Standard Grading Plan Procedure
Not Associated with a Building Permit

The submittal package must include:

- A cover letter with a contact name and phone number
- A completed Standard Grading Plan Application with the tax account of the property
- Three copies of a site plan with sufficient details showing the proposed work and existing features
- A completed Critical Area Worksheet if the site is in the Chesapeake Bay Critical Area or within a bog protection area

The submittal package is to be dropped off or submitted to Inspection and Permits Department, second floor reception area, 2664 Riva Road, Annapolis Maryland 21401.

February 26, 2010