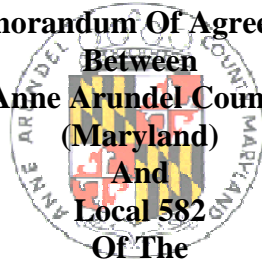


Appendix II

Memorandum Of Agreement
Between
Anne Arundel County
(Maryland)
And
Local 582
Of The



American Federation Of State, County And Municipal Employees
AFL-CIO
(Affiliated with Maryland Public Employees' Council 67)

Anne Arundel County
Step I Grievance Documentation Form

(please print all information unless otherwise requested)

Grievant's Name: _____

Union's Name & Local #: _____

Grievance Issue(s): _____

Management Representative
Who Received Grievance: _____

Date of Step I
Meeting/Hearing: _____

By their signatures on this form, the involved individuals acknowledge that a Step I grievance meeting/hearing was, in fact, conducted on the above-listed date (as required by the current Memorandum of Agreement between the Union and Anne Arundel County).

The completion of this form does not relieve the Management Representative of his/her responsibility to issue a timely response to the instant grievance.

Signed By:

Signed By:

Grievant (Date)

Management Representative (Date)

Union Representative (Date)