

Rights-of-Way Permit General Conditions 2019

The application for this Permit is approved pursuant to Article 13, § 13-3-203 of the County Code, subject to the (general conditions) listed below, which are in addition to the requirements imposed by Title 3 of Article 13. Commencement of work under this Permit constitutes acceptance of the general conditions by the Permittee.

Permit fees are assessed by scope of work. If the construction varies from the approved plan or the road surface is cut additional fees will be accrued.

General Conditions

Hours, Notifications, and Equipment

1. Work under this Permit shall be reported by 7:30 AM daily through the County's web site at <http://aacoprod.aacounty.org/DPWPortal/welcome.do>.
2. Work shall not be performed outside the hours of 7:00AM to Dusk, on weekends or County holidays unless otherwise approved by DPW.
3. No work shall be performed on days when County Public Schools are closed due to inclement weather.
4. Every vehicle of the Permittee or its contractors or subcontractors shall be clearly identifiable as a representative of the Permittee, and include contact information.
5. All contractors and subcontractors working on behalf of the Permittee shall be registered with the Department.
6. Permit must be on site at all time during construction.

Technical Requirements

1. Work under this Permit shall conform to the approved plan. A revised plan with proposed changes shall be submitted to and approved by DPW before any changes are implemented. Minor plan modifications may be authorized by a County inspector to accommodate field conditions.
2. All pavement cuts shall be approved by a County Inspector prior to excavation. Test pits shall be made in accordance with safe dig practices but be sized as small as practicable to preserve pavement integrity.
3. Facilities shall be installed with an 18" minimum depth of cover, except under pavement, where facilities shall be installed with a 24" minimum depth of cover.
4. Buried road crossings must be perpendicular to the roadway, and all facilities must be placed in conduit. Roads wider than 30 ft shall be crossed by directional drill, unless otherwise approved by DPW.
5. The grade and alignment of any existing drainage ditches or structures shall not be changed, and Permittee shall, at its expense, replace or repair destroyed or damaged ditches or structures to the satisfaction of DPW.
6. The County claims prior rights to all facilities placed under this permit. A person who places or maintains an obstruction in, on, over, under or through a County road, easement, or right-of-way shall promptly shift, adjust, accommodate, or remove the obstruction on reasonable notice from the County.
7. Rights-of-way shall be left in a neat and clean condition, with all excess material removed from or near the rights-of-way. Excavated spoil shall be placed on tarps and storm drains shall be protected from sediment.
8. No structure, utility junction box, or other feature may be placed within a County sidewalk without prior approval by DPW.
9. Permittee shall comply with the following Traffic Control Plan General Notes and applicable County Traffic Control Details, in order to assure the safety of vehicle and pedestrian traffic:

Traffic Control General Notes

Anne Arundel County shall be notified at least 48 hours prior to beginning any work impacting traffic along with the Traffic Control Detail that will be followed during construction. Notification shall be through the County web site at: <http://aacoprod.aacounty.org/DPWPortal/welcome.do>.

- a. All construction and materials for traffic control devices shall be in accordance with the standards contained in the Anne Arundel County Public Works Design Manual section VII - Traffic Control or the latest edition of the Manual on Uniform Traffic Control Devices. Additionally, in accordance with Anne Arundel County General Provision GP-7.10, the contractor is required to have a Traffic Manager available to address traffic control operations.
- b. No work shall be performed in the traveled portion of an arterial roadway from 6AM to 9AM and/or from 3PM to 6PM, Monday through Friday, unless otherwise approved by DPW.
- c. Travel lanes shall be a minimum of ten feet in width. When only one lane is open, certified flaggers and the appropriate signing shall be provided. The roadway should be reopened to two lanes at night.
- d. Reflectorized Traffic Drums shall be used as channelizing devices at night along the construction area.
- e. If a drop-off measures greater than 2", a barrier or 2:1 slope of compacted crusher run gravel or cold mix will be required.
- f. All open trenches shall be closed at the end of each day. If steel plates are to be used, notify Traffic Engineering at 410-222-7331. Plates shall be pinned, ramped with cold mix asphalt, and appropriate signing shall be utilized. Steel plates used on an arterial road shall be recessed flush with the road surface.
- g. All signs that do not apply shall be covered and temporary channelizing devices and striping shall be removed as soon as practical.
- h. Access shall be provided to all existing driveways at all times, unless otherwise approved.
- i. All cones and flagmen shall be moved accordingly as construction progresses.
- j. All construction signing shall be in accordance with the typical sign placement shown on applicable Traffic Control Details and shall not obstruct existing Traffic Control Devices. Channelizing Devices and Temporary Striping shall be removed as soon a practical.
- k. All road closures require the approval of a detailed detour plan by the Traffic Engineering Division of the Department of Public Works. Request for detours and road closures shall be submitted to the Right of Way Management office for separate approval.
- l. Contact Traffic Engineering at 410-222-7331 before any parking restrictions are enacted. If temporary parking restrictions are approved, the contractor will be responsible for installing all necessary signs and for notifying all affected residents at least 48 hours in advance.
- m. Construction and worker's vehicles shall not be parked in a manner that will impede traffic or impair sight distance.

Violation of these Conditions may result in the use of measures including a Request for Investigation, an Order to Cure, a Stop Work Order, or a Civil Citation.