

Voting Operations Judge

Voting Operations Judges (VOP) are trained to carry out the duties associated with each functional area in the polling place. The VOP Judges are rotated through the different stations (Check-In, Ballot, Voting Area and Line Management) throughout the day. The number of VOPs assigned to each precinct varies based on anticipated turnout.

Responsibilities:

- Assist with Monday Night Set-Up;
- Assist with the opening of the polls;
- Setting up and connecting the Electronic Pollbooks;
- Verifying registered voters are in the correct polling location;
- Maintaining an orderly voting line
- Ensuring the Electioneers remain outside the 100ft. No Electioneering boundary.
- Monitoring the activity of the Pollsters outside the polling place;
- Directing voters to their correct polling place;
- Assisting voters in reviewing their Specimen Ballots;
- Checking in voters using the Electronic Pollbooks;
- Verifying the voter information;
- Checking voter identification for certain first-time voters, when prompted by the Electronic Pollbook.
- Issuing Ballot Activation Cards and Voter Authority Cards;
- Monitoring activity around the voting equipment;
- Giving general instructions to the voter regarding how to use the voting equipment;
- Assist in closing the polls;
- Referring all problems to the Chief Judge; and
- Any other duties assigned by the Chief Judges.

Requirements:

Complete all required training.

Able to speak clearly, listen well and to be friendly and welcoming.

Able to sit and/or stand for extended periods of time.

Able to follow procedures and written and verbal instructions.

VOP Judges are paid \$165.00 for serving Election Day and \$25.00 for attending a mandatory training class. The training class is approximately 4 hours long.

Election Day Hours: 5:45 a.m. to approximately 9:00 p.m.