



ADVISORY BOARD MEETING

MINUTES

December 1, 2010

- I. The meeting began at 5:00 p.m. in the large conference room at Recreation & Parks Headquarters.
- II. Members present: William Sabia, Chairman
Wayne Dustin
Steve Willet
Rudy Brown
Sue Bents
Woody Bowen
- III. Staff present: Rick Anthony
Mark Garrity
Franklin Chaney
Colleen Joseph
- IV. The meeting was called to order by Chairman, William Sabia and home baked cookies were served.
- V. Minutes from November accepted as distributed.
- VI. DIRECTOR – RICK ANTHONY
 1. Director's DRP Survey
 - Survey online 11/12/10
 - Share print out of survey responses to date
 - First Steering Committee meeting 12/2/10
 - Steering Committee will analyze survey results, act as department ambassadors
 - Survey online until 1/31/2011 – eligible to win annual park pass if complete survey by 12/31/10.
 2. Annual Park Passes
 - Department is taking more control of distribution of park passes
 - Need more consistency with distribution to friends groups and control of revenue from passes
 - Each regional parks will receive a set number of passes distribute only persons/groups with multiple duties and consistent volunteerism
 - Each park super indent has opinions on how many passes they need to and many ideas how to control and distribute, all working on best solution
 - RAB discussed and was supportive of Director's action and solution
 3. Sports Camps
 - Mike Busch and Franklin meeting with sport camps, establishing one vendor for AA Co. DRP

- When various groups and vendors use fields, and facilities DRP des not receive revenue
- Most groups have started planning for 2011, we ill be notifying all organizations in future they will have to coordinate with DRP and pay required fees

VII. CHIEF OF RECREATION SERVICES – FRANKLIN CHANEY

1. Blue Ribbon Panel
 - Come up with solutions to offset budget cuts
 - Recommended \$5 impact fee with registration per person per season
 - Alternative to making cuts and will help with maintenance cost of fields
 - Current fees only cover administrative fees
 - Will host a coaches/presidents meeting to inform them of sports impact fees and sports camps
2. Golf Courses
 - Business is better now but late summer/early fall was not good financially
 - Downturn in economy has affected golf industry and hurt courses
3. Recreation Update
 - Programs and facilities registration and attendance is picking up, doing better
 - Working with OIT to get credit card processing in swim centers n at QWP/Ice Rink
 - Believe will improves attendance and be more convenient for citizens
4. SACC
 - Registration is up – 170 children = \$200K revenue for nine month (school year)
 - Have officially hired/promoted Tammy Anderson as SACC supervisor
 - Currently have a waiting list and looking into acquiring more space in schools to accommodate more children.
5. Sports
 - Rick and Franklin attended football championships
 - Hosted 11/30 coaches clinic
 - Basketball starts 12/11
 - Southern High School turf field construction began; largest field, high crown so has presented some challenges
 - SRHS turf field construction is starting in two weeks
 - Goal is to have two new turf fields ready for lacrosse season
 - Have had a standing water problem at OMHS turf field, Ovrle working on solution

VIII. PARKS ADMINISTRATOR – MARK GARRITY

1. Capital Budget, Project & Event Update
 - Hancock's Resolution - Nov. 14, Volunteer Appreciation Dinner - 30 people
 - London Town - Awaiting the letter from State Highway Administration issuing a concurrence of award to Tuckman Barbee to construct the exhibits. Upcoming Events - Dec. 9 - Holiday Party.
 - Bacon Ridge Natural Area in the South River Greenway - Dec. 15, Board of Public Works meeting for approval of Crownsville property transfer.
 - General's Highway Corridor Park - Nov. 8, Volunteer planning meeting
 - Homeport Farm Park - Building Conditions Assessment notice to proceed given Oct. 22, started work Nov. 30 (bond bill). Too expensive to knock down house. Tenant to vacate November 30. Historic barn and piano tuner stays.
 - Kinder Farm Park Visitor Center - Project construction continues. A few punch list items still outstanding. Some of the concrete repairs will have to wait until spring. The design of the parking lot lights is complete. DPW is preparing bid

documents for light installation - RFP bids due on January 14, 2011. Staff has moved in and the Visitor Center is open to the public.

- Lake Shore Complex Expansion – Project is under construction. Project consists of 5 baseball/softball fields, one multi-purpose field, and expanded parking to include equestrian trailer parking.

2. Acquisition Projects

- South River Greenway: Morrison Property 6 acres_– Property settlement was completed this week. The County now owns 408 acres in the Greenway and 549 acres are pending settlement.
- Stoney Creek Park –Appraisals on the 60 acre Cieplak property to add to the 199 acre Stoney Creek Park are in progress. Property also protects Nabbs Creek and the Marley Creek Greenway. 100% POS funded
- Spriggs Farm Park on the Magothy – Appraisals are still under review by the State. Federal and State grants have been submitted. to acquire the 54 acre Spriggs Farm located on Bayberry Drive on the Broadneck Peninsula. This is one of the few remaining large parcels on the Magothy to serve as a passive neighborhood Park with interpretive nature trails, picnic areas, tidal pond overlook and possible light craft boat launch.

3. Operations

- JBWS managed hunt – 24 deer
- Friends of Kinder Farm Park Jingle Bell Hayride – December 4 @ 10:00 a.m.
- Annapolis Striders 5K run at Downs Park – November 6
- Equestrian Centers RFP for managing facilities to be finalized. Have to have programs to serve the public. Andy Smith vendor was subletting house, inappropriate business practices, house is in good order
- Blitz Day projects started Solley Cove Natural Area, North Glen Park and Glen Burnie Park
- Starting interviews for the two vacant Park District Supervisor positions and vacant Turf Specialist position
- Mary Watko @ QWP retired, have hired Chanel Clemons (already AA Co. employee) to start 12/9.

IX. BOARD MEMBERS

- Woody Bowen – suggested have new county council attend a RAB meeting, update on NEHS modules and tornado warning, Sun Valley Park permit, t-ball league starting in Spring 2011. fence delineation on property near Ft. Smallwood.
- Wayne Dustin – asked for clarification on survey response percentages, how email addresses are collected, how survey information is being collected and who it was sent to. Noted dog park percentages very low. Former Giant building in Edgewater would be great location for a recreation facility
- Rudy Brown – basketball scheduling is going well, setting meeting was good
- Board voted to hold next meeting on February 2, 2011 (skip January meeting) – vote was unanimous.
- Board thanked Bill for cookies.

X. MEETING ADJOURNED

THE NEXT MEETING WILL BE HELD ON FEBRUARY 2, 2011 AT 5:00 P.M. IN THE LARGE CONFERENCE ROOM AT 1 HARRY S TRUMAN PARKWAY.