



DEPARTMENT OF INSPECTIONS AND PERMITS
2664 Riva Road, Annapolis, MD 21401
Telephone: (410) 222-7790
Fax: (410)-220-7970
www.aacounty.org

RE: Grading Permit #
Job Title:
Small Pond #

Please be advised that Section 2-506 of the Anne Arundel County Grading and Sediment Control Ordinance requires the owner or permittee provide the following items prior to the issuance of a Certificate of Completion:

This check list must be completed and turned in with the as-builts.

- * _____ 1. Certification by the owner or permittee, on each of the two (2) copies of as-built grading plans to be folded for submittal which includes the following statement: **“All grading, drainage, structures and/or systems, erosion and sediment control practices including facilities and vegetative measures have been completed in conformance with the approved plans and specifications.”** This statement must be written or typed on the plans.
- _____ 2. If the site contains Stormwater Management, assigned a “Small Pond” number by the Soil Conservation Service the owner or permittee is required to submit three (3) folded copies of the as-built plans that are sealed, signed and dated by a registered professional engineer as per the Anne Arundel County Design Manual, Record Drawings, Chapter 6, Section 3.D,1,c.
- _____ 3. If the site contains a Stormwater Management Pond assigned a “Small Pond” number by the Soil Conservation Service, the folded as-built plan must address the attached minimum requirements of an acceptable as-built plan for small ponds.
- _____ 4. If the site has an on Site System then Stormwater Management Certification shall accompany the as-built package. This certification must be sealed, signed and dated by a registered professional engineer as per the Anne Arundel County Design Manual, Record Drawings, Chapter 6, and Section 3.D,1,c.
- _____ 5. **Submit a written request** for the release of security; which includes the current mailing address, telephone number, grading permit number and job title. As per Section 2-507 Notification of Completion: The Permittee, etc.
- _____ 6. Two (2) Post Sensitive Area Reports are required if the site is located in a sensitive area.

- * *The consultant must place a designation in this column as follows:*
- 1) ✓ *which means that the item is required and has been adequately provided.*
 - 2) N/A *which means the item is not required and has not been provided.*