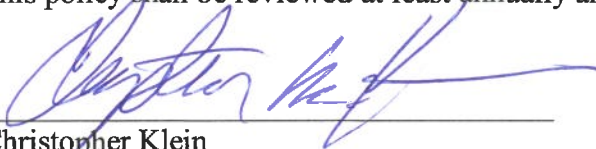


ANNE ARUNDEL COUNTY DEPARTMENT OF DETENTION FACILITIES	NO. 03.02 DATE: October 25, 2022 SUBJECT: Personnel TITLE: Grievance/Appeal FOR PUBLIC RELEASE: Yes
ADMINISTRATIVE DIRECTIVE	

- I. Reference: ACA ALDF 1C-01, 05; Anne Arundel County Code, Art.6 §4-104.; Memoranda of Agreement Between Anne Arundel County, Maryland and the Fraternal Order of Anne Arundel Detention Center Officers and Personnel, Inc., AFSCME Local 2563, AFSCME Local 582, Anne Arundel County Detention Center Sergeants Association International Union of Police Associations (IUPA) Local 141 and Teamsters Union Local 355; Employee Relations Manual Section F-02.
- II. Applicable to: Anne Arundel County Department of Detention Facilities (AACDDF)
- III. Purpose: To establish guidelines for the presentation of employee grievances and appeals.
- IV. Policy:
 - A. It shall be the policy of the AACDDF to ensure grievances and appeals are processed expeditiously in accordance with the requirements set forth in the referenced Memoranda of Agreements.
 - B. Appeals and grievances filed by non-bargaining classified employees shall be processed in accordance with the Anne Arundel County Code and the Employee Relations Manual Section F-02; askanne.aacounty.org/employee-relationsmanual

This policy shall be reviewed at least annually and revised as necessary.



Christopher Klein
Superintendent

Rescinds: AD 3.2 dated August 1, 2002
AD 03.02 dated September 20, 2004