



**ARUNDEL CENTER
44 CALVERT STREET
ANNAPOLIS, MARYLAND 21401
Phone: 410-222-1821 Fax: 410-222-1155
www.aacounty.org**

**STEVEN R. SCHUH
County Executive**

EXECUTIVE ORDER NUMBER 4

**TO DELEGATE LEGAL AUTHORITY TO SIGN MONTHLY DISCHARGE
MONITORING REPORTS, APPLICATIONS ASSOCIATED WITH CONSTRUCTION
FOR COUNTY CAPITAL PROJECTS AND STORMWATER REMEDIATION FEE
CREDIT AGREEMENTS**

WHEREAS, the authority is vested in the County Executive by Section 405 (k) of the Charter to delegate the power to sign deeds, contracts, and other legal instruments on the County's behalf;

WHEREAS, the federal Clean Water Act requires that Discharge Monitoring Reports required under National Pollutant Discharge Elimination System (NPDES) permits be certified by the principal executive officer of a local government or by that officer's authorized agent, and that the certification be based on personal knowledge of the accuracy of the information in the report; and

WHEREAS, § 13-7-107 of the Anne Arundel County Code authorizes the County to grant a credit towards the stormwater remediation fee for real property to account for existing on-site systems, facilities, services, or activities that reduce the quantity or improve the quality of stormwater discharged from a property.

NOW, THEREFORE, I, Steven R. Schuh, County Executive, by virtue of the authority vested in me by the Charter and laws of Anne Arundel County, Maryland, hereby order and direct on this 10th day of July, 2017, as follows:

1. The Project Manager for a County capital project, as identified by the Director of the Department of Public Works or his designee, is authorized and directed to sign, for the specific Capital project to which he or she is assigned, so long as the Project Manager is a County employee, the following documents:

- a. Maryland Department of the Environment (“MDE”) Notice of Intent (“NOI”) for General Permit No. 12-SW - Stormwater Discharges Associated With Industrial Activity;
 - b. National Pollutant Discharge Elimination System (“NPDES”) NOI for Individual or General Permit for Stormwater Associated with Construction Activity;
 - c. MDE Notice of Termination (to be submitted to MDE upon final stabilization of a construction area covered by a NPDES permit for construction activity);
 - d. County building or grading permit applications;
 - e. MDE Application to Appropriate and Use Waters of the State;
 - f. Maryland State Highway Administration (“SHA”) bridge replacement program right of way form;
 - g. Joint Federal/State Application for the Alteration of any Tidal Wetland in Maryland;
 - h. SHA Application for Utility Permit;
 - i. SHA Access Permit for road entrances on state roadways;
 - j. MDE water and sewer construction permit application; and
 - k. U.S. Army Corps of Engineers Application for Department of the Army Permit.
2. In the event that a Project Manager on a specific County capital project is not a County employee, a Supervisor within the Department of Public Works, as identified by the Director of the Department of Public Works or his designee, is authorized and directed to sign the documents listed above in paragraph 1.
3. The Superintendent of each Water Reclamation Facility or a representative of each Department of Public Works Facility with a permitted discharge, as identified by the Director of the Department of Public Works, is authorized and directed to sign, for his or her facility, the Discharge Monitoring Reports for Water Reclamation Facilities or other Department of Public Works Facilities that are required to be filed by the Department of Public Works with the MDE in connection with the County’s NPDES permits.
4. Any such Discharge Monitoring Report shall be submitted to the Director of the Department of Public Works for review prior to transmittal to the MDE.
5. The Director of the Department of Public Works is authorized and directed to sign Stormwater Remediation Fee Credit Agreements.

6. No other official or employee of Anne Arundel County may execute the legal authority found within this Order. This signature authority provided by this Order may not be further delegated without prior written approval of the County Executive. This Order shall rescind and supersede all prior delegations of authority to sign the instruments identified herein on the County's behalf. This Order shall not affect the legality of instruments identified herein that were signed before the date of this Order.

7. The requirement that all deeds, contracts, and other legal instruments be reviewed for form and legal sufficiency and signed by the Office of Law shall be fulfilled prior to signing by the person given authority to sign under this Order.

This Executive Order shall be archived at the Office of Law and remain in existence until altered or terminated by a subsequent Executive Order.



STEVEN R. SCHUH
County Executive

Approved as to form and legal sufficiency:



Nancy McCutchan Duden
County Attorney

Executive Order No. 4 was modified in July 2017 to:

- (1) amend paragraph 3 to provide signature authority to a representative of each DPW Facility with a permitted discharge.