

**FY2024 OFFICE SUPPORT, ADMINISTRATIVE AIDES, AND TECHNICAL  
PAY SCHEDULES (OS)  
(Base Rates - No Longevity Applied)**

Grade	Frequency	Effective July 06, 2023	
		Minimum	Maximum
OS-01	Annual	\$31,138	\$50,003
	Hourly	\$14.97	\$24.04
OS-02	Annual	\$32,698	\$52,395
	Hourly	\$15.72	\$25.19
OS-03	Annual	\$34,341	\$54,974
	Hourly	\$16.51	\$26.43
OS-04	Annual	\$36,046	\$57,678
	Hourly	\$17.33	\$27.73
OS-05	Annual	\$37,856	\$60,528
	Hourly	\$18.20	\$29.10
OS-06	Annual	\$39,749	\$63,398
	Hourly	\$19.11	\$30.48
OS-07	Annual	\$41,746	\$66,539
	Hourly	\$20.07	\$31.99
OS-08	Annual	\$43,826	\$69,763
	Hourly	\$21.07	\$33.54
OS-09	Annual	\$46,010	\$73,195
	Hourly	\$22.12	\$35.19
OS-10	Annual	\$48,318	\$76,835
	Hourly	\$23.23	\$36.94
OS-11	Annual	\$50,731	\$80,558
	Hourly	\$24.39	\$38.73
OS-12	Annual	\$53,269	\$84,552
	Hourly	\$25.61	\$40.65

**NOTES**

This pay schedule applies to all employees covered by the AFSCME Local 2563 collective bargaining agreement.

Implements negotiated pay schedule effective with the pay period beginning July 06, 2023; added 5% to the minimum and 7% to the maximum of the pay scale effective January 05, 2023, 5% across the board adjustment for employees, not to exceed maximum for the grade.

Employees who achieve a satisfactory performance review shall receive a 3% merit pay advancement not to exceed the maximum for pay grade; only once every 12 months.

Longevity Pay for employees will continue to be applied to base rate exclusive of any longevity pay:

At completion of 7 years of continuous service employee is entitled to a 5% increase above current base pay.

At completion of 11 years of continuous service employee is entitled to an additional 5% for a total of 10% above current base pay.

At completion of 16 years of continuous service employee is entitled to an additional 5% for a total of 15% above current base pay.

At completion of 25 years of continuous service employee is entitled to an additional 3% for a total of 18% above current base pay.

Hourly pay rate is determined by dividing annual pay by 2080 hours, rounded to 2 decimal places.