



Department of Recreation and Parks

County Executive Steuart Pittman
Rick Anthony, Director

Right of Way Permit	
Application No.	_____
Permit No.	_____

REQUIREMENTS FOR UTILITY WORK: TRAIL RIGHT-OF-WAY/PARKLAND

1. The Utility shall apply for a Right of Way Permit directly from the Bureau of Highways as they would for any work they plan in a County right of way. Easements may not be permitted on Park property acquired with State Program Open Space funds.
2. The point of contact for the Department of Recreation and Parks shall be the Parks Administrator or his designee (410-222-7317).
3. Recreation and Parks will review the application and forward any comments, concerns, or recommendations to the Right of Way division.
4. Any cutting and patching of a Trail shall conform to these specifications: a minimum 12 inches wide across the entire width of the trail and perpendicular to traffic.
5. For direct bore operations the applicant shall, upon the final reaming, use bentonite to fill the void between the utility and hole without exception.
6. Compaction of Backfills and Fills
 - a. Place backfill and fill materials in layers not more than 8 inches in loose depth for material compacted by heavy compaction equipment, and not more than 4 inches in loose depth for material compacted by hand-operated tampers.
 - b. Place backfill and fill materials evenly on all sides of structures to required elevations, and uniformly along the full length of each structure.
 - c. Compact soil to not less than the following percentages of maximum dry density according to ASTM D698:
 - i. Under pavements, scarify and recompact top 12 inches of existing subgrade and each layer of backfill or fill material to at least 95 percent of maximum dry density.
 - ii. Under walkways, scarify and recompact top 6 inches below subgrade and compact each layer of backfill or fill material to at least 95 percent of maximum dry density.
 - iii. Under lawn or unpaved areas, scarify and recompact top 6 inches below subgrade and compact each layer of backfill or fill material at 85 percent of maximum dry density.
7. All disturbed areas shall be stabilized and returned to preexisting condition or better, including landscape materials or planting beds, at project completion.
8. Any anchors or guy lines installed must be made highly visible, for example by enclosing within a plastic sleeve that is of a brightly contrasting color.

9. Speed limit in the trail right of way shall not exceed 15 mph. Hazard and headlights shall be on while in motion. Do not allow open vehicle doors to impede trail users.
10. Utility vehicles are not permitted on or across trail bridges or park pathway bridges. Vehicle tires or tracks shall be rubber. Any damage to the trail, appurtenances, and ground must be repaired to its prior condition or better in as timely a manner as possible.
11. Utilities without a preexisting easement may be required to relocate, if at any time the impacted property is needed for recreational purposes, to a location acceptable to the County, at the Utility's expense.
12. The Department of Recreation and Parks shall be copied in on any correspondence. Further, the Utility shall ensure on-site or preconstruction meetings include a representative from the Department of Recreation and Parks, typically the Trails Superintendent. The Utility shall contact Trails headquarters (410-222-6141) at least 72 hours prior to construction.
13. Work shall be performed on weekdays between 8:30 am-4:00 pm. No work shall be permitted on holidays or weekends. Any closure or detour necessitated by such construction shall be identified on the plans and reviewed with the Trails office. Maintenance of traffic shall include *Work Ahead* signs facing each direction, safety cones, and a safe route for trail users. Ingress/egress shall be coordinated with the Trails office.
14. The Trails office must be notified upon completion of work/restoration of site so a final inspection may be made. Construction shall not be considered complete until the Trail is returned to preexisting conditions or better.