Dates to Remember
Presidential Primary
   Early Voting
   April 16 thru April 23, 2020
Primary Election Day
   April 28, 2020
Presidential General
   Early Voting
   October 22 thru October 29, 2020
General Election Day
   November 3, 2020

Contact Information:
Election Worker Department
Phone: (410) 222-0494
Email:
electionjudges@aacounty.org

Text, Times and Scheduled Classes
The Election Judge Recruitment Department at the Anne Arundel County Board of Elections is working to make it easier to schedule your election judge training class. We are testing an Online Scheduling format for the 2020 Presidential Primary election. We will be sending you an email with a link to our scheduling page. When you open the link you will need to sign in with your email address. After you have signed in, you will fill out your name and select the training date and time that works with your schedule and click submit. We will then receive your submission and verify you are scheduled correctly in our system.

The Voting Operation Judges will start receiving the emailed scheduling link the first week of January, and the first training session is on January 27th.

The Provisional Judges will start receiving the emailed scheduling link on February 3rd, and the first training session is on February 17th. The Provisional Judges will receive 2 emailed links, one for each of the two required classes.

The Chief Judges will start receiving the emailed scheduling link on March 2nd, and the first training session is on March 16th.

We will be calling to schedule the election judges for training that do not have email access.

We will send a text message confirmation two days before your scheduled training. If you are unable to make your scheduled class, you will need to call 410-222-0494 to reschedule.
The Etiquette of Scheduling and Attending a Training Class

It is never good to forget about appointments or to be consistently late in either a professional or a social situation.

Before scheduling your training class, look at your calendar, and check for conflicts. It’s best to select and attend a training class as soon as possible while your specific training is available. It’s better to let our scheduler know you are busy rather than scheduling a class and having to change it later.

Before your scheduled training class, we will send you a reminder text, or we will call you to confirm the scheduling. If you are unable to attend the scheduled class, use this opportunity to reschedule. If our office calls you to confirm your scheduled class, please call our office back to confirm our message was received.

If you know you can’t attend your class on time, call our office as soon as possible. If you are going to arrive 15 minutes or later after the training class has begun, you will need to reschedule.

“If you're early, you're on time. If you're on time, you're late.”— Lik Hock Yap Ivan

Favorite Holiday Movie Winner

The top five responses were:

1) It’s a Wonderful Life
2) White Christmas
3) The Grinch
4) This Christmas
5) Elf
This election cycle the Anne Arundel County Department of Finance is requiring all new election judges to complete a W-9 Request for Taxpayer Identification Number and Certification Form. This will enable our office to certify that we have your name, address and correct social security number. **If you have not previously worked as an election judge in Anne Arundel County, we sent you the W-9 Form to complete and return to our office as soon as possible.** The completed W-9 Form may be mailed to our office at Anne Arundel County Board of Elections, PO Box 490, Glen Burnie, MD 21060-0490.

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**2020 Election Judges**

We would like to thank the 2,606 election judges that have submitted their applications for the 2020 Presidential Election Cycle.

You will have a better chance of being placed at the polling location of your choice if we receive your completed application in a timely manner.

We are assigning positions for the 2020 Presidential Primary. Currently, we have assigned 2,470 of the 2,517 election judges we need to conduct the election. We will contact each election judge applicant as their application is received.

If you have any questions or concerns, call 410-222-0494.
Voting Area - Replacement Ballots

1. A voter may request a replacement paper ballot or ballot activation card when: (Select all that apply)
   A. The voter wants to make changes to ballot selections after a paper ballot has been marked or a ballot activation card has been printed.
   B. The voting area judge asks the voter to get a new paper ballot or ballot activation card.
   C. A paper ballot or ballot activation card is damaged to the extent that a scanning unit will not accept it.
   D. The Ballot Marking Device has malfunctioned or a ballot activation card fails to work.
   E. A voter’s designated assistant wanted a paper ballot or ballot activation card.

2. When a voter alerts a voting judge to request a replacement paper ballot or ballot activation card, place the steps (below) in 1 2 3 order that the voting area judge should take to assist the voter:
   ___ Using the Spoiled Ballot Tally Sheet, record a tally mark in column 2 for the ballot style being replaced. For spoiled ballot activation cards, record tally marks in the first row.
   ___ Confirm that “spoiled” has been written across the face of the spoiled paper ballot or spoiled ballot activation card by the voter and that the voter’s original selections cannot be determined.
   ___ For voters using a ballot marking device, a chief judge must use the ballot style number indicated on the voter authority card to select the correct ballot style for the voter. Touch the correct ballot style number on the touch screen display.
   ___ Draw a line through the ballot area judge’s initials on the voter authority card and re-initial the voter authority card.
   ___ Take the spoiled paper ballot or spoiled ballot activation card from the voter.
   ___ A voting area judge asks for the voter’s voter authority card.
   ___ Give the replacement paper ballot or ballot activation card and the voter authority card to the voter.
   ___ Direct the voter to stay at the voting booth, or another area in the polling place, to spoil the ballot and wait for a replacement ballot.
   ___ Provide the voter with a black marker and tell the voter to spoil the ballot as follows:
     For regular paper ballots: Tell the voter to fill in all of the ovals for each contest (over vote all contests) and write “spoiled” on the ballot; and
     For Ballot Activation Cards: Tell the voter to use the marking pen to cover up all selections. Assist the voter with this, if necessary.
   ___ Put the spoiled ballot or ballot activation card into the “Spoiled Ballot Envelope.”
Voting Area Continued

3. At the ballot marking station or voting booths: (Circle the Incorrect Statement)
   
   A. Make sure the voter is not a provisional voter.
   
   B. Make sure the voter authority card has been signed by the voter and initialed by the check-in judge.
   
   C. Make sure that the voter leaves the polling place with a voter authority card or a ballot activation card.
   
   D. Use the voter authority card to verify that the voter received a ballot with the correct ballot style from a ballot judge or a ballot activation card from a check-in judge.

4. The voting area judge must count and record the number of voter authority cards in the green Voter Authority Card (VAC) Bag. Place the voter authority cards in the correct time slot in the black Voter Authority Card (VAC) Expanding Folder. (Circle the correct letter)
   
   A. Every 60 minutes
   
   B. Every 30 minutes
   
   C. Mid-day
   
   D. When directed by the Chief Judge

5. If the number of voter authority cards in the green Voter Authority Card (VAC) Bag do not match the __________ count on the __________ unit you should notify the ______ ______ immediately!

Answer Key:
1. A, B and D  
2. From the Top: 9, 6, 8, 4, 5, 7, 2, 3, 10  
3. A  
4. A  
5. Public, scanning, Chief Judge