

## DEPARTMENT OF AGING AND DISABILITIES MISSION

- Improve the quality of life of our citizens by providing options and resources to older adults and adults with disabilities to enable them to live independent and meaningful lives
- Empower navigation of nutrition, transportation, education, socialization, affordable housing, and other supportive services that meet individualized needs
- Coordinate long-term care support to promote a healthy independent life in the community
- Streamline human services support through a single point of access
- Enrich the lives of active, older adults through programs offered through senior activity centers
- Ensure compliance with the Americans with Disabilities Act, and
- Advocate and protect individual rights that are self-directed.

*Caring for our  
seniors and  
vulnerable adults  
is more than a  
job—it's a labor  
of love.*



### For an Application

Call 410-222-4377

or download from the web at:

<http://www.aacounty.org/aging>

*Click on the link for the Respite Care Referral Program*



### Department of Aging and Disabilities

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[www.aacounty.org/aging](http://www.aacounty.org/aging)

### Department of Aging & Disability Programs

- Information & Assistance (I&A)
- Adult Evaluation & Review Service (AERS)
- Adult Public Guardianship
- Americans with Disabilities Act Office
- Assisted Living Facilities Program
- Long Term Care Bureau
  - ◆ Evidence Based Programs
  - ◆ Senior Center Plus
  - ◆ Senior Care
  - ◆ In-Home Aide Services (IHAS)
  - ◆ Community Personal Assistance Program
  - ◆ Community First Choice
  - ◆ Community Options Waiver Program
- National Family Caregiver Support Program (NFCSP)
- Nutrition
- Ombudsman Program
- Respite Care Referral Program
- Senior Activity Centers and Nutrition Sites
- State Health Insurance Program (SHIP) and Senior Medicare Patrol (SMP)
- Telephone Reassurance Program
- Volunteer Programs.

## RESPITE CARE REFERRAL PROGRAM

## WORKER REGISTRY INFORMATION



## DEPARTMENT OF AGING AND DISABILITIES

410-222-4257

APPLY  
in-home  
workers referral  
Companions JOIN  
**RESPITE**  
Caregivers Aides  
self-employed  
registry

## THE RESPITE CARE REFERRAL PROGRAM REGISTRY

The goals of the Respite Care Referral Program are to:

- ◇ assist Anne Arundel County older adults and individuals with disabilities to stay in their homes;
- ◇ to provide quality care at a lower cost;
- ◇ and to provide relief to family caregivers.

The Respite Care Referral Program maintains a registry of **self-employed** caregivers. The program provides names and phone numbers of registry members to clients and families looking for assistance with meal preparation, shopping, bathing, transportation to appointments, and other daily activities.



As self-employed contractors, Respite Care workers negotiate with and are paid directly by the client. Respite Care workers make their own schedule. Workers can work as much or as little as they like and in the areas of Anne Arundel County they wish to work.

### Duties & Responsibilities

Respite Care workers are expected to provide personal and supportive in-home services to elderly and to disabled persons of any age. Workers assume responsibilities for the health and safety of clients in their care. Workers perform tasks that are needed to

maintain the client in his/her home and assure a safe and sanitary environment.

### The Application Process

Respite Care Workers must be a U.S. citizen or be legally eligible to work in the U.S. In addition, candidates must:



- Be a resident of Anne Arundel County;
- Have a valid Maryland driver's license & automobile;
- Provide a copy of Maryland Vehicle Registration
- Demonstrate a minimum of three (3) cumulative work or volunteer years in past five (5) years;
- Complete the *RCRP Application* and release form for a criminal background investigation;
- Remit the required application/training fee.

Criminal background checks must be "clean" in order for the application to be processed. Once the background and reference checks are completed, the candidate will be scheduled for the next training session. Placement on the registry is dependent on completion of this process and receipt of the registration fee.

### Companion-Caregiver Training

In order to qualify as a Companion-Caregiver on the referral registry, you must complete a three



(3) day training. At the completion of this training, attendees will receive a *Companion-Caregiver*

Certificate of Attendance.

### Home Health Aide Training

If you are a licensed Certified Nursing Assistant (CNA/GNA), you will complete a five (5) hour training and receive a *Home*



*Health Aide Certificate of Attendance.*

All trainings are held at the Department of Aging & Disabilities' North County office in Glen Burnie.

### On-going Training

Workers are required to attend a minimum of four (4) hours of training offered through the Department each fiscal year in order to maintain their status on the registry.



The Respite Care Referral Program offers numerous opportunities for on-going training. Monthly in-service trainings and caregiver workshops are held in Glen Burnie and Annapolis. In addition, workers may earn education credit when attending the annual *Caregivers' Conference*.