

MISSION STATEMENT

The mission of the Respite Care Referral Program is to assist the frail, elderly and disabled to stay in their homes; to provide quality care at a lower cost; and to provide relief to family caregivers.



For an Application

Call 410-222-4377
or download from the web at:
[http://www.aacounty.org/search?
search=respite](http://www.aacounty.org/search?search=respite)

Anne Arundel County Department of
Aging & Disabilities

2666 Riva Road, Suite 400
Annapolis, MD 21401

RESPITE CARE
REFERRAL PROGRAM
WORKER REGISTRY



*I am only one, but still I
am one. I cannot do
everything, but still I can
do something. I cannot
refuse to do the
something I can do.*

Helen Keller

*Anne Arundel County
Department of
Aging & Disabilities*

THE RESPITE CARE REFERRAL PROGRAM REGISTRY



The Respite Care Referral Program maintains a registry of **self-employed** caregivers. Clients and families may be looking for assistance with meal preparation, shopping, transportation to doctors' appointments, bathing, and other daily activities. The Respite Care program provides names and phone numbers of registry members for them to contact.

As self-employed contractors, Respite Care workers negotiate with and are paid directly by the client.

Respite Care workers make their own schedule. You can work as much or as little as you like – in the areas you wish to work!

Duties & Responsibilities

Respite Care workers are expected to provide personal and supportive in-home services to elderly and to disabled persons of any age. Workers assume responsibilities for the health, safety, and mental well-being of the client. Workers perform tasks that are needed to maintain the client in his/her home and assure a safe and sanitary environment .

The Application Process

Respite Care Workers must be a U.S. citizen or be legally eligible to work in the U.S. In addition, candidates must:

- Be a resident of Anne Arundel County;
- Have a valid Maryland driver's license & automobile;
- Provide a copy of Vehicle Registration
- Demonstrate a minimum of 3 cumulative work years in past 5 years;
- Complete the *RCRP Application* and release forms for reference checks and for a criminal background investigation;
- Provide two professional references from supervisors;
- Remit the required application/training fee.

Criminal background checks must be "clean" in order for the application to be processed.

Once the background and reference checks are completed, the candidate will be scheduled for the next training session. Placement on the registry is dependent on completion of this process and receipt of the registration fee.

Training



In order to qualify as a Companion-Caregiver on the referral registry, you must complete a three (3) day training which includes the Virtual Dementia Tour and Ethical Standards. At the completion of this training, attendees will receive a *Companion-Caregiver Certificate of Attendance*.

If you are a licensed Certified Nursing Assistant (CNA/GNA), you will complete a one (1) day training and receive a *Home Health Aide Certificate of Attendance*. The training includes the Virtual Dementia Tour and Ethical Standards.

All trainings are held at the Department of Aging & Disabilities' office on Riva Road in Annapolis.

On-going Training



The Respite Care Referral Program offers numerous opportunities for on-going training. Monthly in-service trainings are held in Glen Burnie and Annapolis.

Caregiver Workshops are held at various locations throughout the county. Workers are required to attend a minimum of four (4) hours of training with the Department each fiscal year in order to maintain their status on the registry.

In addition, workers may earn education credit when attending the annual *Caregivers' Conference*.