

ANNE ARUNDEL COUNTY DEPARTMENT OF RECREATION AND PARKS  
MAYO BEACH PARK  
2010 ARTICLES OF AGREEMENT

Mayo Beach Park is available to the public on designated days for group reservation only.

### **General Information**

- Park is not open for individual general public use on a daily basis.
- All use is intended to meet the rustic and environmental sensitive nature of the park.
- Park is located in a small community setting with limited access.
- Civic and non-profit organizations must submit proof of IRS non-profit status
- The Event Plan must be submitted with request for reservations.
  - Family oriented company picnics, family reunions, weddings, and receptions must submit Event Plan with the application.
  - Commercial promotional activities are prohibited. Events that are misrepresented will be cancelled up to and including the day of the event, and the \$500 refundable deposit will not be refunded
    - This includes but is not limited to:
      - Fee tickets to event
      - Food and Beverage Sales
      - Commercial novelty sales
- A contact person responsible for the rental must remain on park grounds until all attendees vacate the park.
- Only service animals needed to assist a disabled individual will be allowed in the park.
- No motorized watercrafts are allowed to launch, park or use the beach area.
- All use of the park is subject to prior approval.
- Any request for change in policy requires approval from the Director of Recreation and Parks prior to reservation.

### **Reservations**

- Reservations may be made by contacting the Recreation Office 410 222-7313 Monday – Friday 8:00 a.m. – 4:30 p.m.
- A non-refundable reservation fee is required to confirm/hold a reservation and must be submitted 15 business days after the reservation is made.
- Final Payments are due 3 weeks before the event.
- Security Deposit is due 3 weeks before the event. If after the event the facility is undamaged and all the articles of agreement have been followed, the damage deposit will be returned to the rental party.
- **Only Certified Checks or Money Orders made payable to Anne Arundel County are accepted.**

### **Rental Hours**

- Park staff will open the gates at 10 a.m.
- Renters may have access, if needed, to the park before 10 a.m. by making prior arrangements with the park staff.
- Swimming area must be closed and music turned off no later than 6 p.m.
- Renters must vacate the park by 7 p.m.

### **Parking**

- NO parking on the beach and entrance medium strip.
- All groups will be responsible for controlling admittance to the park. Park staff reserves the right to close the gates and limit entrance if attendance or event is misrepresented.
- Large Groups over 300 are required to provide, at their own cost, off Duty County Police Officers for security.
- Parking is available in the parking lot and designated fields (weather permitting). Groups are responsible for supplying parking attendants.
- All renters/caterers/vendors may unload near the Pavilion, but vehicles must be removed after unloading.

### **Catering – Grills**

- Catering arrangements are the responsibility of the renter.
- Caterers should contact the park staff a minimum of one month prior to the event to learn the amenities available and any guidelines they need to follow.
- Cooking on site is limited. All food is suggested to be pre-cooked.
  - Portable homeowner-style charcoal grills and deep fat fryers are prohibited.
  - Groups may use the permanent grills, located to the right of the main pavilion near the beach.
  - Commercial charcoal grills, approved by park staff before the event, are allowed.
  - Gas grills are allowed.
  - NO cooking in the open pavilion.

### **Alcoholic Beverages**

- Renters must obtain from the Anne Arundel Liquor Board a One-Day Liquor License if alcoholic beverages will be consumed.
- A copy of the License must be presented to Recreation and Parks Department 10 days in advance of the event. Original copy must be on site the day of the event.
  - BEER AND WINE ONLY.
  - No hard alcohol is allowed in the park.
- Glass containers are not allowed on park grounds.

## **Swimming**

- Mayo Beach is an unprotected beach, and swimming is at your own risk.
- Anne Arundel County is not responsible for anyone swimming at the park.
- Swimming is allowed in designated areas during specific programs.
- Renters using the facility may provide certified lifeguards. When guards are used there is a one (1) lifeguard to fifty (50) swimmers ratio.

## **Outside Equipment**

- Picnic tables may be used, except those in the small craft launch area.
- Grills are limited and personal charcoal grills are prohibited.
- Playground equipment is available and accessible.

## **Clean Up of Facility**

### **General Information**

- The throwing of rice, glitter, confetti, cloth petals, and birdseed is prohibited in any area of the park.
- Balloons are not permitted in the park indoors or out.
- Renters and Guests are expected to keep the park clean.
- Smoking in pavilion is prohibited and is discouraged outside. Cigarette butts should be disposed of appropriately.

## **Bay View Glass Pavilion**

- Renters are responsible for set up and take down of chairs and tables and return to designated racks.
  - Tables and chairs are available for 230 banquet style seating and 299 meeting style with no tables. (Fire Marshal Regulations)
- Decorating must be coordinated with the park manager.
  - Items, which damage the building, furniture, and picnic tables, such as nails, screws, staples, and thumbtacks are prohibited.
  - Decorations may not be attached to fire sprinklers.
  - All decorations/table cloths must be taken from the park.

## **Music**

- Inside - Sound Equipment and D.J.'s are allowed within the Bay View Glass Pavilion in adherence to the volume capacity of the room.
- Outside - Sound Equipment and D.J.'s must minimize broadcast music within the park limits. See staff for set up instructions and guidelines.
- Music must be family friendly and not offensive.
- DJs/Bands must contact park staff to coordinate set up.

## **Insurance and Indemnity Provisions**

- Commercial Groups using the facilities at Mayo Beach Park must obtain a Certificate of General Liability in the amount of \$1,000,000 listing the respective organization as the “Insured” and reflect the following statement “**Anne Arundel County Maryland, Officers, Agents and Employees are additional insured.**”
  - Definition of Commercial groups shall include all business organizations, including Labor Unions, which are not recognized as tax-exempt organizations under the U.S. Internal Revenue Code.
- The chief executive official of all corporations and associations desiring to use Mayo Beach Park facilities shall execute, on behalf of that corporation or associations and its members, an indemnity agreement whereby said officer agrees to indemnify ANNE ARUNDEL COUNTY MARYLAND to the full extent of any judgment or claim arising out of the use of Mayo Beach Park. In those instances where a family group desires to use said facilities, then the senior family spokesperson/spouse shall execute said indemnity agreement.
- All noncommercial groups (i.e., churches, family groups, civic organizations, etc.) shall sign, as a condition of use, a waiver of liability and indemnity agreement holding ANNE ARUNDEL COUNTY MARYLAND harmless from all bodily injuries, including death, arising out of the lawful use of the Mayo Beach Park facilities.

**Renters will be sharing the park with launch area permitted users who utilize the parking area and beach area to the left of the entrance gate.**