

January 14, 2010

Meeting of the Anne Arundel County *Board of Elections*, Anne Arundel County Government Office Bldg., Glen Burnie, Maryland.

Attendees:

Barbara Fisher, Board President
Matthew W. Platt, Jr., Board Secretary
K. Jill Barr, Board Member
Frank Goetschius, Substitute Board Member
James Praley, Board Attorney
Joseph A. Torre III, Director
David Garreis, Deputy Director
Erin Perrone, Election Clerk Lead/Advanced

Declaration of a Quorum Present

Mrs. Fisher, Board President, called the meeting to order at 9:05 A.M.

Approval of the December 8, 2009 Board Meeting Minutes

Mr. Platt, Board Secretary, made a motion for approval of the Minutes as submitted for the December 8, 2009 Board Meeting. Mr. Goetschius, Substitute Board Member, seconded the motion and the motion passed unanimously.

Approval of the “Form of Statement for Closing a Meeting” During the December 8, 2009 Board Meeting

In addition to the minutes, Ms. Barr, Board Member, made a motion for approval of the “Form of Statement for Closing a Meeting” for the Closed Session to discuss personnel matters during the December 8, 2009 Board Meeting. Mr. Platt, Board Secretary, seconded the motion and the motion passed unanimously.

Correspondence

The Board reviewed correspondence including the following:

- Correspondence from State Board of Elections (SBE):
 - County Bulletin, Volume 5, Issue 24, including:
 - October 5, 2009 Memorandum from Nikki Trella, Election Reform Director, SBE, regarding proposed changes to Code of Maryland Regulations (COMAR), Title 33, Subtitle 06, Petitions, Subtitle 07, Election Day Activities, and Subtitle 08, Canvassing as part of the SBE’s Regulatory Review and Evaluation Act.
 - December 4, 2009 Memorandum from Nikki Trella, Election Reform Director, SBE, regarding the new proposed COMAR, Title 33, Subtitle 17, Early Voting

and the corresponding proposed changes to Subtitle 8, Canvassing.

- County Bulletin, Volume 5, Issue 25;
- County Bulletin, Volume 6, Issue 1;
- *The Registrar*, Volume 4, Number 25; and
- *The Registrar*, Volume 4, Number 26.

Local Referendum Petition

Mr. Garreis, Deputy Director, Anne Arundel County Board of Elections, informed the Board of the following:

- Memorandum dated December 29, 2009 to Mr. Michael Johansen, Esq. from Joseph A. Torre III, Director, Anne Arundel County Board of Elections, regarding the Advanced Determination of Sufficiency – Local Referendum Petition. Mr. Torre informed Mr. Johansen that the format of the petition signature page was reviewed and consulted with Mr. James Praley, Board Attorney, and approved the revised format under the advance determination provisions of Election Law Article, Title 6, Section 6-202.

Mr. James Praley, Board Attorney, distributed copies of the following:

- State of Maryland – Local Referendum Petition form, a revised Local Referendum Petition form to reflect the Anne Arundel County Code, Section 308 (b), Form of Petition and Section 3-2-104, Form of Petition, and accepted Local Referendum Petition as approved by Mr. Torre.
- Anne Arundel County Code, 2005. Article III. The Legislative Branch, Section 301 through Section 314 and Title 2. Board of Supervisors of Elections, Section 3-2-101 through Section 3-2-111.
- State of Maryland Election Law, Title 6, Petitions.

A discussion ensued among the Board members regarding whether to accept both the State of Maryland Local Referendum Petition form and/or the revised State of Maryland Local Referendum Petition form under the advance determination provisions of Election Law Article, Title 6, Section 6-202. It was decided that the Board would accept as sufficient: (1) petition forms conforming to the Local Referendum Petition form prescribed by the State Board of Elections, and (2) the Local Referendum Petition form for which an Advanced Determination of Sufficiency was issued by Mr. Torre, dated December 29, 2009. It was also agreed that the verification of signatures would be conducted without regard to the Election District/Precinct information for the respective petition signers.

Mr. Garreis, Deputy Director, Anne Arundel County Board of Elections, informed the Board of the

following:

- SBE Procedures for Filing a Statewide or A Public Local Law Referendum Petition.
- Petition Refresher training PowerPoint from SBE detailing the procedures of verifying petition signatures. Mr. Garreis stated that Mary Wagner, SBE Voter Registration Director, and Janet Smith, SBE Voter Registration Manager of Data Integrity and Reports would be in the office beginning Monday, February 1st through Wednesday, February 3, 2010 to train the Board staff on verifying petitions and petition signatures.

2010 Gubernatorial Elections

- Anne Arundel County Board of Elections January 12, 2010 Polling Place Report, detailing the number of responses from facilities contacted to serve as polling places for the 2010 Gubernatorial Primary and General Elections.
- Anne Arundel County Board of Elections 2010 Gubernatorial Elections Early Voting Turnout Calculation Chart detailing the number of voters projected to vote during Early Voting.
- Anne Arundel County Board of Elections Election Judge Allocation Chart detailing estimated voter turnout and the number of judges needed at the 189 precincts and 5 early voting sites for the 2010 Gubernatorial Primary and General Elections.

FY 2011 Budget

Mr. Garreis, Deputy Director, informed the Board of the following:

- The FY 11 budget requests are due to the budget office on Friday, January 22, 2010.
- The supplemental requests and Election Expenses versus Early Voting Expenses are being prepared.
- There are a number of new programs and startup costs, such as Early Voting and the new optical scan voting system, which will affect the FY11 Budget.

The Board was distributed copies of the following:

- Anne Arundel County Board of Elections Budget Entry Form detailing the requested amount for each sub item and the total budget amount requested for FY 11.

Additions to the Agenda

The Board reviewed copies of the following:

- Citation of Merit from City of Annapolis thanking the Anne Arundel County Board of Election staff for their support and the effort that ensured the success of the 2009 City of Annapolis Primary and General Elections.

- Letter dated December 11, 2009 from Mr. Joseph A. Torre III, Director, to Mrs. Regina Watkins-Eldridge, City Clerk, City of Annapolis requesting reimbursement for expenses incurred while executing the 2009 City of Annapolis Primary and General Elections.
- Registration Policies and Procedures for the SBE Election Preparedness and Professional Development Program.
- January 4, 2010 VR-017 Political Party Report;
- January 4, 2010 VR-013 Monthly Statistical Report; and
- Two Election Administration Reports.

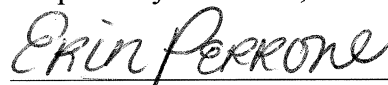
February Board Meeting Date

The next scheduled Board Meeting will be held on Tuesday, February 9, 2010 at 9:00 A.M., unless otherwise noted.

Adjournment

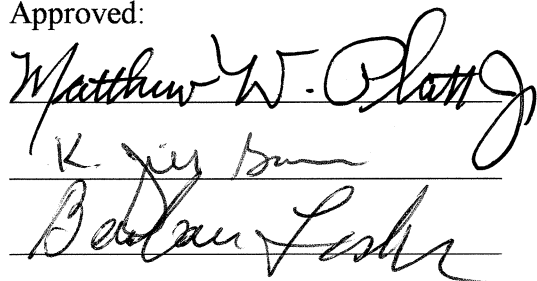
Mr. Platt, Board Member, made a motion to adjourn the meeting. Ms. Barr, Board Member, seconded the motion and the motion passed unanimously. The meeting adjourned at 10:50 A.M.

Respectfully submitted,



Erin Perrone
Recording Secretary

Approved:



cc: State Board of Elections
Board Members
County Executive
County Council Members
County State Delegation
Budget Office