



Office of Planning and Zoning
Zoning Enforcement Division
2664 Riva Road, Annapolis, MD 21401
MS 6305
Telephone: (410) 222-7446

ZONING CERTIFICATE OF USE APPLICATION
For Commercial Businesses

1. Business Trade Name: _____
 2. Business Operator/Owner: _____
 3. Mailing Address for Certificate: _____
 4. Business Premises Address: _____
 5. Email address: _____
 6. Property/Structure Owner: _____
 7. Type of Business i.e. retail clothing, bus repair, restaurant: _____
 8. Work # (____) _____ Home # (____) _____
 9. Anne Arundel County Property Tax Account Number: _____ - _____ - _____
- Building dimensions _____ Area used for business _____ Critical Area _____ Yes _____ No

ENCLOSE CHECK FOR \$50.00 MADE PAYABLE TO "Anne Arundel County".

☐ **Please check here if you would like the Certificate mailed otherwise all Certificates will be emailed to the email address provided.**

A ZONING CERTIFICATE OF USE IS ISSUED BASED UPON THE ABOVE INFORMATION AND AUTHORIZES THE ABOVE LISTED USES AND NO OTHER, IT DOES NOT REVIEVE THE DESIGNATED USER OF THE RESPONSIBILITY OF OBTAINING THE APPROVALS OF OTHER APPLICABLE STATE AND COUNTY AGENCIES.

****Note: Site plans are required for all uses which involve outside storage, multiple dwelling, or as required by Zoning Enforcement.***

Site plan must include:

- ***Area of lot***
- ***Required screening (provide details) & buffers clearly marked***
- ***Description of any items stored outside***
- ***Dimensions of all structures***
- ***List of all uses on property with the area utilized by each use***
- ***Available parking***
- ***Multiple dwellings must include a floor plan detailing each unit and business or mixed use properties***
- ***A full submission thru the permit center may be required***

I hereby certify under the penalties of perjury the information contained in this application is correct. I agree to keep the property free from zoning violations and also understand that per the Anne Arundel Code Article 18, Section 2-202, my Zoning Certificate of Use continues in force only so long as the use of the property is in conformity with the provisions of Article 18 (Zoning).

Signature: _____ Date: _____

Print Name: _____

Please contact us with questions. Incomplete applications will be returned.