Anne Arundel County

Department of Inspections and Permits Heritage Complex, 2664 Riva, Annapolis, MD 21401

EASEMENT PLAT CHECKLIST

GENERAL INFORMATION:

Project Name:	
Address:	
Subdivision No.:	Project No.:
Permit No.:	
CONSULTANT'S CERTIFICATION	
I hereby certify, with my signature and	eal, that I have personally reviewed the materials submitted with
this checklist and to the best of my abili	y have insured that the submittal is complete and accurate.
Signature:	Seal & Date:

The consultant must place a designation in the column below as follows:

- 1. Y which means that the item in question is required and has been adequately provided on the plat, or
- 2. N/A which means the item in question is not required and has not been provided on the plat.

The reviewer must place a designation in the column below as follows:

- 1. Y which means that the item in question is required and has been adequately provided on the plat,
- 2. N which means the item in question is required but has not been adequately provided on the plat, or
- 3. **N/A** which means the item in question is not required and has not been provided on the plat.

EASEMENT PLAT CHECKLIST					
Consultant	Reviewer	Item Description			
		A. 8.5"x11" paper Exhibits provided (mylars are not required)			
	B. Complete County portion of Title Block				
		Anne Arundel County Department of Inspections & Permits title block			
		2) Scale			
		3) Date			
		4) Engineer Manager -Signature and Date Block			
		C. Complete Easement Title Block			
		1) Name of Project			
		2) Type of Easement (ROW, Storm Drain, other)			
		3) Project Address			
		4) County, State & Zip Code			
		5) Assessment District			
		D. Complete Easement Plat			
		1) Seal, Signature and Date of Professional Land Surveyor or			
		Property Line Surveyor			
		2) Graphic Scale			
		3) Easement Location Map (if necessary to provide location)			
		4) North Arrow with appropriate NAD North labeled			
		5) Grid Tics (minimum of three required)			

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		6) Point of Beginning labeled; coordinates being provided
		7) Easement limits <u>and</u> area designated
		a) Easement limits shown
		b) Bearings & distances provided (on easement limits or in
		table)
		c) Easement area shaded or hatched
		d) Area shown in square feet <u>and</u> acres
		8) All adjacent properties labeled, including tax#
		9) Right-to-Discharge (see below for Std. RTD Note and Symbols)
		a) Correct public or private RTD symbol shown
		b) Standard RTD Note with required number of signature lines
		shown
		10) Road Right-of-Way
		a) Road name(s) clearly labeled
		b) Road right-of-way width shown
		c) Bearings and Distances provided (on ROW limit or in table)
		11) Adjacent Property Lines shown and labeled
		a) Bearings Distances provided (on property line or in table)
		b) Critical points labeled; coordinates being provided
		12) Curve Data shown (on Arc or in table), as applicable
		a) Radius
		b) Arc Length
		c) Chord Bearing
		d) Chord Length
		13) Label as: Exhibit 'B'
	EAS	SEMENT DESCRIPTION CHECKLIST
Consultant	Reviewer	Item Description
		1) Company Name/Address/Letterhead
		2) Name of Project
		3) Project Address
		4) County, State & Zip Code
		5) Assessment District
		6) Type of Easement (ROW, Storm Drain, other) shown
		7) Legal Easement Description by Surveyor
		8) Easement Area in square feet <u>and</u> acres
]	9) Seal, Signature and Date of Professional Land Surveyor or
		Property Line Surveyor
		10) Label as: Exhibit 'A'

Standard Right-to-Discharge (RTD) Note:

I (We),	, heirs, legal re	epresentatives, successors and assigns,
do hereby grant to upstream	property owners the perpetual right-to	o-discharge the flow of water from such
necessary drainage facilities	and appurtenances and to adequately	drain the natural watershed and
adjacent properties into exist	ing waterways, natural drainage cours	ses and/or upon existing ground. Such
discharge points are indicated	d by the symbol (public);	→ (public –for concentrated flow) and
(private); • (priv	vate -for concentrated flow), as shown	n graphically on this plat.
Name	Signature	Date
(Add 'Name/Signature/Date'	unes as neeaea)	

 $\label{location:pocument} \textbf{\textit{Document location:}}\ http://www.aacounty.org/departments/planning-and-zoning/development/forms-and-publications/EasementPlatChecklist.pdf$