



**STAFF ONLY**

Permit No. \_\_\_\_\_

Revision No. \_\_\_\_\_

Date \_\_\_\_\_

**Forest Conservation Plan**  
**(FCP - 1)**

*Instructions: All Forest Conservation Plan submissions shall contain the following information. Any submissions brought to the County with missing or incomplete plans, may be rejected and not reviewed until all necessary information has been provided. It should be noted that not all items contained below will, necessarily, be required for every project.*

*The Consultant shall place one of the following marks (as appropriate) on each line (County reviewer shall verify each mark).*

*N/A - not applicable     - provided*

*Note: The following checklist is provided to assist the design professional in developing a complete Forest Conservation Plan set to expedite review by the Department. All Final Forest Conservation Plans submitted for review are to include a copy of the checklist(s) signed by a registered design professional in responsible charge with the firm. Submittals made that do not include the checklist(s) will be returned without review, comments, or approval. Compliance with the checklist, however, in no way is meant to relieve the design professional of responsibility for project design.*

- I. Each Forest Conservation plan (per Art. 17, Sect. 6-303) shall include the following:
  - A. Title block (Anne Arundel County Office of Planning and Zoning title block required on all sheets) shall include:
    - 1) Project Name,
    - 2) Project Title
    - 3) Project Type,
    - 4) Scale,
    - 5) Date,
    - 6) Tax Map, Block, and Parcel,
    - 7) Subdivision name and lot number,
    - 8) Assessment District,
    - 9) Site Zoning,
    - 10) Zip Code,
    - 11) legal name, address, and telephone number of the owner, developer, applicant, and design consultant, and
    - 12) signature of a qualified professional.
  - B. Vicinity Map (minimum 4" x 4")
    - 1) vicinity map shall be located in upper right hand corner.
    - 2) vicinity map shall be oriented with north to the top.
    - 3) scale is shown (generally: 2000' = 1").
    - 4) state and county roads are shown and labeled.
    - 5) site is shown, shaded, and labeled.

- 6) north arrow shown.
- C. A detailed plan (plan sheet 24" x 36"), at no smaller than a 1"= 40' scale but the same as grading plan, showing:
  - 1) a boundary line survey tied to the County coordinate system, and for any site for which a permit is sought on approved and recorded subdivision lots, a copy of the officially recorded plat.
  - 2) north arrow,
  - 3) scale,
  - 4) tabulated forest conservation calculations,
  - 5) reforestation areas with acreage,
  - 6) afforestation areas with acreage,
  - 7) field run or aerial topography of existing conditions,
  - 8) proposed improvements,
  - 9) Existing, man-made features (utility poles, overhead wires, buildings, utilities and their easements, any other easements, etc.),
  - 10) limits of disturbance,
  - 11) stockpile areas,
  - 12) forested retention areas with associated priority rating,
  - 13) forested and non-forested areas to be protected with acreage (existing forest must be 35' wide and at least 10,000 square feet; reforestation or afforestation must be 35' wide and at least 2500 square feet),
  - 14) a 100-foot adjacent peripheral strip, showing existing topography and tree lines extending off-site,
  - 15) specimen trees (field located and numbered) and the proposed associated protection measures,
  - 16) temporary forest measures,
  - 17) permanent forest measures,
  - 18) protective devices, fencing, and signage and all appropriate notes,
  - 19) planting details,
  - 20) table showing;
    - a) the species,
    - b) size, and
    - c) quantity,
  - 21) the location of natural features, such as;
    - a) perennial streams and their buffers,
    - b) intermittent streams and their buffers,
    - c) rock out-crops, and
    - d) non-tidal wetlands, and their buffers, and
  - 22) an appropriate legend.
- D. Forest Management Plan
- E. Forest Conservation Agreement
- F. Other (Art. 17, Sect. 6-303);
  - 1) specimen tree modification with justification and proposed mitigation,
  - 2) forest management plan,
  - 3) conservation easement with supporting documents and Forest Conservation Easement Plat Checklist,
  - 4) Fee-in-lieu [Article 17, Sect.6-303(d)].
- G. Forest Reporting computations (in square feet unless otherwise noted);
  - 1) Floodplain area
  - 2) Forested land in floodplain

- 3) Unforested land in floodplain
- 4) Offsite planted forest area
- 5) Onsite planted forest area
- 6) Conserved 100 foot stream buffer length (in feet, existing forest under easement)
- 7) Conserved 100 foot stream buffer area (existing forest under easement)
- 8) Newly established stream buffer length (in feet, reforestation under easement)
- 9) Newly established stream buffer area (reforestation under easement)
- 10) Retained forest (existing forest under easement) onsite, minus the floodplain
- 11) Retained forest (existing forest under easement) offsite, minus the floodplain
- 12) Onsite planted forest (reforestation under easement)
- 13) Offsite planted forest (reforestation under easement)
- 14) Area under long term protection (under easement)
- 15) Collected fee-in-lieu (amount of payment, in dollars and cents)
- 16) Bond amount (security collected, in dollars and cents)

***Applicant's Certification***

*I, the undersigned, hereby certify that the attached Forest Conservation Plan submittal has all items required by the Anne Arundel County Code. I understand that if any of the items required are deemed missing from the submittal, the plan will not be acceptable for review and will be returned as incomplete. My client is aware of this criteria and will accept all responsibility for delays due to incomplete submittals. I am enclosing an explanation for each item which I feel is not required and, therefore, has not been included in this submittal package.*

Design Professional's signature

Date

***NOTE: DESIGN PROFESSIONAL MUST SIGN AND DATE THIS CHECKLIST***

Reviewer's signature

Date