

John G. Warner  
CHAIRMAN

Otis M. Duffie  
COMMISSIONER

John F. Pilkins  
COMMISSIONER



2660 RIVA ROAD  
SUITE 360  
ANNAPOLIS, MD 21401

(410) 222-1148  
FAX: (410) 222-1810

## BOARD OF LICENSE COMMISSIONERS FOR ANNE ARUNDEL COUNTY

### INFORMATION TO BE SUBMITTED FOR ALCOHOLIC BEVERAGE LICENSE

#### (CHANGE OF OFFICER - CLUBS)

1. Financial information form for each applicant and investor.
2. Application form **must** be filled out by each applicant and the owner of the property and notarized.
3. Proof of residency and taxpayer (paying taxes on real property) in Anne Arundel County for two (2) years preceding the filing of this application, along with a copy of the applicant (s) voter's registration card. Photocopy of driver's license for each applicant.
4. Check for \$20.00 made payable to Anne Arundel County. This covers the cost of the transferring of the license.
5. Copies of the minutes of the meeting showing the change of officers.
6. Notarized affidavit stating that there are no outstanding debts against the club other than current operating expenses and/or mortgage.
7. Letters from licensees stating that they would like their names removed from the license.
8. In addition, the Board requires that all applicants for alcoholic beverage licenses to be fingerprinted. This service can be accomplished at a Live Scan Facility.
9. The present licensee (s), along with all of the above information, and the current license must be brought to the Board of License Commissioners office, 2660 Riva Road, Suite 360, Annapolis, Maryland, so that we may make the necessary changes.