



# ARREST OF PUBLIC SCHOOL STUDENTS - REQUIRED NOTIFICATION

**INDEX CODE: 1705.1**  
**EFFECTIVE DATE: 07-10-06**

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## **I. BACKGROUND**

The Student Safety and Support Act, effective June 1, 1995, requires that law enforcement agencies contact the public school superintendent or designee within 24 hours, or as soon as practical, whenever a student under the age of 18 is arrested and charged with certain reportable offenses, which are listed in this directive.

This notification will inform public school systems (including non-Anne Arundel County public schools) about students that commit particular crimes, and could impact on their status as public school students.

The reporting responsibilities will require police officers to include particular information in their reports to initiate the notification process.

## **II. REPORTABLE CRIMES**

Whenever a Maryland public school student under the age of 18 years is arrested and charged with any of the following crimes, the appropriate school district superintendent or designee (including non-Anne Arundel County public schools) must be notified of the charges within 24 hours or as soon as practicable after the arrest.

The reportable crimes are:

- *Abduction – CR 3-503*
- *Arson in the first degree – CR 6-102(a)*
- *Kidnapping – CR 3-502*
- *First degree murder – CR 2-201*
- *Second degree murder – CR 2-204*
- *Manslaughter, except involuntary manslaughter – CR 2-207(a)*
- *First degree rape – CR 3-303*
- *Second degree rape – CR 3-304*
- *Robbery – CR 3-402*
- *Robbery with a dangerous or deadly weapon – CR 3-403*
- *First degree sexual offense – CR 3-305*
- *Second degree sexual offense – CR 3-306*
- *Third degree sexual offense – CR 3-307*
- *Carrying or wearing a concealed weapon – CR 4-101*
- *Carrying or wearing a concealed weapon on school property – CR 4-102*
- *Wearing, carrying, or transporting a handgun; unlawful use in the commission of a crime – CR 4-203*
- *Use of a machine gun for crime – CR 4-404*

- *Use of a machine gun for aggressive purpose – CR 4-405(a)*
- *Restrictions on sale, transfer, and possession of pistols and revolvers – CR 4-306(b)(1)*
- *Sale, transfer, etc. of stolen pistol – CR 4-305/CR 4-306*
- *A crime using short-barreled rifles and short-barreled shotguns – PS 5-203(a)*
- *A crime using assault weapons – CR 4-303*
- *Using firearms in drug-trafficking crimes – CR 5-621(b)(1)*
- *Sale of firearms – PS 5-106*
- *Carjacking – CR 3-405(b)(1)*
- *Armed carjacking – CR 3-405(c)(1)*
- *First degree assault – CR 3-202*

### **III. PROCEDURES**

#### **A. Police Officers**

When an officer charges someone with one or more of the crimes listed in section II, he/she must determine whether the person is a public school student under the age of 18. If so, write “SCHOOL NOTIFICATION CASE” across the top of the incident report. Identify on the first two lines of item 58 (Summary) of the Incident Report, the name and location of the school the person attends.

#### **B. Central Records**

Upon receipt of an incident report meeting the reporting criteria, Central Records will record the following information on a form letter:

- Student name
- School attends
- Police report number
- Reportable offense(s)

The letter will then be faxed to the appropriate public school superintendent or designee. A copy of the faxed letter will be retained as part of the case file.

#### **IV. PROPONENT UNIT: Juvenile Victim/Witness Unit.**

#### **V. CANCELLATION: This directive cancels Index Code 1705.1, dated 08-31-95.**

**ANNE ARUNDEL COUNTY POLICE DEPARTMENT  
FAX TRANSMISSION SHEET**

**DATE:**

**TO:** SCHOOL SUPERINTENDENT OF \_\_\_\_\_ COUNTY/CITY

**ATTN:**  Staff Attorney  Other: \_\_\_\_\_

**FAX #:**  222-5602  OTHER: \_\_\_\_\_

**FROM:** ANNE ARUNDEL COUNTY POLICE DEPARTMENT  
Central Records Section - telephone # 222-8750

**SUBJECT:** STUDENT SAFETY & SUPPORT ACT -- REPORTABLE STUDENT  
ARREST

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STUDENT NAME:	
SCHOOL ATTENDS:	
REPORT NUMBER:	
REPORTABLE	
OFFENSES:	

PD: 1705.1  
PROPONENT: STAFF INSPECTIONS  
EFFECTIVE: 07-31-95