



2664 Riva Road
Annapolis MD 21401
www.aacounty.org/ip
Phone: (410) 222-7730

Mark Wedemeyer, Acting Director

TO: MBIA, Review Agencies and the General Public
FROM: Mark R. Wedemeyer, Acting Director, Department of Inspections & Permits
SUBJECT: Reopening and Modified Service Operations
DATE: July 12, 2021

The Anne Arundel County Department of Inspections & Permits (I&P) will adhere to the following procedures and policies for reopening to the general public.

- The Permit Center will be open on a first come – first served basis between the hours of 8:00 a.m. and 3:45 p.m., Monday through Friday, excluding holidays.
- The building entrance to 2664 Riva Road is currently undergoing renovations. Signage will be in place to direct visitors to the temporary entrance location.
- There will be no walk through building permits for sheds, decks, fences, etc. or the EZ tenant permit process until further notice.
- Permit pick-ups must be scheduled 24 hours in advance by calling 410-222-7730. Prior to scheduling a permit pick-up, please check the permit status and outstanding fees at https://aacoprod.aacounty.org/PACInternetMenu/servlet/PACInternetMenuServlet?EVENT=PACMenu_OnLoad&PAGENAME=Robin.
- It is highly recommended applicants use the online permitting system for applicable trade permit applications.
- To meet with any Inspections & Permits staff, please schedule an appointment in advance by contacting the individual directly by phone or email.
- Unvaccinated employees and visitors are **mandated** to wear a mask inside County buildings. If you are not feeling well please reschedule your appointment.
- All visitors must be escorted by a badged County employee during their time in County buildings.
- The Shed Annex will be closed and no longer available for drop-off permit applications or development and licensing applications.
- Permit fees and application fees must be paid at the time of permit submission.

We ask for everyone's patience as we transition back to in-person operations.