

ANNE ARUNDEL COUNTY DEPARTMENT OF DETENTION FACILITIES ADMINISTRATIVE DIRECTIVE	AD NO. 06.02 DATE: December 5, 2022 SUBJECT: Inmate Rights TITLE: Rights Protection FOR PUBLIC RELEASE: YES
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- I. Reference: MCCS .01G, .01H, .01P, .05A, .05B, .05J, .06A, .06B, .08A, .08E; AD 01.04; SODs 01.0D, 03.0A, 03.0C, 13.0E; OD 12.01; DCPO 20 & 21.
- II. Applicable to: Anne Arundel County Department of Detention Facilities (AACDDF).
- III. Purpose: To establish guidelines to ensure an inmate is not subject to discrimination, abuse or control from other inmates/detainee(s).
- IV. Policy:
 - A. Discipline and order shall be firmly and fairly maintained with restrictions limited to what is necessary for order and security within the facilities.
 - B. Staff shall be responsible for actively supervising inmates to:
 - 1. Prevent inmates from being discriminated against in decisions made concerning housing assignments, security status, activities, and institutional or community based programs on the basis of race, gender, religion, national origin, disability or political beliefs.
 - 2. Prevent one (1) or more inmates controlling the activities of other inmates in housing areas, programs and work, as well as, to prevent the development of an inmate boss system and/or bribery, extortion and blackmail situations.
 - 3. Prevent inmates from being used in any disciplinary or custody capacity over other inmates.
 - 4. Provide for a safe environment that is free of corporal punishment, injury, personal and mental abuse, harassment, and manipulation.
 - 5. Ensure no inmate is given authority over or permitted to extort control over any other inmate.
 - C. Inmates shall not be given preferential treatment for any reason.

- D. Staff shall immediately report to their Supervisor any indication of inmate control over other inmates, discrimination or abuse.
 - E. Criminal Justice Program Supervisor (CJPSs), Lieutenants or Sergeants shall investigate any allegation of an inmate right's violation and take the necessary action to eliminate such activities. Action may include the removal of the inmate(s) from the housing area or activity and/or the issuance of a Notice of Infraction to the controlling inmate(s).
 - F. In conducting investigations, every effort shall be made to ensure the validity of the complaint and to ensure the complainant not engaged in the alleged activity leading to the complaint.
- V. Procedure:
- A. Staff Investigations
 1. Whenever an employee becomes aware an inmate's rights have been violated, s/he shall advise his/her Supervisor immediately.
 2. If the Supervisor is not a CJPS, Lieutenant or Sergeant, then the Supervisor shall immediately notify the CJPS, Lieutenant or Sergeant on duty and advise him/her of the situation.
 3. The Supervisor shall investigate the situation by talking to effected inmates and/or other employees having potential knowledge of the inmates or the situation to determine the validity of the report.
 4. Upon conclusion of the investigation, the Supervisor shall arrange the protection necessary to ensure the inmate's safety, e.g., transfers out of housing units where the problem has occurred, removal from job or removal from activity.
 5. The Supervisor shall ensure a Notice of Infraction is issued to the inmate exerting control and when necessary, the inmate is placed on Administrative Segregation.
 6. In situations where the allegation can not be proven, the Supervisor may remove the inmate from the housing area or activity for the inmate's own protection.

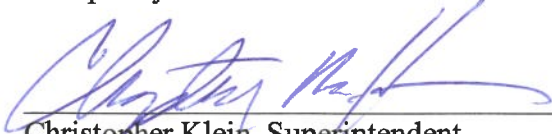
7. The Supervisor shall document the investigation and subsequent actions in an *Incident Report* and forward the report to the appropriate Assistant Correctional Facility Administrator (ACFA).
8. In situations where a Notice of Infraction is not issued but the inmate is transferred to another housing area, removed from the job or removed from the activity, the ACFA shall ensure the inmate receives a Reclassification Hearing to review the inmate's status and take whatever action is deemed appropriate.
9. Investigations shall be copied to the appropriate Standards Files.

B. Inmate Complaint

1. An inmate who believes s/he has been subject to discrimination, abuse or control by other inmates may:
 - a. Submit a grievance or complaint in accordance with OD 12.01.
 - b. Submit a letter through the U.S. Postal Service to the Superintendent, Correctional Facility Administrator (CFA) or AFCA.
 - c. Have an individual contact the Superintendent, CFA or ACFA.

NOTE: THE INDIVIDUAL RECEIVING THE CALL OR A DEISGNEE SHALL INVESTIGATE THE ALLEGATION AND TAKE IMMEDIATE ACTION AS APPROPRIATE. RESPONSE TO THE INMATE SHALL BE IN ACCOURDANCE WITH THE TIMEFRAMES ESTABLISHED IN OD. 12.01.

This policy shall be reviewed at least annually and revised as necessary.



Christopher Klein, Superintendent

Rescinds: DCR 210-1 dated July 1, 1983
DCR 210-3 dated October 1, 1987
DCR 210-5 dated October 1, 1987
AD 6.2 dated December 11, 1998
AD 06.02 dated October 27, 2017
AD 06.02 dated April 8, 2020