



# MODIFICATION APPLICATION

Date: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Consultant: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No. \_\_\_\_\_ Phone No. \_\_\_\_\_

Email Address (Req'd) \_\_\_\_\_ Email Address (Req'd) \_\_\_\_\_

**1. Modification Types:** (Indicate the type of modifications requested)

Process: \_\_\_\_\_ Major \_\_\_\_\_ Sketch \_\_\_\_\_ Minor \_\_\_\_\_ Amended Plat \_\_\_\_\_ SDP \_\_\_\_\_ Preliminary Plan \_\_\_\_\_ Other  
Subdivision Standards: \_\_\_\_\_ Road improvements \_\_\_\_\_ Water extension \_\_\_\_\_ Sewer extension \_\_\_\_\_ Recreation Area  
\_\_\_\_\_ Street trees \_\_\_\_\_ Lot size \_\_\_\_\_ Lot ratio \_\_\_\_\_ Lot density \_\_\_\_\_ PUD Setbacks  
Design Manual Standards: \_\_\_\_\_ Cul de sac \_\_\_\_\_ Right of way width \_\_\_\_\_ Pavement width \_\_\_\_\_ Sight Distance  
\_\_\_\_\_ Road radius \_\_\_\_\_ Road intersection spacing  
Environmental: \_\_\_\_\_ Steep Slopes \_\_\_\_\_ Specimen Trees \_\_\_\_\_ Wetland Impacts \_\_\_\_\_ Buffers  
Flood Plain: \_\_\_\_\_  
Other:(specify) \_\_\_\_\_

**2. Development Types:** (Check & complete appropriate category for in-process projects.  
Include a Development Application if no in-process project or permit.)

\_\_\_\_\_ **Subdivision:** Name: \_\_\_\_\_  
Subdivision #S \_\_\_\_\_ Project #P \_\_\_\_\_  
\_\_\_\_\_ **Site Development Plan:** Name: \_\_\_\_\_  
Site Plan #C \_\_\_\_\_  
\_\_\_\_\_ **Permit** #G \_\_\_\_\_ #B \_\_\_\_\_

**3. Location**

Address: \_\_\_\_\_  
Tax Map \_\_\_\_\_ Block/Grid \_\_\_\_\_ Parcel \_\_\_\_\_ Size of Tract (Acreage) \_\_\_\_\_  
Tax ID (Req'd 12 digit number) \_\_\_\_\_  
Tax Assessment District \_\_\_\_\_ Councilmanic District \_\_\_\_\_ # of new units \_\_\_\_\_ Critical Area Y N

**4. A DETAILED Letter of Explanation that includes a description of each modification request and a justification is required. List below the Code Sections to which this application applies:**

Section Reference Number (e.g., 17-4-202)	Summary of Regulation (e.g., Site Development)
#1. _____	_____
#2. _____	_____
#3. _____	_____
#4. _____	_____

**5. Is this project/permit the subject of a violation? Y N Violation # \_\_\_\_\_**

**SIGNATURE: (OWNER/CONSULTANT)** \_\_\_\_\_ **DATE** \_\_\_\_\_