



Greg Africa, Director

2664 Riva Road
Annapolis MD 21401
www.aacounty.org/ip
Phone: (410) 222-7730

CHECKLIST FOR
SUBMITTING APPLICATIONS AND FINAL INSPECTIONS FOR TENTS ASSOCIATED WITH RESTAURANTS
FOR OUTSIDE SEATING TO MEET COVID-19 CRITERIA

- Completed Building Permit Application.
- Check in the amount of \$85.00 made payable to Anne Arundel County.
- Contact name, email and phone number in space provided below.
- 3 copies of a site plan indicating where tent will be located, distances labeled to the main door of the restaurant, size and width of the tent and show locations of any fire lane(s).
 - 3 sets of the tent details.
 - Framework, anchoring details.
 - Flame Spread Rating of the tent material.
 - Seating layout of the tables and chairs and distances between them.
- Copy of the Fire Marshal's Capacity Certificate.
 - If the capacity is under 50 for inside customers FMO Certificate is not needed.
- Permission letter from the Management Company or entity that is in ownership of the parking lot or area where the tent will be erected.

Contact Information:

Name: _____

Email: _____

Phone Number: _____

Mailing Address: _____
