



Department of Inspections and Permits
2664 Riva Road, Annapolis, MD 21401
Telephone: (410) 222-7784
Fax: (410) 222-7970
www.aacounty.org

REQUEST FOR CODE MODIFICATION

Date: _____

Location Address: _____

Permit Number(s): _____ District(s): _____

Applicant: _____

Mailing Address: _____

Inspector/Reviewer: _____ Date: _____

The Director of the Department of Inspections and Permits has the authority to approve certain modifications to construction codes and accept alternative methods of construction, provided the intent of the code is maintained. Since the codes specify MINIMUM requirement, modifications are considered only for exceptional circumstances. Modifications which alter any fire or life safety requirements, or reduce any structural loads of working stresses, or have the potential to cause environmental harm will not be considered. Further, modifications for items, which arise as a result of preventable or correctable error, will not be granted.

In order for a modification to be granted, the following information must be provided. Additional supporting documentation, drawings, details, and product literature is recommended.

1. Nature of request: List applicable code requirements and proposed code modification.

2. Describe the unique or exceptional circumstances, which are involved in this request.

3. Cite any hardship (other than financial) resulting in strict application of the code.

4. Describe any alternative designs or compensatory provisions.

5. Explain why this request is not detrimental to the overall safety of this structure and its occupants.

6. Explain why this request is not detrimental to the integrity of the approved grading permit and plans will not have a negative impact on the environment.

NOTE: By acceptance of this modification, if granted, you are indemnifying and saving harmless the County, its officers, and any employees from any suits, action, or liabilities which may occur as a result of the granting of this modification. (Modification for residential construction must be acknowledged below by the owner(s) of the property.

 (OWNER)

 (BUILDER OR AUTHORIZED AGENT)

STATE OF MARYLAND, COUNTY OF _____ to wit, THIS CERTIFIES, that on this _____ day of _____, _____ before the subscriber, a notary public of the State of Maryland, personally appeared _____ and made oath in due form of law that the information provided herein is true to the best of his/her knowledge.

My commission expires: _____

 (Notary Public-Signature)

 (Notary Public-Typewritten/Printed)