

Anne Arundel County Department of Health
**Revised COVID-19 (Coronavirus) Guidance for Non
Essential Businesses at Stage 2 Recovery**

This guidance is based on current information known about the COVID-19 (Coronavirus). The Centers for Disease Control and Prevention (CDC) and the AACO DOH will provide updated guidance as needed and as additional information becomes available. Please continue to check the [CDC](#) and the [AACO DOH](#) websites routinely for updated guidance.

This guidance is intended for Non Essential Businesses including offices, car dealerships, financial institutions, specialty vendors, construction and warehouses in Anne Arundel County based meeting physical distance, large gatherings and face mask requirements. These requirements will stay in effect until further notice.

Guidance for Non Essential Businesses During COVID19 Physical Distancing Limitations Non Essential Businesses are allowed to operate only under the following circumstances:

Building Entry and Physical Distancing

- Teleworking should still be considered for staff where applicable; Rotation of staff and shifts should be considered to limit the number of staff present at one time;
- Screening for COVID-19 symptoms must be provided prior to staff arriving daily; sick employees or those showing symptoms should not enter the premise;
- Both the customer and staff must wear face coverings, in accordance with Executive Order of The Governor No. 20-04-15-01, dated April 15, 2020, except if an individual has a medical condition that could cause further health issues;
- Staff shall be six feet (6') apart in all settings including offices, desks, counters work stations and sales stations; Partitions shall be installed in areas where a six feet (6') separation cannot be met;
- Plexiglas or plastic should be installed at cashier stations;
- Lobby waiting stations, customer lines, and service stations shall have six feet (6') separations. Markings on the floor should be considered with six feet (6') of separation;
- Customers are not allowed to linger in the establishment. Once services are completed, customers should leave the establishment. Establishments should consider services by appointment to control the number of individuals in an establishment at one time;
- Employee break rooms and lunch areas should have limiting seating separated by six feet (6');

Cleaning and Disinfecting Practices

- Hand sanitizer must be readily available for employees and customers;
- Frequently touched surfaces such as counters, door handles, restrooms, and desks shall be cleaned and disinfected at least every hour. Heavy use areas should be cleaned more frequently; Employees must wear disposable gloves when cleaning and disinfecting surfaces using an approved disinfectant. Employees must properly wash their hands after each customer;

- At the end of a shift all tools and utensils must be properly disinfected; Multiple tools should be available to be readily used; Consider single use disposable equipment when possible.
- At the end of shifts all cloth products including clothing should be washed in the warmest water recommended for the fabric;
- When at all possible promote payment by credit/debit card, if paper money must be handled limit hand to hand touch by having the customer place the money on the counter. Anyone touching money should wash their hands after touching it;
- HVAC systems must be in proper working order and filters must be changed on a regular basis;
- Each customer and establishment employee should take personal responsibility to protect others from any risk of infection;

Additional Information:

CDC Resources

- [What you need to know about coronavirus disease 2019 \(COVID-19\)](#)
- [COVID-19 Frequently Asked Questions and Answers](#)
- [What to do if you are sick with COVID-19](#)
- [Environmental Cleaning and Disinfection Recommendations](#)