

GLOSSARY OF HOLDING FACILITY TERMS

BOOKING: A procedure for admitting to a holding facility a person charged with an offense; includes searching, fingerprinting, photographing, medical screening, collecting personal history data, and inventorying and storing a person's property.

BOOKING PERSONNEL: All persons, including *booking officers*, police officers, reserve officers, or volunteers, who engage in booking or processing prisoners and/or operating or maintaining a holding facility.

CELL: Any area, space or container, into which a detainee is placed and locked in, so as to prohibit freedom of movement.

CONTRABAND: Items that are not permitted within a holding facility because of their illegality or possible use to disrupt security measures within the facility.

CUSTODY: Legal or physical control of a person in an area, facility or transit; legal, supervisory or physical responsibility for a person.

DETAINEE: A person who, having been detained, is held in a holding facility for not more than 72 hours. Such persons are held in the holding facility pending arraignment, release, adjudication, or transfer to another facility.

DISABLED PRISONER: A prisoner with an anatomical, physiological, or mental impairment that hinders mobility.

ESSENTIAL PERSONS: Designated staff and detainees are essential persons. All other persons are considered to be nonessential persons.

HOLDING FACILITY: A temporary confinement facility for which the custodial authority is usually less than 72 hours and where detainees are held pending release, arraignment, adjudication, or transfer to another facility. The term also refers to the area(s) within the agency that is devoted to holding detainees (See: physical plant).

IN CUSTODY: Being under the full control of a transporting officer during transportation.

NONESSENTIAL PERSONS: See "Essential Persons."

PHYSICAL PLANT: The physical confines of a holding facility. For a holding facility, this includes the reception area, the sallyport, holding cells, and related spaces are included. If used only for booking detainees into the holding facility, the booking area is included.

PRISONER: A person who has been arrested and taken into custody (see: Detainee).

PROCESSING: Includes prebooking activities involving detainees in custody, after which detainees may either be released from custody by one of several means or they may be escorted to a holding facility--at which time they would be booked. The Commission has exempted "general/common rooms, areas, or space" used for "processing, testing, etc." from compliance with the standards if certain conditions are met, namely, "continuous, personal supervision and control".

SECURITY HAZARD: Any threat to the security of the prisoner, to the facility in which he or she is held, or to others with whom the prisoner may come into contact. Estimations of the degree of security hazard will govern the means of transport, the kinds of restraining devices to be used, and other actions to be taken by the escort officer to provide proper protection for and security of the prisoner.

SUPERVISION AND CONTROL: Means direct in-person contact.

TRANSPORTING OFFICER: A sworn law enforcement officer or special police officer who is responsible for transporting a prisoner from one point to another. This may be the arresting officer or another officer who is assigned to the responsibility for transport.