



BUS TRANSPORTATION **IMPORTANT INFORMATION FOR 2008**

****All Bus Transportation Service Forms must be in the office by June 9th, 2 weeks prior to the 1st day of camp on June 23rd.**

All parents/guardians will receive a **Parent ID Card**. These cards will be issued to the primary person picking up either from camp or the bus stop. These cards may be obtained at the Orientation meeting, the South County Recreation Center (Mon-Wed 5pm-8pm) or at Recreation and Park Headquarters (Mon-Fri 9am-4pm).

All campers must have an official bus pass to ride the bus. Campers without a pass **will not** be permitted to ride. (If lost, a bus pass can be replaced for a \$5.00 fee)

Campers must ride the same bus in and out of camp. They **may not** change buses during the session. All campers who arrive on a bus will be sent home on that bus unless a written note states otherwise. This note should be given to staff upon arrival at camp and should contain the following information:

- Campers Name
- Name of person picking up the camper
- Phone number of the person picking up the camper
- Phone number of parent/guardian where this request can be verified

Last minute pick-ups should be for **emergencies only!** These pick-ups interrupt the dismissal process for all. Abuse of this will result in dismissal from bus use.

Bus Transportation Information:

- To allow for traffic, please arrive at your stop at least 10 minutes early.
- Please be on time in the afternoon. The bus will wait 5 minutes at each bus stop location and then continue on its route. If you are late, you will be assessed a late charge of \$1 per minute per child. The bus will not wait, but continue on its route.
- The transportation emergency number is 443-336-1633. This number is available from 7-8am and 4-7pm. **This is for bus emergencies only.**

Our staff will attempt to contact someone from the camper's emergency form to arrange a meeting point. In the event that our staff is unable to contact anyone from the emergency form and our staff can no longer keep the child in their custody, the Anne Arundel County Police Department will be notified and the custody of your child will be released to them.

All campers are expected to follow the bus rules. These rules are available upon request.

****Failure to obey these rules will result in being dismissed from the bus for the remainder of the summer. ****

For **bus transportation emergency only**, during the hours of 7:00am and 8:30am or 4:00pm and 7:00pm you may contact our emergency phone at **410-336-1633**. All additional questions or information should be directed to the camp phone number or to Recreation and Parks at 410-222-7313.

DISMISSAL PROCEDURES FOR THE END OF THE DAY

Dismissal at the end of the day is a very busy time at camp. To ensure the safety of all campers we ask that you follow the procedures listed below:

- **Do not enter** the Red Maple parking lot. This is for **BUSES ONLY!**
- The Sassafras lot is the car rider's pick-up area. This area will be opened at 3:45pm. No unscheduled pick-ups can be made between the hours of 3:15-3:45pm. Buses will be entering lot at this time.
- If a parent is coming to pick up a camper early, please **do not** enter the lots (there will be activities in progress). You may park between the two lots and walk to the office prior to 3:15pm.
- Parents are asked to wait on the path from the Sassafras lot for their children to be dismissed. Please do not go to Red Maple (this creates confusion for the staff.)
- Parents should always have an I.D. ready, especially if a substitute is dismissing. (This is purely a safety precaution.)

DISMISSAL PROCEDURES FOR CAR RIDERS

Car riders will be picked up in the Sassafras Parking lot. This lot will be opened at 3:45pm. No unscheduled pick-ups can be made between the hours of 3:15-3:45pm. The parking lot will still be closed at this time due to camper activities, requiring the parent to park between the two lots and walk to the office to pick up their child. In order to pick up a camper early, a written request must be made. This request should contain the following information:

- Campers Name
- Name of person picking up the camper
- Phone number of the person picking up the camper
- Phone number of parent/guardian where this request can be verified

*****Please remember that these rules and requests are for the safety of your child(ren) and others. We want everyone to have an enjoyable and safe summer at camp! Having fun is our number one priority. Thank you for your cooperation! ☺***