STEP 1
Search for the course you would like to register for using the COURSE SEARCH on aacc.edu.
Enter the course ID, CRE-950, then select SEARCH.
Be sure to include a dash, “-” and do not enter a section number.

STEP 2
Click on NEXT STEPS on the section in course search.
Be sure to make note of the section number that you want.

STEP 3
Select the section you wish to enroll in.
Then select ADD TO CART.
This page will list all available sections, a course description, and the learner outcomes for the class.

STEP 4
To add another class select KEEP SHOPPING.
When finished, select CHECKOUT.
Be sure to select your registration fee, “In County”, “Out of County” or “Out of State”.

STEP 5
If you have an AACC user ID and Account select the first option I HAVE AN ACCOUNT ALREADY.
If you have a temporary account, enter your temporary sign in information in I HAVE A TEMPORARY ACCOUNT.
If you are a new user, and do not have an AACC account or temporary account, enter your email under the I AM A NEW USER area.

SENIOR CYCLE REGISTRATION STEPS ON PAGE 3

STEPS 6-9 ON NEXT PAGE
STEP 6
Enter your information, Name, Address, Email, Phone, etc.

STEP 7
Read the ACCOUNT CREATION ACKNOWLEDGMENTS and check the boxes.

STEP 8
Review your PROFILE SUMMARY and make any changes if necessary.
Then, select CREDIT CARD for your payment method, and review and check the ACKNOWLEDGMENTS.

STEP 9
Enter your CREDIT CARD information.
Then you will be shown an receipt, that you can choose to print or email.

IF YOU NEED HELP!!
ASSISTANCE WITH REGISTRATION
Call 410-777-2325 or email ISCENTER@AACC.EDU

TECHNICAL OR LOGIN ASSISTANCE
Call 410-777-HELP(4357) or email HELPDESK@AACC.EDU.
SENIOR CYCLE REGISTRATION

Some programs have a required membership fee that must be submitted before you can register in the class. AACC’s Senior program requires students to pay a Senior Cycle Fee once per quarter. Below are the steps on completing this process.

**STEP 1**

To add the membership fee, click the **START** button. The next page will either show the form to be completed or the membership fee to be submitted to the visitor’s shopping cart.

*Note: The Senior Cycle fee will be attached to the first class that you register for during the term.*

**STEP 2**

Click the orange **SUBMIT** button shown at the bottom of the page.

**STEP 3**

A yellow **NOTICE** banner will appear at the top of the page to indicate that the membership fee has been added to the shopping cart.

Then click the orange **CONTINUE CHECKOUT** button to proceed to the Payment page.

**STEP 4**

After clicking on **CONTINUE CHECKOUT**, you will be taken directly to the **PAYMENT** page after signing into your AACC account or creating a temporary account.

From here proceed to **STEP 5** in the Registration Instructions.