21401

Master Mechanic License Renewal

*The license may be renewed if the application is received on or before the expiration date. If the application is received within thirty days after its expiration date, it may be renewed upon payment of the license fee **plus** a \$25 penalty fee. Thereafter, a license will be issued by reciprocity to your state license only.*

Display of License: Article 11 of the Anne Arundel County Code requires licensees to carry the license while engaged in work and to display the license in your place of business and to display on the licensee's name and telephone number on your vehicles.

FEE: \$60 for Active

FEE: \$10 for Inactive

NOTICE TO ALL MECHANICAL CONTRACTORS: Complete all the blanks on this application.

Name _____ License No. _____

Home Address _____ Home Phone _____

_____ Zip _____

Company Name _____

Company Address _____

_____ Zip _____

Company Phone _____ Cell Phone _____ (IF DIFFERENT)

License E-Mail _____ Permit E-Mail _____ (IF DIFFERENT)

Are you a US citizen? YES NO – If no, attach a copy of your work authorization or permanent resident card.

License is to be ACTIVE _____ INACTIVE _____ (Omit step2 below for inactive license)

INSTRUCTIONS

1. Mail with CHECK OR MONEY ORDER payable to Anne Arundel County.
2. Enclose a Certificate of Liability Insurance naming ANNE ARUNDEL COUNTY AS A CERTIFICATE HOLDER. Limits of liability are \$300,000 bodily injury and \$100,000 property damage. Show proof of Worker Compensation, if applicable.
3. Enclose a copy of your STATE LICENSE. You must hold the appropriate state license to obtain an active County license.

Return all materials from Steps 1-3 AND this application before the expiration date to:

ANNE ARUNDEL COUNTY, INSPECTIONS & PERMITS – LICENSE SECTION
2664 RIVA ROAD MS 6006, ANNAPOLIS MD 21401

Signature of Applicant

Date

INCOMPLETE APPLICATIONS WILL BE RETURNED WITHOUT ACTION