

**Anne Arundel Commission on Disability Issues
 2664 Riva Road, Suite 170, the Independence Conference Room
 Annapolis, MD 21401
 October 24, 2017, 1:00 PM – 3:00 PM
 Meeting Minutes**

Commission Members In Attendance	
Vicki Callahan	Jeanne Elion
Bolling Haxall	Dr. Robert Ireland
John Leopold	Iris Littig
Colleen O’Neill Yanchulis	Ginger Palmer
Maryann Sabo	Richard Scordo
ADA Coordinator’s Office In Attendance	
Joelle Ridgeway	Vickie Martin
Ex-Officios	
Kate Callahan	Linda Donahue
Lisa Dunaway	Sara Gannon
Cathy Hollerbach for Rebecca Hass	Division Chief John Lane
Janet Pantaleo	Audrey Sellers
Jerry Shandrowsky	Ryan Stewart
Dawn Thomas	Kyle Tibbs
Guests in Attendance	
Debra Luzietti-Myers	Laura Jahnigen
Nancy Patterson	Donna Webb
Barb Buchleitner	Jamil DeHoney
Denise Portis	

Vicki Callahan, Chair of the Commission on Disability Issues, opened the meeting with introductions.

MINUTES

A motion was made, seconded, and carried to approve the September’s meetings with one change. Alan Vandendriessche was a member at the September meeting not a guest, so his name needs to be moved to a voting member slot.

ADA COORDINATOR’S REPORT

Date of Report: October 9, 2017
 Submitted by: Joelle M. Ridgeway

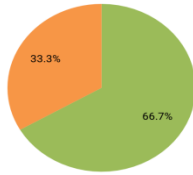
Report Period: September 2017

Total # of Complaints	3			
Total # Of Complaints by Title				

Title I	Title II	Title III	Title IV	Title V (Misc)	Fair Housing
0	0	2	0	0	1

Total Complaints by Title

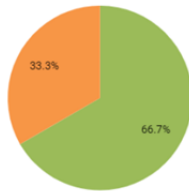
- Title III
- Fair Housing



Total # Of Complaints by Type						
Employment	Accessibility	Program	Communication	Transportation	Parking	Other
0	0	0	0	0	3	0

Total Complaints by Title

- Title III
- Fair Housing



OLD BUSINESS

Holiday Sharing Program

Rich Scordo reported that he has reached out to Tanya Gilchrist from the Department of Social Services and has requested for the Commission to be matched up with a family in need whose background meets the criteria of the Commission. Rich will forward the details to the commission members once they are received. The donated items for the family will be collected at the Commission's November meeting.

Disability Awareness Day (DAD) Wrap Up

Vicki Callahan thanked Ginger Palmer and Iris Littig for their contributions with the DAD program. Ginger Palmer reported on the feedback received from the performers and exhibitors. Ginger thanked everyone who helped to make the program a success. She announced that this will be her last year as co-chair for the program. The Commission extended a round of applause to Ginger for all the hard work and dedication that she has put into the program over the past 10 years.

NEW BUSINESS

By-Law Changes

Vicki Callahan reported that a new template was created by the administration to make sure that all county Boards and Commissions are functioning under structured bylaws, and asked that the Commission review and approve the suggested By-Laws by the end of the month. She announced that the new template does not prohibit the Commission from having policies and procedures in place that addresses details not outlined in the By-Laws. It was also announced that all Boards and Commissions are to follow Robert's Rules of Order and that all Boards and Commissions will also follow the Maryland Open Meetings Act. After lengthy discussions, clarification of the proposed motions were discussed, and a final motion to approve the By-Laws as presented by the Executive Committee was made, seconded, and

approved with two edits; add the word “successive” to the terms section and add “the County Council” to the annual report section.

Vicki announced that a Secretary for the Commission will need to be selected once the revised By-Laws are approved by The Office of Law. This person will be required to follow the Maryland Open Meetings Act. Anyone interested in the position may email Vicki Callahan for consideration.

2018 Speakers

Several 2018 speaker suggestions and ideas were discussed by the Commission. Vicki Callahan requested that any member who may want to hear about a specific topic and/or have someone in mind to speak at future meetings to please contact her with the information.

Committee Break-Outs

The Commission broke into committees to begin work on their portion of the 2017 Annual Report. Vicki Callahan sent out a questionnaire to each committee to identify their 2017 goals and accomplishments and anticipated goals for 2018.

COMMITTEE REPORTS

Architecture, Accessibility, and Housing

Bolling Haxall announced that requirements for handicap parking signs are contained in state laws. The state law identifies all types of signs and provides details regarding color, dimensions, what they should say, and what they're supposed to look like. It also spells out what the extra plate should say if there's a fine and how much it is, and identifies any extra signage such as van accessible uses.

Education, Recreation, and Community Support

The committee is reviewing its options regarding the survey and its distribution.

Executive Committee

Vicki Callahan announced the holiday party will be held on November 28, 2017. Typically the Executive Committee has hosted the party in the past. However the committee is going to reach out to the entire commission for contributions this year.

Legislative Matters

Ginger Palmer announced that there is still time for individuals of the commission to submit letters regarding bill HR-620. The Commission cannot support the bill as a whole, but members are welcome to submit letters to their congressmen as individuals. Ginger sent a draft of a letter to all members.

Membership

The committee is looking for recommendations for new members.

Public Relations

Joelle Ridgeway is going to pass on photos from the DAD program to Brandi to be placed on Facebook. Vicki Callahan announced that the Artists Without Limits program will be held on April 19, 2018 from 5:00 pm to 7:00 pm and will be located at the Arundel Center. The Commission will be exhibiting art work donated from previous years on December 1, 2017 at the Anne Arundel County Public Library in Glen Burnie.

Public Safety Outreach

Joelle Ridgeway will be participating in the police trainings on November 2, and November 16, 2017. November 2nd training is for new recruits, and November 16th is for lateral officers. Anyone who wishes to participate may contact Joelle Ridgeway for details.

Transportation

The transportation survey is complete.

OTHER

Alliance Meeting

The Alliance committee will meet on November 11 in Montgomery County.

Maryland Commission on Disability Issues

No Report

ANNOUNCEMENTS

Meeting adjourned.

[Meeting ended at 3:00 p.m.]