

□ **EASEMENT PLAT CHECKLIST** □

GENERAL INFORMATION

Project Name _____

Subdivision/Project No. : _____ Permit No.: _____

Address: _____

CONSULTANT 'S CERTIFICATION

I hereby certify, with my signature and seal, that I have personally reviewed the materials submitted with this checklist and to the best of my ability have insured that the submittal is complete and accurate.

Signature _____ Date _____

Consultant must place a designation in this column as follows:

1. **Y** which means that the item in question is required and has been adequately provided on the plat or plans, or
2. **N/A** which means the item in question is not required and has not been provided on the plat or plans.



County reviewer must place a designation in this column as follows:

1. **Y** which means that the item in question is required and has been adequately provided on the plat or plans,
2. **N** which means the item in question is required but has not been adequately provided on the plat or plans, or
3. **N/A** which means the item in question is not required and has not been provided on the plat or plans.

EASEMENT PLAT CHECKLIST		
<i>Consultant</i>	<i>Reviewer</i>	<i>Item Description</i>
		<i>8 ½ x 11 Paper Exhibits (Mylars not required)</i>
		<i>Complete Title Block</i>
		<i>1) Anne Arundel County Office of Planning & Zoning title block</i>
		<i>2) Scale</i>
		<i>3) Date</i>
		<i>4) Chief Engineer Signature Block and Date</i>
		<i>5) Easement Title Block completed</i>
		<i>1) Name of Project</i>
		<i>2) Assessment District</i>
		<i>3) County, State</i>
		<i>Label as Exhibit B</i>

EASEMENT PLAT CHECKLIST		
<i>Consultant</i>	<i>Reviewer</i>	<i>Item Description</i>
		<i>Seal and Signature of Professional Land Surveyor or Property Line Surveyor</i>
		<i>Graphic Scale</i>
		<i>Vicinity Map (if needed to properly show location of site)</i>
		<i>North Arrow with appropriate NAD North labeled</i>
		<i>Grid Ticks (minimum of three required)</i>
		<i>Point of Beginning labeled and coordinated</i>
		<i>Easement Area Shown</i>
		<i>1) Labeled (designate width, if uniform)</i>
		<i>2) Shaded or hatched</i>
		<i>3) Square footage and Acreage labeled</i>
		<i>All adjacent properties labeled</i>
		<i>Right-to-Discharge</i>
		<i>1) Symbol</i>
		<i>2) RTD Standard Note (see below for example) with Signature</i>
		<i>Road Rights-of-Way</i>
		<i>1) Name of road clearly labeled</i>
		<i>2) Width shown</i>
		<i>3) Bearings and Distances shown</i>
		<i>On-site Property lines shown and labeled</i>
		<i>1) Bearings and Distances (on line or in table)</i>
		<i>2) Critical points labeled and coordinated</i>
		<i>3) Curve data shown (on arc or in table)</i>
		<i>1) Radius</i>
		<i>2) Arc length</i>
		<i>3) Chord bearing</i>
		<i>4) Chord Length</i>

Sample RTD Note:

I, _____, MY SUCCESSORS ASSIGNS, DO HEREBY GRANT TO UPSTREAM OWNERS THE PERPETUAL RIGHT TO DISCHARGE THE FLOW OF WATER FROM SUCH NECESSARY DRAINAGE FACILITIES AND APPURTANCES FACILITIES AND TO ADEQUATELY DRAIN THE NATURAL WATERSHED TO ADJACENT PROPERTIES INTO SUCH EXISTING WATERWAYS AND/OR UPON THE EXISTING GROUND, SUCH DRAINAGE POINTS ARE INDICATED BY THE SYMBOL  (PUBLIC) AND  (PRIVATE) RESPECTIVELY AS SHOWN GRAPHICALLY ON THIS PLAT.