



Office of Planning and Zoning  
Zoning Division  
Zoning Enforcement Section  
2664 Riva Road, Annapolis, MD 21401  
MS 6305  
Telephone: (410) 222-7446

**ZONING CERTIFICATE OF USE APPLICATION**  
**FOR AGRITOURISM, FARM AND AGRICULTURAL HERITAGE SITE STAYS**  
**AND SPECIAL EVENTS**

**Property Information**

1. Business Trade Name: \_\_\_\_\_
  2. Business Operator/Owner: \_\_\_\_\_
  3. Business Mailing Address: \_\_\_\_\_
  4. Business Premises Address: \_\_\_\_\_
  5. Email address: \_\_\_\_\_
  6. Phone number: Work \_\_\_\_\_ Home: \_\_\_\_\_ Mobile: \_\_\_\_\_
  7. Property/Structure Owner: \_\_\_\_\_
  8. Property Owner Phone: Work ( ) \_\_\_\_\_ Home: ( ) \_\_\_\_\_  
Mobile: ( ) \_\_\_\_\_
  9. Type of Agricultural Use: (Farm or Agricultural Heritage Site Special Event, Site Stay, or Agritourism) \_\_\_\_\_
  10. Agricultural Use Assessment pursuant to Tax Property Article §8-209 \_\_\_ Yes \_\_\_ No
  11. Approval Date of Active Soil and Water Quality Plan \_\_\_\_\_
  12. Anne Arundel County Property Tax Account Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
  13. Tax Map \_\_\_\_\_ Block \_\_\_\_\_ Parcel \_\_\_\_\_ Acreage \_\_\_\_\_
  14. Building dimensions \_\_\_\_\_ Area used for business \_\_\_\_\_
  15. Located in Critical Area \_\_\_ Yes \_\_\_ No
  16. Is the property protected by an agricultural preservation easement (MALPF, Rural Legacy, County Agricultural Preservation Program) or other conservation easement (land trust, etc.)?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
- If Yes, attach verification of Grantee approval that the proposed use or activity is permitted under the terms of the Deed of Conservation Easement. Attached \_\_\_\_\_ Yes \_\_\_\_\_ No

**Information Related to Agritourism, Farm and Agricultural Heritage Site Stays, and Farm and Agricultural Heritage Site Special Events with 9 or more annual events:**

*Note: If a line item below is not relevant to the proposed use or activity, enter N/A.*

1. Number of annual events \_\_\_\_\_
2. Days and Hours of Operation \_\_\_\_\_
3. Description of the proposed event \_\_\_\_\_
4. Description and sizes of temporary structures or other improvements to be installed on site  
\_\_\_\_\_
5. Projected maximum number of employees/staff on site at one time \_\_\_\_\_
6. Projected maximum number of customers/visitors on site at one time \_\_\_\_\_
7. Description of parking facilities, including the number of parking spaces on site; surface material of parking areas \_\_\_\_\_
8. Description of outdoor lighting to be used, including intensity and type of existing or proposed lighting fixtures \_\_\_\_\_  
\_\_\_\_\_
9. Description of sources of noise generated by proposed use, potential noise levels, and proposed noise mitigation measures \_\_\_\_\_  
\_\_\_\_\_
10. Is the property served by public or private water and sewer?  
\_\_\_\_\_
11. Description of solid waste disposal measures and comfort station facilities  
\_\_\_\_\_
12. Description of food and beverage services provided or utilized.  
\_\_\_\_\_  
\_\_\_\_\_

***\*Note: Site plans and floor plans are required for all Agritourism and Farm or Agricultural Heritage Site Special Events and Stays. The plans must include any and all areas to be occupied or used by the event or agritourism use. Plans must be legible and scaled to a recognized architectural or engineering standard. The choice of scale size should be sufficient to clearly detail each proposed use and structure on the property.***

***Submit original and five (5) copies of this application, all supplemental pages, and the required plans.***

**Site plan must include:**

- *Scale of the plan*
- *North Arrow*
- *Area of lot*
- *Existing and proposed uses, structures, parking spaces, driveways, and points of access on the subject property*
- *Dimensions of all structures*
- *Distances to property lines*
- *List of all uses on property with the area utilized by each use*
- *Available parking*
- *Floor plan of each structure (permanent and/or temporary) occupied by the proposed use.*
- *Location of water wells and septic systems, and public sewer lines, if applicable.*

**Note: The site plan is to provide the existing and proposed uses, structures, parking spaces, and driveways located in the event or agritourism area, including points of access. The location of the well(s), septic system(s), and public sewer lines is required only if located in the event or agritourism use area. An aerial of the entire farm indicating the event area should be included. The Zoning Enforcement Section is available to provide an aerial of the farm and other assistance as needed.**

**A ZONING CERTIFICATE OF USE IS ISSUED BASED UPON THE ABOVE INFORMATION AND AUTHORIZES THE ABOVE LISTED USES AND NO OTHER, IT DOES NOT RELIEVE THE DESIGNATED USER OF THE RESPONSIBILITY OF OBTAINING THE APPROVALS OF OTHER APPLICABLE STATE AND COUNTY AGENCIES.**

**I hereby certify under the penalties of perjury the information contained in this application is correct. I agree to keep the property free from zoning violations and also understand that per the Anne Arundel Code Article 18, Section 2-202, my Zoning Certificate of Use continues in force only so long as the use of the property is in conformity with the provisions of Article 18 (Zoning).**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**ENCLOSE CHECK FOR \$50.00 MADE PAYABLE TO “Anne Arundel County”.**

**Please contact us with questions. Incomplete applications will be returned.**

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For OPZ, I&P, Health, Liquor Board, Recreation and Parks, and Fire Marshal's Office use only.

Comments:

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Authorization of Use Accepted /Rejected: \_\_\_\_\_ Date \_\_\_\_\_